

REQUEST TO CHANGE STATUS

VOLUNTARY INACTIVE TO ACTIVE

Active attorneys are authorized to practice law in Michigan and have the option to receive a bar card, which facilitates access to Michigan courts and jails. Active attorneys also receive access to full SBM benefits, including section membership, publications, and services.

Inactive attorneys are considered members in good standing but are not authorized to practice law or receive referral fees in Michigan. In order to return to active status, attorneys who were in inactive status for three years or more must be recertified by the Board of Law Examiners, may be required to retake the Bar Exam, and may undergo the character and fitness process before being allowed to return to active status (SBR 3(B)(2)).

PROCESS TO RETURN TO ACTIVE STATUS

- Complete this form and return it to SBMfinance@michbar.org **OR**
State Bar of Michigan, Attn: Finance, 306 Townsend St., Lansing, MI 48933
- You will be contacted by the State Bar of Michigan using the information provided to calculate your total payment due.
- You will receive an email when both this application and the full payment have been processed to notify you that you have been returned to active status.

APPLICATION FOR ACTIVE STATUS

All licensed Michigan attorneys are required to provide up-to-date contact information, including address, phone number and email. This information also is included in the State Bar of Michigan online Member Directory, unless a limited directory listing is granted (SBR 2).

Go to michbar.org/MemberArea to update your contact information prior to returning this form.

CONTACT INFORMATION

NAME _____

P# _____

FIRM/COMPANY _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

TELEPHONE _____ FAX _____

EMAIL _____

RULE 21 COMPLIANCE

Do you wish to join the list of attorneys who are willing to serve as an interim administrator?

- Yes. I want to join the list of attorneys willing to serve as interim administrator.
 No. I do not want to join the list of attorneys willing to serve as interim administrator.

Are you in private practice?

- No. Skip to ELIGIBILITY CERTIFICATION
 Yes. Complete the remainder of the RULE 21 COMPLIANCE section.

Choose either Option A or Option B. Complete all required information for your selected option. If you do not complete this section and you are in private practice, your status change request cannot be processed. Please make sure all information is legible. For more information on mandatory interim administrator planning, go to michbar.org/Rule21

OPTION A: Nominate a law firm or attorney as your designated interim administrator. A designated interim administrator can be an active Michigan attorney in good standing or a law firm with at least one other active Michigan attorney in good standing. If you specify a law firm as your designated interim administrator, you must also name an active Michigan attorney from the firm other than yourself to accept the nomination on behalf of the law firm. The State Bar of Michigan will send an email to the attorney you select notifying them of your nomination. The selected attorney must accept the designation in order for you to fulfill your requirements under Rule 21. Note: All communication to your designated interim administrator and to you regarding the status of your designated interim administrator nomination will be sent via email.

LAW FIRM (optional) _____

ATTORNEY P# (Required) _____

ATTORNEY NAME (Required) _____

OPTION B: Enroll in the State Bar of Michigan's Interim Administrator Program. You will be charged a \$60 annual enrollment fee.

Who is the person with knowledge of your practice? This should be someone who can provide information to an interim administrator as needed. The individual does not need to be a licensed attorney but can be.

NAME _____

PHONE NUMBER _____

EMAIL _____

ELIGIBILITY CERTIFICATION

Pursuant to Rule 3(B) of the Rules Concerning the State Bar of Michigan, I certify that:

- I have been an inactive member of the State Bar of Michigan for a consecutive period of less than three Bar years.
- No disciplinary action has been taken or is currently pending against me in another jurisdiction.

I understand that the effective date for my status change will be after both this request and the full payment have been processed.

SIGNATURE _____ DATE _____

Please scan or photograph this completed application (including signature) and email it to SBMfinance@michbar.org **OR** mail this completed application to: State Bar of Michigan, Attn: Finance, 306 Townsend St., Lansing, MI 48933.

If you require accommodation or additional assistance, please contact the State Bar of Michigan finance team at (517) 346-6377.

