

State Bar of Michigan

ARRIVE: Thursday, June 10, 2021 DEPART: Sunday, June 13, 2021

ACCOMMODATIONS MAY BE AVAILABLE PRIOR TO AND FOLLOWING THE ABOVE DATES

Return this form by: **TUESDAY, MAY 11, 2021**

TO: Grand Hotel
Reservations Department
2177 Commons Parkway
Okemos, Michigan 48864
Telephone: (906) 847-3331
Fax: (906) 847-0945
E-Mail: groupforms@grandhotel.com



Name _____ (please print or type)

Address _____

City _____ State _____ Zip Code _____ Cell Phone (____) _____

Business Telephone (____) _____ E-mail _____

Grand Hotel offers a variety of room types for conference attendees. Guests sometimes ask to arrive earlier or remain later than the conference's official dates. We welcome your request for a specific room, room type, or room dates either prior to or following the conference. While your request will receive careful attention, please understand that it cannot be guaranteed.

ARRIVAL DATE: _____ DEPARTURE DATE: _____

PLEASE RESERVE THE FOLLOWING ACCOMMODATIONS:

SINGLE OCCUPANCY **DOUBLE OCCUPANCY**
Daily Daily

RUN-OF-THE-HOUSE GUESTROOM _____ \$422.00 _____ \$517.00

RESERVATIONS FOR ADDITIONAL PERSONS:

_____ 5 years of age & under, no charge, except for luggage charge _____ 6 through 17 years of age, \$100.00 daily, per person

_____ 18 years of age & over, \$166.00 daily, per person

Grand Hotel operates on the **Full American Plan**. This means that your daily rates above *include* breakfast, lunch at our Grand Luncheon Buffet and dinner.

For an adult staying in a guest room with one or more children, the adult will pay the single convention rate, the children will be at the appropriate children's rates listed above. For any children staying in a guest room without an adult, the oldest child will be charged the single convention rate and the remaining children will be at the additional persons rates listed above.

THE RATE UTILIZED FOR YOUR MEETING IS A FLAT, RUN-OF-THE-HOUSE PLAN, MEANING GUEST ROOMS WILL BE RESERVED IN PRIORITY ORDER ACCORDING TO DATE RESERVATION FORM IS RECEIVED BY GRAND HOTEL.

NO TIPPING: Tipping to any employee anywhere within Grand Hotel is not required, expected or permitted. There is tipping at the following offsite restaurant locations: The Jockey Club at the Grand Stand, Woods, The Gate House, the Pool Grill, Sushi Grand and Fort Mackinac Tea Room.

NOTE: The above rates are subject to the Michigan 6% Sales Tax that applies to all charges, the 19.5% added charge on the daily room portion of the rate & the 3% Mackinac Island Assessment charge on the daily room portion of the rate. There is a one-time charge of \$8.50 per person for transfer of luggage from the dock to the Hotel and return. Taxi transportation to and from the boat docks and the Hotel is not included in the daily rate.

The block of rooms being held for this meeting is based on estimated attendance. Please make your reservation as promptly as possible. Requests received after the block is filled will be contacted and given an option of being placed on a waitlist. The waitlist is not a guarantee of a room. All rooms in the block, which have not been reserved 30 days in advance of the meeting, will be released for other guests. Individual group reservations are subject to a 10-day cancellation policy. Reservation deposits will be refunded if cancelled 10 or more days prior to arrival, less a \$50.00 processing fee. Reservations cancelled less than 10 days prior will forfeit the room deposit.

Once a guest confirms a departure date upon check-in, should check-out occur earlier than agreed, there will be a \$425.00 charge.

PLEASE RETURN THIS FORM ON OR PRIOR TO TUESDAY, MAY 11 TO RECEIVE THE DISCOUNTED GROUP RATES ABOVE. AFTER THE CUT-OFF DATE, ROOMS WILL BE RELEASED INTO GENERAL HOTEL INVENTORY FOR SALE AT PREVAILING RATES.

DEPOSIT POLICY: A one-night deposit, including luggage charge, must be arranged within 72 hours of returning this form in order to hold your room.

_____ Please have a Grand Hotel employee call me directly to retrieve the credit card to be used for the deposit using the phone number above

_____ Please send me an electronic link to securely fill out a credit card authorization form online using the email above

SIGNATURE: _____ (Not valid without signature)

Grand Hotel accepts VISA, MasterCard, Discover, American Express, traveler's checks, personal checks, and cash payments for bills.

CHECK-IN TIME: After 4:00 p.m.

CHECK-OUT TIME: Before 11:00 a.m.

Visit our Web site at <http://www.grandhotel.com>

Your hotel confirmation will be arriving to you via e-mail. Please check your confirmation to make sure it is correct and print it for your records. Please contact us with any questions or changes. In accordance with Michigan law, all Grand Hotel guest rooms, meeting rooms, restaurants and bars are non-smoking