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Hyatt Regency, Dearborn

September 17-19

2008

State Bar of Michigan
ANNUAL MEETING

&

Solo & Small Firm
INSTITUTE

COSPONSORS State Bar of Michigan
General Practice Section (Founding Sponsor)
Law Practice Management Section
Business Law Section
Practice Management Resource Center

Register at www.michbar.org/annualmeeting.cfm

NATIONAL SPEAKERS AT THE Solo & Small Firm INSTITUTE



Sean Carter

Lawpsided Seminars
Mesa, AZ

Sean Carter is a lawyer, syndicated columnist, author, public speaker, and trainer. After earning his law degree from Harvard Law School in 1992, he practiced corporate law for a decade before becoming a full-time "humorist at law." Mr. Carter authors a weekly syndicated legal humor column entitled *Lawpsided* and has written two books: *If It Does Not Fit, Must You Acquit?* and *2002: A Lawpsided Year in Review*. A popular public speaker and trainer, he presents more than a 100 programs a year on topics ranging from legal education to speaker training to motivation.



Roy S. Ginsburg

Roy S. Ginsburg JD
Minnetonka, MN

Roy S. Ginsburg is an attorney coach, active solo practitioner, and legal marketing ethics counsel to *Minnesota Law & Politics* and *Super Lawyers*® magazines and *FindLaw*. In addition to coaching and practicing law, he is a frequent continuing legal education lecturer on career management and the best practices and ethics of legal marketing and client service. He has twice received the MSBA's President's Award for his task force contributions on the rules of professional conduct and on diversity. Mr. Ginsburg received his coaching training from the Coaches Training Institute.



Barron K. Henley

Henley March & Unger Consulting, Inc.
Columbus, OH

Concentrating in the area of law office automation, Barron K. Henley is an attorney, a "legal technologist," with 14 years of experience and a founding member of Henley March & Unger Consulting, Inc. (HMU), a firm specializing in law office automation and technology. He is a frequent continuing legal education speaker on legal-specific technology issues throughout the United States for state and local bar associations and CLE providers. He teaches classes on Word, Excel, Outlook, WordPerfect, HotDocs, Adobe Acrobat, and on building malpractice avoidance systems through the use of technology.

SBM
STATE BAR OF MICHIGAN

**SCHOLARSHIPS
AVAILABLE!**

Scholarships made possible by the generous support of the State Bar of Michigan

Scholarships are need-based for Michigan attorneys and cover the registration fee. They are available on a first-come-first-served basis. To help the greatest number of attorneys, 2007 scholarship recipients are not eligible to reapply until 2009.

To apply: Send a statement of need to ICLE, Attn: Joyce Gates
1020 Greene Street
Ann Arbor, MI 48109-1444

2008 State Bar of Michigan ANNUAL MEETING

STATE BAR OF MICHIGAN KEYNOTE LUNCHEON SPEAKERS

Don't miss this opportunity to listen to both the defense and prosecution attorneys involved in the Enron trial.



Kathryn H. Ruemmler

Latham & Watkins LLP
Washington, DC

Kathryn Ruemmler is the former Deputy Director of the U.S. Department of Justice's Enron Task Force, and one of the three lead prosecutors in the trial against Enron's founder, Kenneth Lay, and former Chief Executive Officer, Jeffrey Skilling. She received the Attorney General's Award for Exceptional Service (the highest Justice Department honor) for her work on the Enron case.



Michael W. Ramsey

Michael W. Ramsey
Houston, TX

The criminal defense attorney for Kenneth Lay, Mr. Ramsey has been listed in the *Best Lawyers of America* since the inception of publication. He was named Criminal Defense Lawyer of the Year by the Criminal Justice Section of the State Bar of Texas in 1999, and honored with a Lifetime Achievement Award from the Harris County Criminal Lawyers Association in 2007.

SCHEDULE AT A GLANCE

Special Thanks to Our Generous Sponsors

Business Law Section
of the State Bar of Michigan



General Practice Section
of the State Bar of Michigan
Founding Sponsor



Law Practice
Management Section
of the State Bar of Michigan



Practice Management
Resource Center
of the State Bar of Michigan


Wednesday, September 17, 2008

SBM ANNUAL MEETING

8:30am shotgun start
3rd Annual SBM Golf Outing
11:30am–2:00pm
**Real Property Law Section
Business Meeting & Lunch**
12:00pm–1:00pm
Commissioner Committee Meetings & Lunch
12:00pm–4:30pm
**Law Practice Management Section
Business Meeting & Program**
1:30pm–3:30pm
**State Bar of Michigan
Board of Commissioners Meeting**
2:00pm–4:00pm
**Information Technology Law Section
Business Meeting & Program**
**Michigan State Bar Foundation Members/
Trustees Annual Business Meeting**
2:00pm–5:00pm
Michigan Defense Trial Counsel Board Meeting
4:00pm–5:00pm
**State Bar of Michigan New Board of
Commissioners Meeting**
4:15pm–4:30pm
**Fellows of the Michigan State Bar
Foundation Annual Business Meeting**
4:30pm–6:00pm
**Fellows of the Michigan State Bar Foundation
Annual Reception (by invitation)**
6:30pm–9:30pm
State Bar of Michigan Awards Banquet

Thursday, September 18, 2008

LEVEL: BASIC/INTER/ADVANCED CLE: 9 ETHICS: .5 PARALEGAL: 12 HOURS* (Actual CLE awarded may vary by state.)

Solo & Small Firm INSTITUTE		SBM ANNUAL MEETING
7:30am	Registration	7:30am–5:30pm Registration
8:00am	Continental Breakfast and Vendor Showcase	8:00am–9:30am Continental Breakfast
8:15am	Introduction and Welcome <i>Freddy E. Sackllah, Sackllah & Associates PLLC, West Bloomfield</i>	8:00am–5:30pm Vendor Showcase
8:30am	Helping Solo and Small Firm Practitioners Face the Future <i>Edward H. Pappas, President Elect, State Bar of Michigan, Dickinson Wright PLLC, Bloomfield Hills; Janet K. Welch, Executive Director, State Bar of Michigan, Lansing</i>	8:30am–12:00pm Family Law Section Business Meeting & Family Law Section & Alternative Dispute Resolution Section Joint Program
9:00am	 Keynote Presentation: Sue Unto Others as You Would Have Others Sue Unto You <i>Sean Carter, Humorist at Law, Lawpsided Seminars, Mesa, AZ</i>	9:00am–11:00am Young Lawyers Section Business Meeting Senior Lawyers Section Business Meeting
10:00am	Vendor Showcase Break	9:00am–12:00pm Administrative Law Section Business Meeting & Program Justice Initiatives Program
10:20am	MANAGEMENT Cleaning up the Stress Mess <i>Sean Carter, Humorist at Law, Lawpsided Seminars, Mesa, AZ</i>	9:30am–5:00pm Representative Assembly Business Meeting
	LAW Litigating in an Electronic World—What Every Practitioner Needs to Know in Order to Survive <i>Hon. Joseph G. Scoville, Magistrate Judge, United States District Court, Western District of Michigan, Grand Rapids</i>	10:00am–12:00pm Referees' Association of Michigan Business Meeting
	TECHNOLOGY Getting the Most Out of Microsoft Word for Lawyers, Part 1 <i>Barron K. Henley, Henley March & Unger Consulting, Inc., Columbus, OH</i>	
	LEGAL SUPPORT Taming the E-mail and Information Overload Beast <i>Randall F. Dean, Randall Dean Consulting & Training LLC, East Lansing</i>	

*Approved by the National Association of Legal Assistants. National Federation of Paralegal Associations' approval pending.

