

THE STATE BAR OF MICHIGAN
LEGAL ADMINISTRATOR SECTION

**MINUTES OF APRIL 8, 2003 MEETING
BIRMINGHAM, MICHIGAN**

Members Present:

John Gorzalski Jeanne Wong

Minutes for March meeting were approved.

Treasurer's Report was not available.

Ms. Wong sent Mr. Wood an e-mail to let him know that if the newsletter could be completed this week, she can distribute. Otherwise, it will be distributed in early May.

Mr. Wood has confirmed that the speakers for the accounting and systems control seminar will be available on June 11th. JRHW will provide the conference room for this seminar. Attendance may be limited if the session takes up most of the morning. Ms. Wong will contact Mr. Wood to see if we can have the session limited to 2 hours (8am to 10 am with breakfast at 7:30am). For next month's meeting, we should discuss the preparation of a flier to promote and advertise the session.

Meeting adjourned at approximately 8:40 am.