

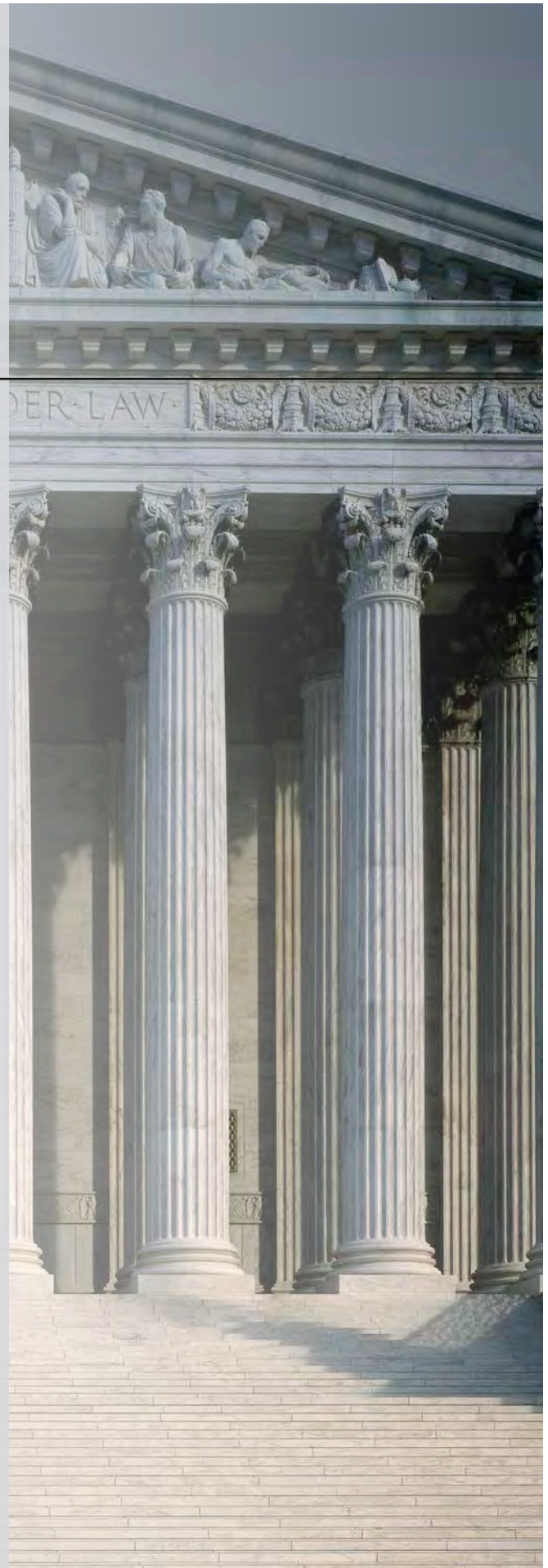


Mandatory State Bar Associations

Managing Keller

The following information regarding mandatory bars and how they manage Keller related activities was compiled by State Bar of Michigan between February 2014 and May 2014. This was a significant research initiative to support the Michigan Supreme Court Task Force on the Role of the State Bar of Michigan. As information was gathered, executive directors from several state bars expressed an interest in receiving this compilation of material. We are pleased to share this information with those who find it useful. Please note that the State Bar of Michigan does not update this compilation as policies and statutes change in various states. Users are encouraged to check with the state bars directly to learn of any relevant changes.

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<http://www.michbar.org/opinions/keller.cfm>



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Virginia State Bar

An agency of the Supreme Court of Virginia

mandatory
BAR
regulating function

ABOUT THE BAR

About the Bar

Overview and Mission

The Virginia State Bar (VSB) was created in 1938 by the General Assembly as an administrative agency of the Supreme Court of Virginia. The creation of the agency unified Virginia's lawyers in a mandatory State Bar. The VSB is governed by its Council and Executive Committee, whose members are elected or appointed from every judicial circuit in the Commonwealth. The mission of the Virginia State Bar, as an administrative agency of the Supreme Court of Virginia, is to regulate the legal profession of Virginia; to advance the availability and quality of legal services provided to the people of Virginia; and to assist in improving the legal profession and the judicial system.