SCHEDULE AT A GLANCE

Thursday, September 18, 2008 continued

Solo & Small Firm INSTITUTE			SBM ANNUAL MEETING
11:15am	MANAGEMENT	Rising to the Top with Practice Management Essentials <i>JoAnn L. Hathaway, Practice Management Advisor, State Bar of Michigan, Lansing</i>	12:00pm–2:00pm State Bar of Michigan Inaugural Luncheon
	LAW	Developing the Gift of Gab <i>Sean Carter, Humorist at Law, Lawpsided Seminars, Mesa, AZ</i>	2:00pm–4:00pm Consumer Law Section Business Meeting & Program
	TECHNOLOGY	Getting the Most Out of Microsoft Word for Lawyers, Part 2 <i>Barron K. Henley, Henley March & Unger Consulting, Inc., Columbus, OH</i>	American Indian Law Section Business Meeting & Program
	LEGAL SUPPORT	Successful Hiring Practices: What to Look for in the Interview Process <i>Konnie G. Kustron, PhD, Eastern Michigan University School of Technology Studies, Ypsilanti</i>	Michigan Retired Judges Association Business Meeting
12:00pm	Lunch and Annual Meeting Functions		2:00pm–4:30pm Appellate Practice Section Business Meeting & Program
2:00pm	MANAGEMENT	Me Lawyer, You Client: The Tarzan Approach to Legal Marketing <i>Sean Carter, Humorist at Law, Lawpsided Seminars, Mesa, AZ</i>	2:00pm–5:00pm Environmental Law Section Business Meeting & Program
	LAW	Basic Medicaid Planning 101 <i>Gary P. Bauer, Thomas M. Cooley Law School, Lansing</i>	2:00pm–5:30pm Labor & Employment Law Section Business Meeting & Program
	TECHNOLOGY	The PDA Power Program: Advanced Time Management Strategies for PDA Users (Palm, Blackberry, or Pocket PC) <i>Randall F. Dean, Randall Dean Consulting & Training LLC, East Lansing</i>	4:30pm–6:00pm Law School Receptions
	LEGAL SUPPORT	Ethics for Paralegals <i>Vicki Voisin, ACP, Running Wise & Ford PLC, Charlevoix</i>	Michigan State University Ohio Northern University Thomas M. Cooley University of Detroit Mercy University of Michigan University of Toledo Wayne State University
2:50pm	MANAGEMENT	Setting Fees, Retainer Agreements, and Actually Getting Paid <i>John D. Mabley, Smith & Mabley PC, Farmington Hills; Joan P. Vestrand, Thomas M. Cooley Law School, Rochester</i>	
	LAW	A Funny Thing Happened on the Way to the Disciplinary Hearing <i>Sean Carter, Humorist at Law, Lawpsided Seminars, Mesa, AZ</i>	
	TECHNOLOGY	Legal Technology Tips, Tricks, Gadgets, and Cool Stuff, Part 1 <i>Barron K. Henley, Henley March & Unger Consulting, Inc., Columbus, OH</i>	
	LEGAL SUPPORT	The Attorney/Paralegal Team in Litigation <i>Michael G. Woodworth, Hubbard Fox Thomas White & Bengtson PC, Lansing; Cheryl J. Nodarse, CLA, Hubbard Fox Thomas White & Bengtson PC, Lansing</i>	6:30pm–8:30pm Celebrating Common Ground Reception
3:30pm	Vendor Showcase Break		
3:50pm	MANAGEMENT	Managing the Mess of Office Clutter and Information Overload: Advanced Strategies for Proactively Managing Information <i>Randall F. Dean, Randall Dean Consulting & Training LLC, East Lansing</i>	
	LAW	Dealing with the Problem Employee: What Every Small Employer Needs to Know About Discipline and Discharge <i>Ronald D. Keefe, President, State Bar of Michigan, Kendricks Bordeau Adamini Chilman & Greenlee PC, Marquette</i>	
	TECHNOLOGY	Legal Technology Tips, Tricks, Gadgets, and Cool Stuff, Part 2 <i>Barron K. Henley, Henley March & Unger Consulting, Inc., Columbus, OH</i>	
	LEGAL SUPPORT	Learning to Learn: The Art and Practice of Communication and Understanding <i>JoAnna DeCamp, MSW, Ann Arbor</i>	
4:35pm	MANAGEMENT	Financial Management Made Simple <i>Stacey L. Dinser, Howell</i>	
	LAW	Collateral Consequences of Criminal Plea Bargaining <i>Charles R. Toy, Farhat & Story PC, Lansing</i>	
	TECHNOLOGY	Microsoft PowerPoint for Legal Users <i>Barron K. Henley, Henley March & Unger Consulting, Inc., Columbus, OH</i>	
	LEGAL SUPPORT	Improving Your Verbal Communication Skills—An Interactive Session <i>Charlene M. Tope, Probate Support Specialists LLC, Saint Clair Shores</i>	
5:15pm	Questions and Answers		

Friday, September 19, 2008

Solo & Small Firm INSTITUTE		SBM ANNUAL MEETING
7:30am	Registration	7:30am-3:00pm Registration
8:00am	Continental Breakfast and Vendor Showcase	8:00am-9:30am Continental Breakfast
8:15am	 Keynote Presentation: Best Practices in Client Service—How to Create Satisfied Clients and Generate Referrals by Providing Outstanding Service <i>Roy S. Ginsburg, Roy S. Ginsburg JD, Minnetonka, MN</i>	8:00am-2:00pm Vendor Showcase
9:20am	MANAGEMENT Marketing Your Solo and Small Firm Practice <i>Roy S. Ginsburg, Roy S. Ginsburg JD, Minnetonka, MN</i>	8:00am-12:00pm Michigan Lawyers Auxiliary Business Meeting
	LAW Dealing with Clients Who Are Becoming Incapacitated and Incompetent <i>Caroline M. Dellenbusch, Caroline Dellenbusch PLC, Grand Rapids</i>	8:30am-12:00pm International Law Section Business Meeting & Program
	TECHNOLOGY Adobe Acrobat and PDFing for Lawyers, Part 1 <i>Barron K. Henley, Henley March & Unger Consulting, Inc., Columbus, OH</i>	9:00am-9:30am Criminal Law Section Business Meeting
	LEGAL SUPPORT E-Filing from A to Z—What Every Lawyer Should Know Before It's Too Late <i>Libby Smith, Deputy Court Administrator, US District Court, Eastern District of Michigan, Detroit</i>	9:00am-12:00pm Children's Law Section Business Meeting & Program
10:10am	Vendor Showcase Break	9:00am-12:00pm Michigan Association of Bar Executives Business Meeting
10:30am	MANAGEMENT What's Next: How to Refocus, Recharge, and Renew Your Legal Career at Any Stage, Part 1 <i>Roy S. Ginsburg, Roy S. Ginsburg JD, Minnetonka, MN</i>	9:30am-10:00am Prisons & Corrections Section Business Meeting
	LAW Family Law Update <i>Jennie Boldish Bryan, Rizzo Bryan PC, Grand Rapids</i>	10:00am-11:30am Antitrust, Franchising and Trade Regulation Section Business Meeting
	TECHNOLOGY Adobe Acrobat and PDFing for Lawyers, Part 2 <i>Barron K. Henley, Henley March & Unger Consulting, Inc., Columbus, OH</i>	10:00am-12:00pm Litigation Section Business Meeting & Program
	LEGAL SUPPORT Immigration Law 101 for Paralegals <i>David C. Koelsch, Immigration Law Clinic, University of Detroit Mercy School of Law, Detroit</i>	Criminal Law Section & Criminal Issues Initiative Joint Program Judicial Conference Executive Committee Business Meeting
11:20am	MANAGEMENT What's Next: How to Refocus, Recharge, and Renew Your Legal Career at Any Stage, Part 2 <i>Roy S. Ginsburg, Roy S. Ginsburg JD, Minnetonka, MN</i>	Insurance & Indemnity Law Section Business Meeting & Program
	LAW Bankruptcy 101—What Every General Practitioner Should Know About Changes in the Law <i>Paul I. Bare, Paul Bare Attorney at Law, Traverse City</i>	12:00pm-2:00pm State Bar of Michigan Keynote Luncheon
	TECHNOLOGY The Paperless Office—Making It Simple <i>Barron K. Henley, Henley March & Unger Consulting, Inc., Columbus, OH</i>	1:00pm-2:00pm General Practice Section Business Meeting
	LEGAL SUPPORT Surefire Time Management Techniques—How to Prevent Burnout in the Workplace <i>Lisa L. Howze, CPA, Speaking Life Principles Inc, Eastpointe</i>	1:00pm-3:00pm Animal Law Section Business Meeting
12:00pm	Lunch and Annual Meeting Functions	1:00pm-3:30pm Michigan Probate Judges Association Business Meeting
2:00pm	MANAGEMENT Investing and Planning for Your Future and Retirement <i>Robert B. Stevenson, Stevenson Keppelman Associates, Ann Arbor; Lee M. Kliebert, PensionTrend Investment Advisers LLC, Okemos</i>	1:30pm-2:00pm Legal Assistants Section Business Meeting
	LAW Pre- and Post- Nuptial Agreements and Spousal Rights <i>Robert B. Labe, Williams Williams Rattner & Plunkett PC, Birmingham</i>	1:30pm-3:30pm Michigan District Judges Association Business Meeting
	TECHNOLOGY Exploring the Growing Google Galaxy: Tools to Take Your Practice to Infinity and Beyond <i>Jeffrey E. Kirkey, Institute of Continuing Legal Education, Ann Arbor</i>	2:00pm-4:00pm Arts, Communications, Entertainment & Sports Section Business Meeting
	LEGAL SUPPORT The Professional Paralegal: Increase Your Value Through Self-Improvement and Growth <i>Linda S. Jevabirian, Legal Search & Management Inc, Farmington</i>	Aviation Law Section Business Meeting & Program Justice Initiatives Open House Law Student Section Business Meeting & Program Negligence Law Section Business Meeting & Program

