



## Mass Swearing-In Ceremony

Theodore Levin U. S. Courthouse  
231 W. Lafayette Boulevard  
Detroit, Michigan 48226

**Tuesday, December 4, 2007, 4:15 p.m.**

On December 4, 2007, the United States District Court for the Eastern District of Michigan will present a Mass Swearing-In Ceremony. Although held primarily for those recently passing the bar, it is open to all attorneys not admitted to practice in this Court. At the Mass Swearing-In Ceremony, sponsors are provided for applicants, negating the need to bring your own. However, if you wish to bring your own sponsor, you may do so.

To participate in the Mass Swearing-In Ceremony, you should **submit a letter stating that you wish to attend the ceremony along with a check for \$200.00, payable to "Clerk, U.S. District Court" to the Clerk's Office at the above address.** This is your attorney admission fee. Upon receipt of your check, Court staff will send you an application for admission, other materials and directions to the Courthouse.

You are strongly urged to submit your letter/check by mail. If you choose not to do so, you may come to the Clerk's Office to purchase your application. This may be done anytime up to 11:00 a.m. on the day of the Ceremony. However, you may encounter long lines which could interfere with your attendance at the New Lawyers Seminar. If you are paying with cash, be advised that the exact amount is required. No change will be provided. All major credit cards are also accepted.

**Application materials will not be mailed to attorneys whose checks are received after Tuesday, November 20, 2007.** Checks received after that date will be processed and the application held for you to pick up at the Clerk's Office on the 5<sup>th</sup> Floor on the day of the ceremony.

**You must bring your completed application with you on the day of the Ceremony; you cannot be sworn in without it.**

[NOTE: The Mass Swearing-In Ceremony is a separate event from the New Lawyers Seminar. You must apply separately to each event. For information about the New Lawyers Seminar, please visit the FBA's website at [www.fbamich.com](http://www.fbamich.com) or contact Brian Figot at (248) 593-5928. If you have questions about the Ceremony, call (313) 234-5005.]



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## Frequently Asked Questions

**1. What's the difference between being sworn-in privately and attending the mass swearing-in ceremony?**

All attorneys wishing to practice in the Eastern District of Michigan must first join our local bar. The final step of the admission process is taking the Oath of Admission, administered by a U.S. District Judge following an oral motion of a sponsor.

If you take the oath privately, you will need to provide your own sponsor, then schedule an appointment with a judge. At the mass swearing-in ceremony, sponsors and judges are provided. It is an excellent opportunity for new attorneys who may not have access to other attorneys who could sponsor them.

**2. How do I take part in the mass swearing-in ceremony?**

To participate in the mass swearing-in ceremony, you must send a check for \$200.00 payable to "Clerk, U.S. District Court" to the following address:

Office of the Clerk  
Theodore Levin United States Courthouse  
231 W. Lafayette  
Detroit, MI 48226

You must include a cover letter, stating that you wish to attend the mass swearing-in ceremony. Upon receipt of your letter, we will send you an application for admission, other materials and a map to the Courthouse.

**3. Even though I don't need a sponsor, can I bring one anyway?**

Yes. Before the judge administers the oath of admission, he or she will invite individual sponsors to make motions for admission. After each individual sponsor has spoken on behalf of his or her applicant, the judge will then invite the Federal Bar Association sponsor to make a motion on behalf of everyone else.

**4. Do I have to mail my check to the Court? I work at a downtown law firm. Can I send a check via courier instead of mailing one?**

Yes - but we prefer to receive it by postal mail. This allows us to keep the attorneys participating in the mass swearing-in ceremony separate from those who apply on a daily basis for a regular, personal swearing-in. The number of attorneys expected for the ceremony determines the number of judges we need to administer the oath of admission. Regardless of how you submit your check, application materials will not be mailed to you if your check is received after Tuesday, November 20, 2007.