[VSB Organizational Chart \(pdf\)*](#)

COMMENTARY

The Mission Statement contains the three basic elements which are found in most of the sources relating to the existence, power, and authority of the Virginia State Bar. They are (1) professional regulation; (2) public access to legal services; and (3) improving the system. The authority for the Mission Statement is found in, e.g., Va. Code Section 54.1-3909 (the Supreme Court's authority to promulgate rules and regulations regarding the practice of law), Va. Code Section 54.1-3910 (establishing VSB as an administrative agency of the Court for professional regulation). Rules of Court Part 6, Section IV, paragraph 9(j) (the "necessary powers").

Everything the VSB does should and can be related to one of these three areas. In the list which follows, each of the State Bar's present functions has been placed in one or more of these categories.

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I. Regulating the Legal Profession

1. Office of Bar Counsel / Professional Regulation Department / Clerk of the Disciplinary System

ADDITIONAL INFO

[Map of the Judicial Circuits and Districts of Virginia \(pdf\)*](#)

[Membership Statistics \(pdf\)*](#)

[Committee Preference Form for 2014-15 \(pdf\)*](#) — President-elect Martingayle Seeks Members for 2014-15 Virginia State Bar Committees (by February 28, 2014)

[Nominations Sought for 2014-15 Board and Committee Vacancies](#) (by March 28, 2014)

[Nominations Sought for 2014-15 Disciplinary District Committee Vacancies](#) (by February 28, 2014)

[Nominations Sought for Disciplinary Board, MCLE Board, and Council Members At Large](#) (by Sept 6, 2013)

2. Disciplinary Board
3. District Disciplinary Committees
4. Standing Committee on Lawyer Discipline
5. Standing Committee on Legal Ethics
6. Standing Committee on Unauthorized Practice of Law
7. Mandatory Continuing Legal Education Board / Staff
8. Publications/Public Information Department and Communications Committee
9. Membership Department
10. Administrative Support

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II. Improving Legal Services to Public

1. Lawyer Regulation (see I. above)
2. Standing Committee on Professionalism / Professionalism Course
3. Committee on Access to Legal Services
4. Alternative Dispute Resolution Joint Committee
5. Lawyer Referral
6. Publications/Public Information Department
7. Clients' Protection Fund
8. Access to Justice Director
9. Membership Department
10. Administrative Support

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III. Improving Legal Profession and Judicial System

1. Lawyer Regulation (see I. above)
2. Professionalism (see II. above)
3. Judicial Nominations Committee
4. Sections and Conferences
5. MCLE (see I. above)
6. Lawyer Assistance Program
7. Local and Specialty Bar Relations Coordinator

8. Bench Bar Relations Committee
9. Administrative Support

Approved by Council February 28, 1998

Office Hours:

Mon.-Fri. 8:15 a.m. to 4:45 p.m. (excluding holidays)

The Clerk's Office does not accept filings after 4:45 p.m.

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** Documents in Adobe pdf format. You may need to download the free Adobe Acrobat Reader to view and print these documents. Once you have downloaded and installed the Acrobat Reader, you can download the forms and print or view them.*

Updated: Dec 18, 2013





ANNUAL DUES STATEMENT

2013-2014
Deadline for Receipt: July 31, 2013

Make check drawn on a U.S. bank payable in U.S. dollars to Treasurer of Virginia (Fed. ID#54-6001810). Individual Attorneys may pay online.
PLEASE SEE ENCLOSED INSTRUCTION SHEET.

July 31: Deadline for Receipt
August 1: \$50.00 Late Dues Fee Assessed
\$50.00 Late PL Certification Fee Assessed
\$50.00 CPF Late Fee Assessed
October 8: Deadline for Administrative Suspension

2. VOLUNTARY SECTION DUES

Your current section enrollments are shown with an X. Any sections for which you have pre-paid are shown with a P. Please indicate any sections you wish to add by checking the appropriate box.