SCHEDULE AT A GLANCE

Friday, September 19, 2008 continued

Solo & Small Firm INSTITUTE		
2:50pm	MANAGEMENT	How to Run Your Office 10 Times More Efficiently—Insights from Your Very Own Paralegal! <i>Tammy Oswald, Chalgian & Tripp Law Offices PLLC, East Lansing; Kristina A. Mattis, Wilson & Kester PLC, Traverse City; Laurie A. Velzen, Warner Norcross & Judd LLP, Grand Rapids</i>
	LAW	Advising Business Clients in a Down Economy <i>Cynthia L. Umphrey, Kemp Klein Law Firm, Troy</i>
	TECHNOLOGY	Essential Hardware for the Solo and Small Firm Office <i>Barron K. Henley, Henley March & Unger Consulting, Inc., Columbus, OH</i>
	LEGAL SUPPORT	HotDocs 2008 <i>Diane Ebersole, Practice Management Advisor, State Bar of Michigan, Lansing</i>
3:30pm	Break	
3:50pm	MANAGEMENT	Overcoming Fear, Failure, and Frustration—What Do You Want Your Practice to Be About? <i>Victoria V. Kremiski, Deputy Director of Professional Standards, State Bar of Michigan, Lansing</i>
	LAW	Dealing with Friend of the Court Offices—the 10 Biggest Mistakes Lawyers Make <i>Zenell B. Brown, Wayne County Friend of the Court, Detroit; Amanda Kole, Macomb County Friend of the Court, Mount Clemens; Betty L. Lowenthal, Referee, Oakland County Friend of the Court, Pontiac</i>
	TECHNOLOGY	Disaster Avoidance and Security—Avoiding Techno Nightmares <i>Barron K. Henley, Henley March & Unger Consulting, Inc., Columbus, OH</i>
	LEGAL SUPPORT	The Big Business of Identity Theft—Preventive Strategies <i>Linda G. Burwell, Nemeth Burwell PC, Detroit</i>
4:35pm	MANAGEMENT	Creative Marketing on a Shoestring <i>Marla A. Linderman, Linderman Julien PC, Ann Arbor</i>
	LAW	The Rights of Returning Military and Service Personnel <i>Rebecca Simkins Seslar, Barris Sott Denn & Driker PLLC, Detroit</i>
	TECHNOLOGY	Your Office—Don't Leave Home Without It (Mobile Lawyering) <i>Barron K. Henley, Henley March & Unger Consulting, Inc., Columbus, OH</i>
	LEGAL SUPPORT	Understanding Metadata and How to Strip Your Documents of Incriminating, Unnecessary, or Embarrassing Information <i>Don M. Blumenthal, Technology, Law, and Policy, Ann Arbor</i>

ANNUAL MEETING SCHEDULE DETAILS

Wednesday, September 17, 2008

8:30am shotgun start

3rd Annual SBM Golf Outing

Join your friends and colleagues for a four-person scramble at the Dearborn Hills Golf Course.

Golf registration includes 18 holes of golf, cart, lunch, prizes, awards, and fun.

11:30am–2:00pm

Real Property Law Section Business Meeting & Lunch

12:00pm–1:00pm

Commissioner Committee Meetings & Lunch

12:00pm–4:30pm

Law Practice Management Section Business Meeting & Program

How to Keep Your Law Firm Going in These Tough Economic Times

Speakers: Joan P. Vestrand, Assistant Dean/Professor of Law, Thomas M. Cooley Law School; Sally VanDenBerg, Law Office of Sally VanDenBerg PC; Gary P. Bauer, Professor of Law, Thomas M. Cooley Law School; Austin Anderson, Austin Anderson Consulting LLC; Rebecca Simkin, Barris, Sott, Denn & Driker PLLC; Marla Linderman, Linderman Julien PC

1:30pm–3:30pm

State Bar of Michigan Board of Commissioners Meeting

2:00pm–3:00pm

Information Technology Law Section Business Meeting

2:00pm–4:00pm

Michigan State Bar Foundation Members/Trustees Annual Business Meeting

2:00pm–5:00pm

Michigan Defense Trial Counsel Board Meeting

3:00pm–4:00pm

Information Technology Law Section Program

The Practice of Information Technology Law

An overview of the different aspects of practicing information technology law.

Speakers: Jacqueline Allen, General Motors Legal Staff, Detroit; Jeremy Bisdorf, Jaffe Raitt Heuer & Weiss PC, Southfield; Steven Tupper, Dykema Gossett PLLC, Bloomfield Hills

Moderator: Anthony Targan, ProQuest, Ann Arbor

4:00pm–5:00pm
State Bar of Michigan
 New Board of Commissioners Meeting

4:15pm–4:30pm
Fellows of the Michigan State Bar Foundation
 Annual Business Meeting

4:30pm–6:00pm
Fellows of the Michigan State Bar Foundation
 Annual Reception (by invitation)

6:30pm–9:30pm
State Bar of Michigan Awards Banquet
 Join us as we pay tribute to our members who have achieved the highest honors in areas of leadership, professional integrity, and community service.

Roberts P. Hudson Award

*Kimberly M. Cahill
 *Kathleen McCree Lewis

Frank J. Kelley Distinguished Public Service Award

Thomas L. Casey
 Bruce A. Timmons

Champion of Justice Award

David A. Hoort
 Michael J. Lavoie
 Mary DuFour Morrow
 Joan P. Vestrand
 Lorraine H. Weber

John W. Cumiskey Pro Bono Award

Richard H. Bernstein

Liberty Bell Award

Jesse Gonzales, Saginaw County Bar
 Rachel Crandal, Stonewall Bar Association

Michigan State Bar Foundation Founders Award

*Kimberly M. Cahill
 Patrick J. Bruetsch

Michigan Defense Trial Counsel—

Respected Advocate Award

Norman D. Tucker

Michigan Association for Justice—

Respected Advocate Award

Bruce E. Bigler

*Awarded posthumously

Thursday, September 18, 2008

7:30am–5:30pm
Registration

8:00am–9:30am
Continental Breakfast

8:00am–5:30pm
Vendor Showcase

8:30am–9:15am
Family Law Section
 Business Meeting

9:00am–9:45am
Administrative Law Section
 Business Meeting

9:00am–11:00am
Young Lawyers Section
 Business Meeting

Senior Lawyers Section
 Business Meeting

9:00am–12:00pm
Justice Initiatives Program

Incarceration or Graduation?

