



**GRANT FUNDING APPLICATION REQUEST
NON-SECTION ENTITIES**

Name of Organization Requesting Funds _____

Contact Person _____ **Title** _____

E-mail Address _____ Telephone _____

Fax _____

Address _____

Requestor's Name _____ Telephone _____

E-mail Address _____

Relationship to Organization _____

Date Application Submitted _____ Amount Requested \$ _____

Summary of Grant Funding Request

Please write a brief summary of the grant funding request. Include **WHY** the funds are needed, **WHAT** will the funding be used for, and **HOW** does the request relate to the ADR Section's Mission. _____

Applicant's Description

1. Briefly describe the applicant organization's

- a. Mission
- b. History; and
- c. Major Achievements

List three goals of the proposed project/program for which funding is being requested

List three anticipated outcomes/goals of the project/program

How does this project/program further the mission of the organization?



Grant Funding Applicant’s Assurances – Non-Section Entity

Project/Program	Applicant’s Name
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Applicant assures that:

1. It will restrict the use of ADR Section funds consistent with the proposed uses described in the grant funding application.
2. It will not use funds for political advocacy or otherwise attempt to influence legislation, attempt to influence action by any public officer or the courts by carrying on of propaganda or attempt to participate or intervene in any political campaign.
3. It will not discriminate on the basis of race, marital status, religion, sex, age, handicap, or national origin in administrating programs/projects supported in whole or in part by this grant funding.
4. It will, upon request, cooperate with all data collection and evaluation activities by the ADR Section.
5. It understands and agrees that the ADR Section may, at its sole discretion, award a grant of greater or lesser amount and/or for greater or lesser period of time than requested in this application.
6. It understands and agrees that the application, once received by the ADR Section, becomes the property of the ADR Section, which may use any or all ideas and materials contained therein or resulting there from and that this application will be available for public inspection.
7. It will advise the ADR Section of any substantial changes in the project or its schedule. It understands that prolonged project delay, postponement, significant schedule or project changes not approved by the ADR Section, or failure to meet grant funding conditions required by the ADR Section can result in reduction or revocation of the ADR Section’s grant funding.
8. It will provide a final written report of how the grant funding was spent and the results achieved within 90 days of completing the project/program.
9. It will acknowledge the ADR Section’s funding assistance in press releases, media contacts and printed, video, Internet, or audio materials resulting from the project/program supported in whole or in part by any grant funding awarded.
10. For publications or programs, it will publish a disclaimer acceptable to the ADR Section that the ADR Section’s funding does not constitute an endorsement of the project/program.

I have read these assurances and understand that if this application is approved for funding, the grant funding will be subject to these assurances. I certify the applicant will comply with these assurances if the application is approved.

Project/Program Requestor: _____
Print Name

Signature: _____ Date: _____

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