Lock Box Code	Section Code	Dues	Section
<input type="checkbox"/>	1 AD	\$20	Administrative Law
<input type="checkbox"/>	2 AN	\$10	Antitrust Law
<input type="checkbox"/>	3 BK	\$20	Bankruptcy Law
<input type="checkbox"/>	4 BU	\$10	Business Law
<input type="checkbox"/>	5 CN	\$20	Construction Law
<input type="checkbox"/>	6 CC	\$20	Corporate Counsel
<input type="checkbox"/>	7 CR	\$20	Criminal Law
<input type="checkbox"/>	8 ED	\$20	Education of Lawyers
<input type="checkbox"/>	9 EN	\$20	Environmental Law
<input type="checkbox"/>	10 FA	\$25	Family Law
<input type="checkbox"/>	11 GP	\$20	General Practice
<input type="checkbox"/>	12 HL	\$20	Health Law
<input type="checkbox"/>	13 IP	\$20	Intellectual Property
<input type="checkbox"/>	14 IN	\$10	International Practice
<input type="checkbox"/>	15 LG	\$15	Litigation
<input type="checkbox"/>	16 GV	\$20	Local Government Law
<input type="checkbox"/>	17 ML	\$20	Military Law
<input type="checkbox"/>	18 RP	\$25	Real Property
<input type="checkbox"/>	19 TA	\$15	Taxation
<input type="checkbox"/>	20 TE	\$10	Trusts & Estates

Name: _____
VSB ID No.: _____ Present Status: _____

1. STATUS CHANGE REQUEST

Please change my status to:

<input type="checkbox"/>	1. Active (Must meet special MCLE Requirements)	\$225.00
<input type="checkbox"/>	2. Associate (Not engaged in the practice of law in Virginia)	\$112.50
<input type="checkbox"/>	Judicial (Full-time)	N/A
<input type="checkbox"/>	Retired (Must be age 70 and not engaged in the practice of law)	N/A
<input type="checkbox"/>	Disabled (Must be disabled and not engaged in the practice of law)	N/A
<input type="checkbox"/>	Emeritus (Must work pro bono for Virginia legal aid organization.)	N/A

Current status must be Active

3. DUES TOTALS

2013-2014 Virginia State Bar Dues	
Clients' Protection Fund (\$25 Required of all Active Members)	4.
Current Section Dues	
Section Additions	
\$50.00 Late Fee for Dues received after July 31, 2013	5.
\$50.00 Late Fee for PL Certification received after July 31, 2013 (Required of all Active Members)	6.
\$50.00 Late Fee for Clients' Protection Fund received after July 31, 2013 (Required of all Active Members)	7.
TOTAL AMOUNT ENCLOSED	

Do Not Separate

4. MANDATORY CERTIFICATION REGARDING PROFESSIONAL LIABILITY INSURANCE - All ACTIVE members (including attorneys selecting active status) are required to complete this form.

Pursuant to Supreme Court Rules Part 6, Section IV, Paragraphs 18 and 19, you **MUST ANSWER** the following questions, **SIGN** the certification and return it with your membership dues to remain in good standing.

- Are there any unsatisfied legal malpractice judgments against you or any professional entity arising from your performance of legal services? (If you answer yes to this question, you must attach a list of them to this form.) ☐ Yes ☐ No
- Are you engaged in the private practice of law representing clients drawn from the public? ☐ Yes ☐ No
-- If your answer to question 2 is YES, then answer question 2(a); if not, continue to question 3.
- 2(a). Do you intend to maintain professional liability insurance coverage during the time you remain in private practice? ☐ Yes ☐ No
- Are you currently covered by a professional liability insurance policy written by an insurer authorized by state or federal law to offer such insurance in the jurisdiction in which you practice? (An extended reporting endorsement, or "tail coverage," does not justify a YES answer to this question.) ☐ Yes ☐ No

I certify that the information above is true and correct; and, if I have certified that I am currently covered by a professional liability insurance policy, I understand that the Supreme Court Rule requires me to notify the Virginia State Bar in writing within 30 days if my coverage lapses or terminates.

Name (Please Print): _____ Signature (Required): _____

Do Not Separate

Circuit:

5. OFFICIAL ADDRESS OF RECORD

Current: Phone: _____ Fax: _____
Email: _____

**** PLEASE NOTE ****

No Telephone Payments

GO TO: www.vsb.org/site/members/general

FOR:

Update Address of Record/Contact Information
Online Membership Renewal (Pay Dues)
Classes of VSB Membership
Bar Card Information
Membership FAQs (includes status change info)

**** Individual Attorneys May Now Pay Online! ****
Go to <http://www.vsb.org> See Member Login

****You May Pay Your Dues Online at www.vsb.org****

NO telephone payments

DEADLINE FOR RECEIPT – JULY 31, 2013

July 31, 2013: Deadline for receipt. Any renewal requirement not completed by this date will result in the assessment of a delinquency fee(s). ACTIVE and ACTIVE VCC members have three (3) separate membership renewal requirements (annual dues, Clients' Protection Fund (CPF) and Certification Regarding Professional Liability Insurance (PL)) associated with annual membership renewal. Each requirement not met will be assessed a \$50 delinquency fee. ASSOCIATE members have one (1) requirement (annual dues) with one (1) delinquency fee of \$50 if not met.