Juveniles most at risk of entering the “school-to-prison pipeline” often have emotional troubles, educational disabilities, or other mental health needs. Rather than receiving help in school they are passed on to the court system, a path that often leads to a future in adult prisons. Join the State Bar Equal Access Initiative and Michigan Protection and Advocacy Service as they host a panel of experts featuring special guest Ron Lospennato, Director, Southern Poverty Law Center’s School to Prison Reform Project, New Orleans, Louisiana.

9:15am–10:00am
Family Law Section
 Program

Current Issues in Family Law

Justice Kelly will provide her unique perspective on issues and challenges facing family law practitioners.

Speaker: Justice Marilyn Kelly, Michigan Supreme Court, Detroit

Moderator: Karen S. Sendelbach, Nichols Sacks Slank Sendelbach & Buiteweg PC, Ann Arbor

9:30am–5:00pm
Representative Assembly
 Business Meeting

The Representative Assembly will present the Michael Franck Award to former Chief Justice Thomas E. Brennan and the Unsung Hero Award to Susan Spagnuolo-Dal.

10:00am–12:00pm
Referees’ Association of Michigan
 Business Meeting

10:00am–12:00pm
Administrative Law Section
 Program

Administrative Law Best Practices

A panel of administrative law experts will share their dos and don’ts for practicing before administrative agencies. Listen to statewide experts, such as an assistant attorney general, agency director, private practitioner, administrative law judge, agency order writer, director, and Ingham County circuit court judge, explain how to develop an administrative agency record.

Speakers: Hon. Joyce Draganchuk, Ingham County Circuit Court, Lansing; Kenneth M. Ross, Director, Office of Financial and Insurance Regulation, Lansing; William K. Fahy, Fahy Schultz Burzych Rhodes PLC, Okemos; Gregory Holiday, Administrative Law Judge Manager, State Office of Administrative Hearings & Rules, Detroit; Robert W. Kebres, Regulatory Affairs Director, Michigan Public Service Commission, Lansing; Gerald A. Whalen, Chief Assistant Attorney General, Michigan Liquor Control Commission, Lansing

Moderator: Mark J. Burzych, Fahy Schultz Burzych Rhodes PLC, Okemos

10:15am–12:00pm
Family Law Section and Alternative Dispute Resolution Section
 Joint Program

Resolving the Challenging Family Law Case: One Process Doesn’t Fit All

In this fast-paced, skills-based program, and considering a specific family case scenario, participants will discuss and analyze when and how to use alternative dispute resolution processes.

12:00pm–2:00pm
State Bar of Michigan
 Inaugural Luncheon

Share in the celebration with the swearing-in of State Bar President Edward H. Pappas and other State Bar officers.



Ronald D. Keefe
 SBM President,
 2007–2008



Edward H. Pappas
 SBM President,
 2008–2009

2:00pm–4:00pm
Consumer Law Section
 Business Meeting & Program

American Indian Law Section
 Business Meeting & Program

Michigan Retired Judges Association
 Business Meeting

Appellate Practice Section
 Program

The Appellate Practice Section’s 2008 Annual Meeting will feature a panel discussion, “Honey and Vinegar: Civility in Appellate Practice.”

Panelists include:

Speakers: Justice Marilyn Kelly, Michigan Supreme Court, Detroit; Chief Judge Henry Saad, Michigan Court of Appeals, Troy; Christopher Murry; Elizabeth Gleicher; Mark Bendur; John Jacobs

Moderator: Barbara H. Goldman, Barbara H. Goldman PLLC, Southfield

2:00pm–4:30pm
Environmental Law Section
 Program

The program includes a legislative update by Senator Patricia Bickholz, Brownfield update by John Byl with a case study of the Fairlane Green clay mine, and state of the state on climate change issues.

Speakers: Senator Patricia L. Birkholz, 24th Senate District, Saugatuck; John Byl, Warner Norcross & Judd LLP, Grand Rapids; George Curran, Hopkins, Curran & Smith, Southfield; Courtney Goldberg, Bodman LLP, Detroit; Grant Trigger, Real Estate Interests Group, Bloomfield Hills

Moderators: Susan Hlywa Topp, Topp Law PLC, Gaylord; Kurt Brauer, Warner Norcross & Judd LLP, Southfield

ANNUAL MEETING SCHEDULE DETAILS

2:00pm–2:15pm

Labor & Employment Law Section
Business Meeting

2:15pm–5:30pm

**Labor & Employment Law Section and
Alternative Dispute Resolution Section**
Joint Program

Educational program with emphasis on labor and employment mediation and arbitration.

4:00pm–4:30pm

Appellate Practice Section
Business Meeting

4:30pm–5:00pm

Environmental Law Section
Business Meeting

4:30pm–6:00pm

Law School Receptions

Michigan State University
Ohio Northern University
Thomas M. Cooley
University of Detroit Mercy
University of Michigan
University of Toledo
Wayne State University

5:30pm–7:00pm

Labor & Employment Law Section
Reception

6:30pm–8:30pm

Celebrating Common Ground Reception

From access to justice to continuing legal education, the State Bar works in partnership with over 100 affinity bar associations to achieve improvements in the administration of justice. This social event informally showcases the work of several bar associations in Michigan and encourages continuing partnerships with the State Bar.

Friday, September 19, 2008

7:30am–3:00pm

Registration

8:00am–9:30am

Continental Breakfast

8:00am–2:00pm

Vendor Showcase

8:00am–12:00pm

Michigan Lawyers Auxiliary
Business Meeting

8:30am–12:00pm

International Law Section
Business Meeting & Program

9:00am–9:30am

Children's Law Section
Business Meeting

Criminal Law Section
Business Meeting

9:00am–12:00pm

Michigan Association of Bar Executives
Business Meeting

9:30am–10:00am

Prisons & Corrections Section
Business Meeting

9:30am–12:00pm

Children's Law Section
Program

**Understanding the Role of
MCI in N/A Cases**

William Johnson, MCI Superintendent, will discuss various aspects of his work and provide a question-and-answer session. Bill Schooley will present a legal update regarding children's issues.

Speakers: William Johnson, MCI Superintendent, DHS, Lansing; R. William Schooley, Child & Family Law Center PLLC, Ypsilanti

10:00am–11:00am

Insurance and Indemnity Law Section
Program

Insights from Insiders

Get the inside perspective of happenings at the Office of Financial and Insurance Regulation, and an insider's approach to handling indemnity provisions in construction and professional services contracts.

Speakers: Ken Ross, Commissioner of the Office of Financial & Insurance Regulation, Lansing; Michael T. Lynch, Principal, Corporation Council—Harley Ellis Deveaux, Southfield

Moderator: Timothy F. Casey

10:00am–11:30am

**Antitrust, Franchising and
Trade Regulation Section**
Business Meeting

10:00am–12:00pm

Litigation Section
Business Meeting & Program

Judicial Conference Executive Committee
Business Meeting

**Criminal Law Section
and Criminal Issues Initiative**
Joint Program

**The Future of Michigan's Public Defense
System: Free Fall, Free-for-All, or Fixed—
Once and for All**

Offered by the Criminal Law Section and the Criminal Issues Initiative. This program is offered on the heels of the National Legal Aid and Defender Association report, which concludes that Michigan fails to provide adequate legal counsel as mandated by the Constitution. Join stakeholders in discussing the future of how public defense services are delivered in Michigan. Formally meet the Michigan Campaign for Justice, a new nonprofit organization advocating for a fair and effective public defense system in Michigan.

