

THE STATE BAR OF MICHIGAN
LEGAL ADMINISTRATOR SECTION

**MINUTES OF OCTOBER 8, 2002 MEETING
BIRMINGHAM, MICHIGAN**

Members Present:

Michelle Kimbro John Gorzalski
Greg Grass Bill Parsons
Bill Wood

The meeting was called to order at approximately 7:50 a.m.

There weren't any minutes to approve from the last meeting.

Treasurer's Report: Our balance as of September 30, 2002 was approximately \$3,500.

Ms. Kimbro informed the group that the amendment discussed in the July minutes, raising the dues by \$25 to \$75, was implemented.

Letterhead will not be reordered since it isn't used very often.

The group discussed ideas for upcoming seminars. Ms. Kimbro will contact Gale Morgan from Work Life Benefits about putting on a seminar. The topic would examine the issues employees face when balancing the demands of home and work and ways that firms can offer benefits to help in that effort.

It was decided to continue meeting on the second Tuesday of each month at 7:30 am in Birmingham.

Bill Wood took over responsibility for the newsletter, Greg Grass will be the secretary and Bill Parsons took on the Treasurer function.

The meeting adjourned at approximately 8:30 am.