

# MICHIGAN Bar Journal Book Review Guidelines

State Bar of Michigan, Michael Franck Building, 306 Townsend St., Lansing, Michigan 48933-2012  
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## **Books**

We will provide you with a book to review. As a token of our thanks, please keep the book that you review. If you have suggestions for new books to review, we'll be happy to discuss them with you. We reserve the right to edit all submissions for length, clarity, organization, and style; substantive changes are subject to author approval. We reserve the right to refuse to publish any review.

## **Manuscript Requirements**

### **Length**

Reviews must not exceed 1,500 words.

### **Format**

Articles must be formatted as double-spaced, 8 ½" x 11" pages. Include the title of the book, publisher, year, number of pages, hard or soft cover, and price. Page references are required for all direct quotations.

### **Biography**

Provide a brief author biography, not to exceed 70 words.

### **Photographs**

You may submit a photograph with your manuscript. Photos should be 300 DPI (dots per inch) and no smaller than 2 by 3 inches. We accept color or grayscale TIFF, JPEG, EPS, or PDF files, as well as photographic prints.

### **Deadlines**

The review is due three months after you receive the book. If you need an extension, please let us know in advance.

### **Copyright License**

You must sign the State Bar of Michigan copyright license before your review will be published. All rights to published articles will be held jointly between the author and the State Bar of Michigan.

### **Writing Suggestions**

Help readers to decide whether they should read the book. Convey the book's major points and overall structure. Evaluate the book's merits; include details and analysis necessary to support your views. Remain fair; give praise where praise is due and inform readers of any weaknesses.

### **Sending Your Manuscript**

Submit your article electronically to Linda Novak at lnovak@mail.michbar.org. We prefer Microsoft Word e-mail attachments, but can accept most word processing programs. You may mail your article, but please include a copy on disk. Please include your complete contact information with your manuscript.



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This grant becomes effective when the State Bar of Michigan publishes the work. Unilaterally added alterations will void the agreement and the article will be rejected.

Date: \_\_\_\_\_  
\_\_\_\_\_ Author

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