

THE STATE BAR OF MICHIGAN
LEGAL ADMINISTRATOR SECTION

**MINUTES OF 2004 ANNUAL MEETING
SEPTEMBER 9, 2004
BIRMINGHAM, MICHIGAN**

Members Present:

Kathy Batts	Bill Parsons
Joe Thimm	Jeanne Wong
Norm Borstein	

Meeting was called to order at approximately 7:45 a.m.

Minutes for the 2003 annual meeting were approved.

Treasurer's Report: \$6,317.51 balance as of July 31, 2004.

We decided not to participate in the State Bar's listserv. Ms. Wong will send an e-mail to the State Bar to inform them.

Health & Wellness seminar is scheduled for September 15th. Ms. Wong will forward the flier to Ms. Batts, who will forward to the members of the Detroit Chapter of the ALA.

Several updates from the State Bar:

- Resolution allows affiliate member to join sections if they pay the normal dues for that section.
- Michigan Law – online resource for law firms. Ms. Wong will forward to section members.
- Section Newsletter from the State Bar.

Welcome letter was sent to the new section member.

The Chairperson's annual report was reviewed.

Ms. Wong made the official presentation of the gavel to Mr. Parsons.

Mr. Parsons presented the slate of officers for the upcoming year:

Chairperson:	Bill Parsons
Chairperson-elect	To Be Determined
Secretary-Treasurer	Joe Thimm
Corresponding Secretary	To Be Determined
Ex-officio	Jeanne Wong

Meeting adjourned at approximately 8:40 a.m.