MAILING INSTRUCTIONS (if not paying online at the VSB website):

Renewals made by mail **must be physically received** (postmark will **NOT** be considered) in the office of the Virginia State Bar by July 31, 2013.

- A. Use the enclosed return envelope for payments sent by regular posted mail only.
- B. **All other mailing/delivery services--MUST** be addressed to Virginia State Bar, Suite 1500, 707 East Main Street, Richmond, VA 23219.

COMPLETING THE ANNUAL DUES STATEMENT

Please complete all applicable parts before returning your statement and check.

PART 1. STATUS CHANGE REQUEST (if applicable) (Cannot be done online)

- A. Go to www.vsb.org/site/member/general to review the Rules of Court regarding classes of membership and Membership FAQs.
- B. Requirements for changing to ACTIVE can be found in the Membership FAQs. Checking the appropriate box on this statement satisfies the requirement for a written request.
- C. If you request a status change, adjust your bar dues amount accordingly.

PART 2. VOLUNTARY SECTION DUES

- A. X = Sections to which you belonged in 2012-13. P = Pre-paid for 2013-14.
- B. Indicate additional sections you would like to join by checking the box to the left of the section name.
- C. Discontinue membership in a section by marking out the pre-printed X.
- D. In PART 3, adjust the "Current Section Dues" and/or "Section Additions" boxes accordingly.

PART 3. DUES TOTALS

- A. The amount next to "2013-14 Virginia State Bar Dues" reflects the current amount due according to your official status of membership on Virginia State Bar records as of the date statements were printed.
- B. All ACTIVE and ACTIVE VCC members of the Virginia State Bar are required to pay a fee of \$25 for the Clients' Protection Fund. **Members requesting change in status to active membership must pay the required \$25 for CPF.**
- C. Add your bar dues, CPF (if applicable), section dues amounts, late fees (if applicable), and write the total in the "TOTAL AMOUNT ENCLOSED" box. Make your check or money order drawn on a U.S. bank for the Total Amount Enclosed payable in U.S. dollars to **Treasurer of Virginia**. Do **NOT** send cash. VSB Federal ID# is 54-6001810.

**PART 4. MANDATORY CERTIFICATION REGARDING PROFESSIONAL LIABILITY INSURANCE (PL)
(NOT APPLICABLE for Associate members)**

- A. Every ACTIVE and ACTIVE VCC Member of the Virginia State Bar must complete this PL **whether or not you carry liability insurance.**
- B. If you have any unsatisfied judgments, please attach a list of them to the Virginia State Bar dues statement.
- C. **The certification must be signed and will be considered as incomplete without your signature or failure to check all boxes.**

October 8, 2013: Administrative Suspension Deadline. Members who are administratively suspended may not practice law until all outstanding obligations have been met and license is reinstated.

Your timely compliance is important to us.

Please contact the Membership Department if you have any questions at 804-775-0530 or membership@vsb.org

About



Voluntary BAR
does advocacy
& volunteer
work
- preceded the
Virginia State
BAR

A tradition of debates

In 1985, The Virginia Bar Association (VBA) began a tradition of sponsoring debates between the Virginia gubernatorial candidates during its summer meetings in an Allegheny Mountains resort.

The first VBA-sponsored debate for U.S. Senate hopefuls took place in 1994, with the four-way race among retired Marine Col. Oliver L. North, former Attorney General J. Marshall Coleman, U.S. Sen. Charles S. Robb and former Gov. L. Douglas Wilder. That newer tradition has continued with the 1996, 2000, 2006, 2008 and 2012 Senate contests.

History of the VBA

In July 1888, more than 100 attorneys met in Virginia Beach. They formed what is now The Virginia Bar Association, a voluntary membership organization for lawyers.

For 50 years, the VBA was the only statewide bar association. That changed in 1938 when, after 13 years of work by VBA members, the Virginia State Bar was created by statute. The VSB is a regulatory agency for the legal profession and is not part of the VBA. Virginia is one of only a few states in the nation with both voluntary (VBA) and mandatory (VSB) statewide bar groups.