11:00am–11:30am

Insurance and Indemnity Law Section
Business Meeting

12:00pm–2:00pm

State Bar of Michigan Keynote Luncheon

Don't miss this opportunity to power lunch and listen to both the defense and prosecution attorneys involved in the Enron trial.

1:00pm–2:00pm

General Practice Section
Business Meeting

1:00pm–3:00pm

Animal Law Section
Business Meeting

1:00pm–3:30pm

Michigan Probate Judges Association
Business Meeting

1:30pm–2:00pm

Legal Assistants Section
Business Meeting

1:30pm–3:30pm

Michigan District Judges Association
Business Meeting

2:00pm–4:00pm

**Arts, Communications, Entertainment
& Sports Section**
Business Meeting

Aviation Law Section

Business Meeting & Program

Law Student Section

Business Meeting & Program

Negligence Law Section

Business Meeting & Program

Justice Initiatives

Open House

The Justice Initiatives Division supports many initiatives that help make available high-quality, civil legal services to all Michigan citizens, assuring that the justice system is strong, equal, and fair in its application. Please join the Justice Initiatives staff and the Committee on Justice Initiatives (CJI) and learn how the work supported by these individuals helps transform the justice system. This event will be an informal gathering where individuals can interact with State Bar staff and CJI volunteers in reflection on their accomplishments and planning for the upcoming Bar year. Good will and refreshments will be provided.

Solo & Small Firm INSTITUTE SCHEDULE DETAILS

Thursday, September 18, 2008

MODERATORS:

Substantive Law Track

Freddy E. Sackllah, Sackllah & Associates PLLC, West Bloomfield

Law Practice Management Track

Gary P. Bauer, Thomas M. Cooley Law School, Lansing

Technology Track

JoAnn L. Hathaway, Practice Management Advisor, State Bar of Michigan, Lansing

Legal Support Track

Cheryl J. Nodarse, CLA, Hubbard Fox Thomas White & Bengtson PC, Lansing

8:30am

Helping Solo and Small Firm Practitioners Face the Future

The State Bar of Michigan is looking into the future to envision law practice for solo and small firm practitioners in order to identify ways to be of help. Anticipate the challenges you will face in the next decade and learn what help is on the way.
Edward H. Pappas, President Elect, State Bar of Michigan, Dickinson Wright PLLC, Bloomfield Hills; Janet K. Welch, Executive Director, State Bar of Michigan, Lansing

9:00am

Keynote Presentation: Sue Unto Others as You Would Have Others Sue Unto You

A wacky, irreverent, yet insightful view of professionalism, including how to put "civil" back into civil litigation.
Sean Carter, Humorist at Law, Lawpsided Seminars, Mesa, AZ

10:20am

Law Practice Management Track: Cleaning up the Stress Mess

In this presentation, Sean Carter draws on his decade of experience in both law firms and in-house legal departments to share the three steps to a more stress-free career: 1. Get a Clue; 2. Get a Grip; and 3. Get a Life!
Sean Carter, Humorist at Law, Lawpsided Seminars, Mesa, AZ

Substantive Law Track: Litigating in an Electronic World—What Every Practitioner Needs to Know in Order to Survive

Learn how and why solo and small firm practitioners should embrace e-filing. You can't ignore it any longer. E-discovery has changed the world. Start planning for it and making it work for you. Avoid the traps and pitfalls that could sink your case!
Hon. Joseph G. Scoville, Magistrate Judge, United States District Court, Western District of Michigan, Grand Rapids

Technology Track: Getting the Most Out of Microsoft Word for Lawyers, Part 1

Save enormous amounts of time and energy by tapping the full potential of Word. Designed specifically for lawyers and law firm staff, this session provides practical solutions and time saving tips.
Barron K. Henley, Henley March & Unger Consulting, Inc., Columbus, OH

Legal Support Track: Taming the E-mail and Information Overload Beast

Key strategies for effective e-mail administration, clearing "little stuff" out of your inbox, and adopting a proven organization system, including the best times and ways to check e-mail without constant interruption.
Randall F. Dean, Randall Dean Consulting & Training LLC, East Lansing

11:15am

Law Practice Management Track: Rising to the Top with Practice Management Essentials

Make the most of every hour of every day with voice recognition software and digital dictation. Make the right staffing decisions. Discover the resources available to make delivering legal services effective and efficient.
JoAnn L. Hathaway, Practice Management Advisor, State Bar of Michigan, Lansing

Substantive Law Track: Developing the Gift of Gab

Lawyers must be public speakers to be effective with juries, clients, and opposing counsel. Sean Carter's take on this crucial skill will educate and entertain you!
Sean Carter, Humorist at Law, Lawpsided Seminars, Mesa, AZ

Technology Track: Getting the Most Out of Microsoft Word for Lawyers, Part 2

Save enormous amounts of time and energy by tapping the full potential of Word. Designed specifically for lawyers and law firm staff, this session provides practical solutions and time saving tips.
Barron K. Henley, Henley March & Unger Consulting, Inc., Columbus, OH

Legal Support Track: Successful Hiring Practices: What to Look for in the Interview Process

Hiring support staff? See through the interview "dance," learn the right questions to ask, avoid illegal questions, and discover the clues to hiring precisely the best person for the job you're filling.
Konnie G. Kustron PhD, Eastern Michigan University School of Technology Studies, Ypsilanti

2:00pm

Law Practice Management Track: Me Lawyer, You Client: The Tarzan Approach to Legal Marketing

Tarzan became King of the Jungle by beating his chest and shouting from the tree tops. Believe it or not, lawyers can use the same approach in their marketing efforts. By constantly getting in front of prospective clients in live presentations and on the printed page, lawyers can create the type of buzz that will have clients shouting "Umgawa!"
Sean Carter, Humorist at Law, Lawpsided Seminars, Mesa, AZ

Substantive Law Track: Basic Medicaid Planning 101

As the Baby Boom generation ages, planning for Medicaid has become increasingly important. Learn to recognize the Medicaid planning issues your clients present and find out what to do with them.
Gary P. Bauer, Thomas M. Cooley Law School, Lansing

Technology Track: The PDA Power Program: Advanced Time Management Strategies for PDA Users (Palm, Blackberry, or Pocket PC)

This session provides a series of smart, useful, and fun tips on how to get more from your PDA/SmartPhone from a productivity-enhancement perspective, so you enjoy it more and make it worth the money and time spent. This is a great session for an audience that uses PDA and/or SmartPhone technology, but hasn't had time to master its functions and programs.
Randall F. Dean, Randall Dean Consulting & Training LLC, East Lansing

2:00pm continued

Legal Support Track: Ethics for Paralegals

Perform at your best while avoiding common ethical mistakes. Our ethics guru helps you practice with confidence.
Vicki Voisin, ACP, Running Wise & Ford PLC, Charlevoix

2:50pm

Law Practice Management Track: Setting Fees, Retainer Agreements, and Actually Getting Paid

From referral fees to what you can charge; from interest on fees to when the fees are actually yours; from dealing with credit card payment to minimum fees. Be compensated fairly, but stay out of trouble. Learn the different fees you can charge, effective collection techniques, and when to use liens.
John D. Mabley, Smith & Mabley PC, Farmington Hills; Joan P. Vestrand, Thomas M. Cooley Law School, Rochester

Substantive Law Track: A Funny Thing Happened on the Way to the Disciplinary Hearing

In this hilarious presentation, Mr. Carter explores some of the more outrageous disciplinary cases that come before State Bar committees and how lawyers can avoid ethics rules violations.
Sean Carter, Humorist at Law, Lawpsided Seminars, Mesa, AZ

Technology Track: Legal Technology Tips, Tricks, Gadgets, and Cool Stuff, Part 1

Barron Henley returns with a new list of hot tips for software, the paperless office, encryption tools, great websites you've probably never heard of, how to get the best deals available, where to get free or inexpensive technical advice, gadgets you didn't realize you needed (until now), and more!
Barron K. Henley, Henley March & Unger Consulting, Inc., Columbus, OH