Who can join

All licensed Virginia lawyers and lawyers in good standing of the bar in other states and the District of Columbia are eligible for full membership in the VBA. Membership also is extended to all Virginia judges and lawyer-legislators; law school faculty; government and public service lawyers; retired and disabled attorneys; and law students. The VBA is the largest statewide voluntary bar group in Virginia.

The purpose of the VBA

From its inception to today, the VBA addresses the many facets of the practice of law and promotes programs that preserve the efficient and equitable administration of justice. Its members seek to improve the law, serve the people of Virginia and engage with like-minded lawyers. The VBA actively supports and proposes statutory changes before the Virginia General Assembly that are in the public interest and selectively opposes those not in the public interest.

VBA Programming and Conferences

In addition to The Virginia Bar Association's signature membership conventions, its Annual Meeting held every January in Williamsburg and Summer Meeting held every July generally in a mountain resort, the VBA offers a wide variety of substantive law programs and supports other affiliated legal education opportunities to benefit its members.

Section Programs

The VBA offers 19 substantive law sections, or subgroups, that connect practitioners in specific areas of the law. These facilitate the sharing of information on recent developments and practice pointers to aid lawyers in the day-to-day representation of clients. Many of these sections play host to annual conferences and roundtable meetings to educate their members on current practice trends. They often provide continuing legal education (CLE) credits, which are required by practicing attorneys in Virginia. A full listing of our programs may be viewed on our calendar, found online at vba.org/calendar.

Divisions

Two former sections have become divisions with broad-based involvement.

All VBA members belong to the **Law Practice Management Division** (vba.org/lpmd). The division was established to help lawyers balance their personal and professional lives and to assist lawyers and law firms of all sizes in the management, administration and conduct of their individual practices. The division presents varied programming and recently studied, compiled and released the "VBA Best Practices Guide" on client engagement.

The **Young Lawyers Division** (vba.org/yld) comprises lawyers age 36 and younger, as well as those having been admitted to their first bar less than three years earlier. The activities of the division consistently involve service to the public and the bar. About 40 committees or projects remain active at a time, many of which have received recognition from the American Bar Association Young Lawyers Division as the most outstanding programs in the nation.

Affiliated Programs

The VBA provides administrative support for a variety of programs that serve our mission of advancing the ideals of the profession through advocacy and volunteer service:

Capital Defense Workshop – Nov. 15-16, Hilton Richmond Hotel & Spa: An annual training in defense of capital cases, this workshop is presented by the VBA Criminal Law Section and financed by the Virginia Law Foundation. This program offers 10 hours of continuing legal

education credits, the amount required to meet the criteria for representation of those accused in capital murder cases.

Boyd-Graves Conference (Invitation Only): The Boyd-Graves Conference brings together select legal scholars to develop an annual comprehensive civil law reform agenda vetted by all attendees. Participation is balanced between plaintiff and defense attorneys, with an aim toward improving statutes and procedures governing civil litigation in Virginia.

Pro Bono Summit: In 2010, the initial Chief Justice's Pro Bono Summit called together volunteer lawyers, bar association leaders, legal aid representatives and members of the judiciary to discuss Virginia lawyers' donation of professional services to those in need. Then-Chief Justice Leroy R. Hassell Sr. urged statewide bar associations and particularly The Virginia Bar Association "to assist with the planning of a bold and comprehensive statewide initiative for Virginia's lawyers and law firms so that we can significantly increase the provision of legal services to the poor."

In 2012, the VBA organized another summit meeting to mark progress since 2010 on collaborative efforts in providing legal services to low-income individuals, discuss challenges and present goals to be accomplished locally, statewide and nationally. Pro bono award winners from local, state and specialty bar associations and legal aid organizations were recognized. Discussions included JusticeServer, a cost-saving case management system developed by Capital One Financial Corp. that is expected to be implemented statewide next year. Shortly after the program was announced in January, Central Virginia law firms pledged \$170,000 to implement JusticeServer. The program is in pilot testing in the region.

Sampling of VBA Community Service Programs

Virginia Law Foundation and The Virginia Bar Association Rule of Law Project: This program aims to change fundamentally the way the rule of law is taught in America's schools. Under the rule of law, the people make the laws, which are to be fairly and equally applied to everyone, and the people agree to obey those laws. This unique educational program, involving members of local bar associations and middle school civics teachers, explains the origin, meaning and applicability of the rule of law as the basis of the freedoms we enjoy as American citizens. Through a collaboration among teachers, lawyers and judges, students can be empowered at a formative age to become active and engaged citizens as adults. Since its pilot program under the VBA in 2009, the project has been presented in 35 school districts and more than 30 have expressed an interest in participating this fall. Learn more online at ruleoflaw-vba.org/

VBA Veterans Initiative: At its 2009 annual meeting, the VBA Committee on Special Issues of National & State Importance presented the program, "A Nation in Debt: Our Obligations to Service members Returning From Combat—Iraq, Afghanistan and Beyond." The session shined

a spotlight on the legal problems that Virginians commonly face upon their return from overseas military duty. That led to a VBA awareness and fundraising campaign in 2010 during Veterans Legal Services Month, which is November. As a result, the VBA created a database of attorneys willing to provide free or reduced-cost legal advice to military veterans on topics ranging from bankruptcy to landlord/tenant matters to wills, estates and trusts. The money raised aided the Veterans Benefits Clinic at the College of William & Mary, where law students assist veterans with filing claims and appealing adverse decisions for compensation with Veterans Affairs. A similar campaign in 2011 added to the database and funds raised supported HMMVE, Helping Military Veterans through Higher Education. A consortium of Virginia schools plus the community college system, HMMVE coordinates college resources to assist veterans and service members with their legal, medical and veteran benefits needs. Learn more at: vba.org/veterans

VBA Young Lawyers Division Programs

Legal Food Frenzy: A recent study by Feeding America found that more than 1 million Virginians are considered “food insecure.” A collaboration among the Office of the Attorney General, The Virginia Bar Association Young Lawyers Division, and the Federation of Virginia Food Banks assists in filling that need. The three groups joined efforts in 2007 to create the statewide Legal Food Frenzy—a food and fund drive among all Virginia law firms and organizations. In this friendly competition, the law firm or organization that donates the most receives the Attorney General’s Cup. In two weeks during April 2012, nearly 160 law firms and legal departments across Virginia raised the equivalent of more than 1.4 million pounds of food for food banks statewide. Since the competition began, the legal community has collected and contributed 8.5 million pounds of food for needy Virginians. Virginia’s Legal Food Frenzy model is now being used in Massachusetts, Georgia and other states.

Disaster Legal Assistance: Together with the Virginia State Bar Young Lawyers Conference Emergency Legal Services Committee, the VBA Disaster Legal Assistance Committee trains and coordinates attorneys willing to volunteer their time to assist individuals rendered needy by emergency situations such as natural disasters. When an emergency situation arises, members of the Committee and the volunteer attorneys they have trained provide pro bono legal services to victims of disasters.

Lawyers for the Arts: The Lawyers for the Arts Committee is dedicated to providing legal information to artists, arts organizations and nonprofit organizations. Working in partnership with local art communities and nonprofits, we hold clinics and seminars in the Richmond, Tidewater, Northern Virginia and Charlottesville areas for artists and art organizations focusing on areas of the law in which they have a particular interest.

Pro Bono Hotlines: This VBA Young Lawyer Division initiative actively recruits volunteers to provide telephone advice to callers who meet financial eligibility requirements, thereby easing the caseload of legal aid attorneys. A top priority of the Young Lawyer Division and of the VBA, hotlines exist in several areas with further expansion planned. The Pro Bono Hotlines received the American Bar Association's 1995 Harrison Tweed Award, the highest national honor for projects providing legal services to the indigent.

Learn more about The Virginia Bar Association on our website: www.vba.org

The VBA mission

The Virginia Bar Association is the independent voice of the Virginia lawyer, advancing the highest ideals of the profession through advocacy and volunteer service. The VBA provides many avenues to assist members in the legal profession, ranging from educational programming, social events, community service opportunities, and benefits.

The numbers

The VBA's 5,500 members include attorneys from firms large and small across Virginia. About two-thirds work in smaller firms – those with 14 or fewer lawyers. More than 10 percent of our members are judges and lawyer-legislators.

In 2011, the VBA organized 17 conferences, meetings and seminars that featured educational presentations. Those offerings included more than 80 programs that offered 99 CLE credit hours.

Media contact

VBA Communications Coordinator Marilyn Shaw, marilynshaw@vba.org, (804) 644-0041