Legal Support Track: The Attorney/Paralegal Team in Litigation

Discover the secrets of a successful team in what it does to divide the tasks, communicate with each other under the stress of trial, and maximize results for clients.
Michael G. Woodworth, Hubbard Fox Thomas White & Bengtson PC, Lansing; Cheryl J. Nodarse, CLA, Hubbard Fox Thomas White & Bengtson PC, Lansing

3:50pm

Law Practice Management Track: Managing the Mess of Office Clutter and Information Overload: Advanced Strategies for Proactively Managing Information

Don't get buried deeper and deeper under a continuous stream of useful and useless information. Take home a system for getting "control of the beast." Stop spinning your wheels and feeling unsatisfied.
Randall F. Dean, Randall Dean Consulting & Training LLC, East Lansing

Substantive Law Track: Dealing with the Problem Employee: What Every Small Employer Needs to Know About Discipline and Discharge

Whether you need help with your own office or you advise small employers, dealing with the problem employee is one of the most troubling challenges. Find out the best practices and get a list of resources you'll need to succeed.
Ronald D. Keefe, President, State Bar of Michigan, Kendricks Bourdeau Adamini Chilman & Greenlee PC, Marquette

Solo & Small Firm INSTITUTE SCHEDULE DETAILS

3:50pm continued

Technology Track: Legal Technology Tips, Tricks, Gadgets, and Cool Stuff, Part 2

Barron Henley continues his new list of hot tips for software, the paperless office, encryption tools, great websites you've probably never heard of, how to get the best deals available, where to get free or inexpensive technical advice, gadgets you didn't realize you needed (until now), and more!
Barron K. Henley, Henley March & Unger Consulting, Inc., Columbus, OH

Legal Support Track: Learning to Learn: The Art and Practice of Communication and Understanding

In today's fast-paced world, oral communication skills are more important than ever. In this hands-on workshop, you'll explore how improving communication and listening skills can enhance your learning.
JoAnna DeCamp, MSW, Ann Arbor

4:35pm

Law Practice Management Track: Financial Management Made Simple

Starting with cash flow management and overhead control, including case selection and telling clients "no." Learn the deductions you can take, how to pay for child care, and your automobile, and engage in prudent tax planning. Make your office a profit center!
Stacey L. Dinsler, Howell

Substantive Law Track: Collateral Consequences of Criminal Plea Bargaining

When you plead your client guilty, have you thought about the impact on immigration status, entitlement to public housing, university enrollment, the military, licensing issues, and all the other collateral consequences that flow from pleading guilty to criminal charges? And if your client faces incarceration, what is the impact on employment and family? Learn the ins and outs with an experienced criminal defense counsel.
Charles R. Toy, Farhat & Story PC, Lansing

Technology Track: Microsoft PowerPoint for Legal Users

This session is designed to teach you how to use PowerPoint to create stunning presentations to communicate complex concepts to clients, for opening and closing arguments, or for seminars and lectures of any type. Learn the common tools and shortcuts, how to navigate through presentations, how to create slide transitions and custom animations, and how to produce handouts.
Barron K. Henley, Henley March & Unger Consulting, Inc., Columbus, OH

Legal Support Track: Improving Your Verbal Communication Skills—An Interactive Session

Join your colleagues and share your best strategies in this interactive session. What does it take to say what you mean and mean what you say? Avoid errors, miscommunications, and disasters! Learn the secret to becoming the best communicator you can be.
Charlene M. Tope, Probate Support Specialists LLC, Saint Clair Shores

Friday, September 19, 2008

MODERATORS:

Substantive Law Track

Elizabeth A. Silverman, Elizabeth A. Silverman PC, Farmington Hills

Law Practice Management Track

Vincent A. Romano, Attorney Services Marketing, Grrosse Pointe Park

Technology Track

Randy Arden Musbach, Musbach & Ritter, Chelsea

Legal Support Track

Kathy Ann Blunck, Smith Haughey Rice & Roegge, Traverse City

8:15am

Keynote Presentation: Best Practices in Client Service—How to Create Satisfied Clients and Generate Referrals by Providing Outstanding Service

Your reputation for great service will build your practice. Using movie clips and television scenes as illustrations, this program provides a roadmap to delivering extraordinary client service to help you retain your clients, get more business from them, and increase referrals.
Roy S. Ginsburg, Roy S. Ginsburg JD, Minnetonka, MN

9:20am

Law Practice Management Track: Marketing Your Solo and Small Firm Practice

Competition for clients is tougher than ever. Potential clients have many lawyers to choose from. You need to communicate why you and your law firm are different from the competition: learn where to meet potential clients, maximize in-person networking, and generate business.
Roy S. Ginsburg, Roy S. Ginsburg JD, Minnetonka, MN

Substantive Law Track: Dealing with Clients Who Are Becoming Incapacitated and Incompetent

Recognize the signs and learn the strategies to help you proceed. What are the alternatives when your clients become infirm? Learn the consequences and avoid the ethical traps.
Caroline M. Dellenbusch, Caroline Dellenbusch PLC, Grand Rapids

Technology Track: Adobe Acrobat and PDFing for Lawyers, Part 1

How to work with PDF files made simple—from creating PDF files, to keeping them small; from protecting PDFs so they can't be changed to cutting, pasting, and combining; from using watermarks to e-mailing and e-filing.
Barron K. Henley, Henley March & Unger Consulting, Inc., Columbus, OH

Legal Support Track: E-Filing from A to Z—What Every Lawyer Should Know Before It's Too Late

E-filing is here to stay. You too can become an e-filer. Learn how to get started and what's required to become registered. Find out which courts have adopted e-filing, where it's mandatory, and which courts are considering it. Discover where to go to obtain policies, procedures, and filing deadlines. Get top 10 lists of good practices and advice on practices to avoid.
Libby Smith, Deputy Court Administrator, US District Court, Eastern District of Michigan, Detroit

10:30am

Law Practice Management Track: What's Next: How to Refocus, Recharge, and Renew Your Legal Career at Any Stage, Part 1

Now is a good time to reexamine your career goals and set the stage for new ones in the years ahead. Learn how to develop a written personal plan for act II—with realistic, attainable goals that align with your values and abilities. Set the stage for a productive and fulfilling second stage in your career.
Roy S. Ginsburg, Roy S. Ginsburg JD, Minnetonka, MN

Substantive Law Track: Family Law Update

Learn about changes to the Michigan child support formula effective October 1, 2008. Compare popular computer programs for determination of support. Discover what else is new in this ever-changing field.
Jennie Boldish Bryan, Rizzo Bryan PC, Grand Rapids

Technology Track: Adobe Acrobat and PDFing for Lawyers, Part 2

How to work with PDF files made simple—from creating PDF files, to keeping them small; from protecting PDFs so they can't be changed to cutting, pasting, and combining; from using watermarks to e-mailing and e-filing.
Barron K. Henley, Henley March & Unger Consulting, Inc., Columbus, OH

Legal Support Track: Immigration Law 101 for Paralegals

Immigration practice has become increasingly complex as immigration law becomes increasingly political. Learn the ropes necessary to successfully work on immigration matters.
David C. Koelsch, Immigration Law Clinic, University of Detroit Mercy School of Law, Detroit

11:20am

Law Practice Management Track: What's Next: How to Refocus, Recharge, and Renew Your Legal Career at Any Stage, Part 2

Now is a good time to reexamine your career goals and set the stage for new ones in the years ahead. Learn how to develop a written personal plan for act II—with realistic, attainable goals that align with your values and abilities. Set the stage for a productive and fulfilling second act.
Roy S. Ginsburg, Roy S. Ginsburg JD, Minnetonka, MN

Substantive Law Track: Bankruptcy 101—What Every General Practitioner Should Know About Changes in the Law

The new law makes it difficult to dabble. Find out how the system works and what resources are available. Learn the impact on divorce and taxes, garnishments, and judgment liens. Find out what debts are dischargeable and which are not. Get answers to your most common questions.
Paul I. Bare, Paul Bare Attorney at Law, Traverse City

Technology Track: The Paperless Office—Making It Simple

Learn the right scanner to purchase, the software solution right for you, how to work with PDF files, and how to file and share documents.
Barron K. Henley, Henley March & Unger Consulting, Inc., Columbus, OH

Friday, September 19, 2008 continued

11:20am continued

Legal Support Track: Surefire Time Management Techniques—How to Prevent Burnout in the Workplace

Business owners, managers, professional and administrative staff constantly seek ways to achieve balance in the workplace and their personal lives. The daily routine of managing crises, pressing problems, and deadlines often leads to stress and exhaustion. This workshop identifies events that consume your time and redirects your energies into value-centered activities that result in improved client, professional, and personal relationships.

Lisa L. Howze, CPA, Speaking Life Principles Inc, Eastpointe

2:00pm

Law Practice Management Track: Investing and Planning for Your Future and Retirement

Prepare and save for your future. Learn what qualified retirement plans are available and the alternative design options from which you can choose. Hear how best to invest your funds without getting ripped off!

Robert B. Stevenson, Stevenson Keppelman Associates, Ann Arbor; Lee M. Kliebert, PensionTrend Investment Advisers LLC, Okemos

Substantive Law Track: Pre- and Post-Nuptial Agreements and Spousal Rights

With the aging of society, multiple marriages have become the norm. Understand the vital role pre- and post-nuptial agreements and spousal rights play in the 21st century. Take home sample language you can put to use in your own documents.

Robert B. Labe, Williams Williams Rattner & Plunkett PC, Birmingham

Technology Track: Exploring the Growing Google Galaxy: Tools to Take Your Practice to Infinity and Beyond

Google's meteoric rise has produced an incredible array of useful tools and services that will save you time, keep you connected, and help you serve your clients. Take the guided tour and discover everything new under the Google sun.

Jeffrey E. Kirkey, Institute of Continuing Legal Education, Ann Arbor

Legal Support Track: The Professional Paralegal: Increase Your Value Through Self-Improvement and Growth

Learn what you should be doing to upgrade your credentials, enhance your education, and improve your value. Discover the importance of establishing, tracking, evaluating, and gaining recognition for your efforts. Understand the firm bottom line and look for ways to enhance it.

Linda S. Jevahirian, Legal Search & Management Inc, Farmington

2:50pm

Law Practice Management Track: How to Run Your Office 10 Times More Efficiently—Insights from Your Very Own Paralegal!

Three experienced paralegals share their insights and proven recommendations for turning inefficient law offices into spinning tops! What advice awaits from YOUR very own paralegal?

Tammy Oswald, Chalgian & Tripp Law Offices PLLC, East Lansing; Kristina A. Mattis, Wilson & Kester PLC, Traverse City; Laurie A. Velzen, Warner Norcross & Judd LLP, Grand Rapids

2:50pm continued

Substantive Law Track: Advising Business Clients in a Down Economy

If the economy is making it more difficult for you to collect from your clients, your clients are probably having similar difficulties. Learn effective techniques to help clients deal with distressed (or soon to be distressed) customers and suppliers. Help protect clients from unanticipated loss.

Cynthia L. Umphrey, Kemp Klein Law Firm, Troy

Technology Track: Essential Hardware for the Solo and Small Firm Office

Get specific recommendations for all the technology necessary to outfit a modern law office! Barron Henley names names and doesn't pull punches. Learn about equipment and software like computers and printers, case management software, billing and accounting packages, backup systems, firewalls, antivirus software, word processing systems, training, and more!

Barron K. Henley, Henley March & Unger Consulting, Inc., Columbus, OH

Legal Support Track: HotDocs 2008

Whether you are an experienced HotDocs user or have never used HotDocs, this seminar has something to offer. We will review upgrades from previous versions and demonstrate how to use the newest features of HotDocs 2008, including Model Documents, which allow the user to create a template using MDML (Model Document Markup Language), while working completely in your word processor.

Diane Ebersole, Practice Management Advisor, State Bar of Michigan, Lansing

3:50pm

Law Practice Management Track: Overcoming Fear, Failure, and Frustration—What Do You Want Your Practice to Be About?

Get satisfaction from your practice. Incorporate ethical practices, law practice management techniques, successful advertising, and personal life management into your practice. Practice need not be a chore!

Victoria V. Kremiski, Deputy Director of Professional Standards, State Bar of Michigan, Lansing

Substantive Law Track: Dealing with Friend of the Court Offices—the 10 Biggest Mistakes Lawyers Make

Zenell B. Brown, Wayne County Friend of the Court, Detroit; Amanda Kole, Macomb County Friend of the Court, Mount Clemens; Betty L. Lowenthal, Referee, Oakland County Friend of the Court, Pontiac

Technology Track: Disaster Avoidance and Security—Avoiding Techno Nightmares

Disasters come in many shapes and sizes—viruses, worms, electrical storms and fires, power outages, surges and leaks, spilled water, theft, mistakes, mischief, and hackers. Protect your firm and your client data from foreseeable and unforeseeable perils with a disaster recovery plan to insure minimum down time—all in plain English!

Barron K. Henley, Henley March & Unger Consulting, Inc., Columbus, OH

3:50pm continued

Legal Support Track: The Big Business of Identity Theft—Preventive Strategies

There are millions of victims. Thousands of dollars and endless hours are lost in each. A major cause is theft of records that you keep on individuals, especially payroll and employment records. Learn the steps necessary to protect your information.

Linda G. Burwell, Nemeth Burwell PC, Detroit

4:35pm

Law Practice Management Track: Creative Marketing on a Shoestring

Every solo and small firm practitioner should be marketing all the time, but few of us have the funds. Learn a collection of exciting, effective, and inexpensive strategies that work: from Google apps, marketing websites, creative use of chocolate, running an e-newsletter, and Jott.com.

Marla A. Linderman, Linderman Julien PC, Ann Arbor

Substantive Law Track: The Rights of Returning Military and Service Personnel

As more and more service personnel return home and seek to return to their jobs or claim benefits, what are their rights? Learn about the statutes, protections, and benefits your clients are entitled to.

Rebecca Simkins Seslar, Barris Sott Denn & Driker PLLC, Detroit

Technology Track: Your Office—Don't Leave Home Without It (Mobile Lawyering)

Everything you need for a complete mobile lawyer tool kit. Barron will discuss laptop computer options, including a Tablet PC demo. This topic covers everything from hand-helds to portable printers, portable scanners, digital voice recorders, mobile backup devices, cables, mobile security, auxiliary power, and even carrying cases! Plus, we'll show you a primer to help you make sense of wireless devices and networks.

Barron K. Henley, Henley March & Unger Consulting, Inc., Columbus, OH

Legal Support Track: Understanding Metadata and How to Strip Your Documents of Incriminating, Unnecessary, or Embarrassing Information

Metadata has become a science unto itself. Discover the problems hidden in your word processing and how to avoid them.

Don M. Blumenthal, Technology, Law, and Policy, Ann Arbor

Register me for the following FREE Annual Meeting Events:

SECTION AND ANCILLARY GROUP MEETINGS TIMES

- WEDNESDAY, SEPTEMBER 17, 2008**
- INFORMATION TECHNOLOGY LAW SECTION BUSINESS MEETING & PROGRAM 2:00PM-4:00PM
 - LAW PRACTICE MANAGEMENT SECTION BUSINESS MEETING & PROGRAM 12:00PM-4:30PM
 - MICHIGAN DEFENSE TRIAL COUNSEL BOARD MEETING 2:00PM-5:00PM
 - REAL PROPERTY LAW SECTION BUSINESS MEETING & LUNCH 11:30AM-2:00PM

- THURSDAY, SEPTEMBER 18, 2008**
- ADMINISTRATIVE LAW SECTION BUSINESS MEETING & PROGRAM 9:00AM-12:00PM
 - AMERICAN INDIAN LAW SECTION BUSINESS MEETING & PROGRAM 2:00PM-4:00PM
 - APPELLATE PRACTICE SECTION BUSINESS MEETING & PROGRAM 2:00PM-4:30PM
 - CONSUMER LAW SECTION BUSINESS MEETING & PROGRAM 2:00PM-4:00PM
 - ENVIRONMENTAL LAW SECTION BUSINESS MEETING & PROGRAM 2:00PM-5:00PM
 - FAMILY LAW SECTION BUSINESS MEETING & FAMILY LAW SECTION & ALTERNATIVE DISPUTE RESOLUTION SECTION JOINT PROGRAM 8:30AM-12:00PM
 - JUSTICE INITIATIVES PROGRAM 9:00AM-12:00PM
 - LABOR & EMPLOYMENT LAW SECTION BUSINESS MEETING & PROGRAM 2:00PM-5:30PM
 - MICHIGAN RETIRED JUDGES ASSOCIATION BUSINESS MEETING 2:00PM-4:00PM
 - REFEREES' ASSOCIATION OF MICHIGAN BUSINESS MEETING 10:00AM-12:00PM
 - REPRESENTATIVE ASSEMBLY BUSINESS MEETING 9:30AM-5:00PM
 - SENIOR LAWYERS SECTION BUSINESS MEETING 9:00AM-11:00AM
 - YOUNG LAWYERS SECTION BUSINESS MEETING 9:00AM-11:00AM

- FRIDAY, SEPTEMBER 19, 2008**
- ANIMAL LAW SECTION BUSINESS MEETING 1:00PM-3:00PM
 - ANTITRUST, FRANCHISING AND TRADE REGULATION SECTION BUSINESS MEETING 10:00AM-11:30AM
 - ARTS, COMMUNICATIONS, ENTERTAINMENT & SPORTS SECTION BUSINESS MEETING 2:00PM-4:00PM
 - AVIATION LAW SECTION BUSINESS MEETING & PROGRAM 2:00PM-4:00PM
 - CHILDREN'S LAW SECTION BUSINESS MEETING & PROGRAM 9:00AM-12:00PM
 - CRIMINAL LAW SECTION BUSINESS MEETING 9:00AM-9:30AM
 - CRIMINAL LAW SECTION & CRIMINAL ISSUES INITIATIVE JOINT PROGRAM 10:00AM-12:00PM
 - GENERAL PRACTICE SECTION BUSINESS MEETING 1:00PM-2:00PM
 - INSURANCE & INDEMNITY LAW SECTION BUSINESS MEETING & PROGRAM 10:00AM-11:30AM
 - INTERNATIONAL LAW SECTION BUSINESS MEETING & PROGRAM 8:30AM-12:00PM
 - JUDICIAL CONFERENCE EXECUTIVE COMMITTEE BUSINESS MEETING 10:00AM-12:00PM
 - JUSTICE INITIATIVES OPEN HOUSE 2:00PM-4:00PM
 - LAW STUDENT SECTION BUSINESS MEETING & PROGRAM 2:00PM-4:00PM
 - LEGAL ASSISTANTS SECTION BUSINESS MEETING 1:30PM-2:00PM
 - LITIGATION SECTION BUSINESS MEETING & PROGRAM 10:00AM-12:00PM
 - MICHIGAN ASSOCIATION OF BAR EXECUTIVES BUSINESS MEETING 9:00AM-12:00PM
 - MICHIGAN DISTRICT JUDGES ASSOCIATION BUSINESS MEETING 1:30PM-3:30PM
 - MICHIGAN LAWYERS AUXILIARY BUSINESS MEETING 8:00AM-12:00PM
 - MICHIGAN PROBATE JUDGES ASSOCIATION BUSINESS MEETING 1:00PM-3:30PM
 - NEGLIGENCE LAW SECTION BUSINESS MEETING & PROGRAM 2:00PM-4:00PM
 - PRISONS & CORRECTIONS SECTION BUSINESS MEETING 9:30AM-10:00AM

Register me for the Solo & Small Firm Institute:

(Includes materials on CD-ROM. Register for printed materials and meals separately.)

DATES		INSTITUTE FEES	
BOTH DAYS	9/18-19/08	<input type="radio"/> \$145 EARLY BIRD*	<input type="radio"/> \$195 REGULAR
THURSDAY ONLY	9/18/08	<input type="radio"/> \$80 EARLY BIRD*	<input type="radio"/> \$105 REGULAR
FRIDAY ONLY	9/19/08	<input type="radio"/> \$80 EARLY BIRD*	<input type="radio"/> \$105 REGULAR

Attending AND want the printed materials?

PRINTED MATERIALS TITLE	PRINTED MATERIAL FEES
2008 SOLO & SMALL FIRM INSTITUTE	<input type="radio"/> \$50

Can't attend? Order the printed materials!

(Price includes tax, shipping, and handling.)

PRINTED MATERIALS TITLE	PRINTED MATERIAL FEES
2008 SOLO & SMALL FIRM INSTITUTE	<input type="radio"/> \$232

Register me for the following Networking Events and Meals:

(Contact Amy Castner to reserve tables at meal events. 517-346-6322 or acastner@mail.michbar.org)

EVENT TITLE # OF TKTS EVENT FEES

- WEDNESDAY, SEPTEMBER 17, 2008**
- GOLF OUTING _____ x \$85 EARLY BIRD* \$95 REGULAR
(Pair me with _____)
 - STATE BAR AWARDS BANQUET _____ x \$66 EARLY BIRD* \$70 REGULAR

- THURSDAY, SEPTEMBER 18, 2008**
- CONTINENTAL BREAKFAST _____ x FREE
 - STATE BAR INAUGURAL LUNCHEON _____ x \$44 EARLY BIRD* \$48 REGULAR
 - STATE BAR RECEPTION _____ x \$10

- FRIDAY, SEPTEMBER 19, 2008**
- CONTINENTAL BREAKFAST _____ x FREE
 - STATE BAR KEYNOTE LUNCHEON _____ x \$44 EARLY BIRD* \$48 REGULAR

NAME _____ MI P # _____

FIRM _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ FAX _____

E-MAIL _____

SPECIAL AND DIETARY NEEDS _____

PAYMENT INFORMATION

2008 SOLO & SMALL FIRM INSTITUTE REGISTRATION SUBTOTAL	\$ _____
2008 SOLO & SMALL FIRM INSTITUTE PRINTED MATERIALS SUBTOTAL	\$ _____
EVENTS REGISTRATION SUBTOTAL	\$ _____
TOTAL AMOUNT DUE	\$ _____

CHECK # _____ CHARGE MY: VISA AMEX MASTERCARD
CHECKS PAYABLE TO: STATE BAR OF MICHIGAN

CREDIT CARD # _____ EXP DATE _____ SIGNATURE FOR CREDIT CARD _____

***Early bird pricing guaranteed through 8/29/08.**
Cancellation Policy: Cancellation requests must be made in writing to the State Bar of Michigan before 8/29/08 for a full refund. After 8/29/08 a \$25 fee applies. No refunds will be made after 9/8/08.
Accommodations: Discounted rates are available at the Hyatt Regency, Dearborn. See www.michbar.org/annualmeeting.cfm for details or call 800-233-1234. Reservations must be made by 8/16/08.

Register Today! Early Bird Savings End Aug. 29, 2008
 3 Convenient Ways to Register with the State Bar of Michigan

- REGISTER ONLINE** (WITH CREDIT CARD)
www.michbar.org/annualmeeting.cfm
- FAX** (FORM WITH CREDIT CARD)
 517-346-6365
- MAIL** (FORM WITH PAYMENT)
 State Bar of Michigan, Attn: Annual Meeting Registration
 306 Townsend St., Lansing 48933-2012

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CODE 9BA