

# AMWAY GRAND PLAZA

187 Monroe NW, Grand Rapids, MI 49503

Fax: 616-458-6641

Phone: 616-776-6450

Group Code: 10006E

Reservations must be received by: August 29

\*\*\*Reservations must be canceled by 48 hours prior to the day of arrival to avoid a cancellation penalty of one night room and tax. No shows will be charged one night room and tax and the remaining nights of the reservation will be cancelled.

Please type or print.

Arrival Date:

Departure Date:

Name:

Sharing with:

Company:

Address:

City:

State:

Zip:

Telephone number:

E-mail Address:

Signature:

(Check Preference)

NUMBER OF ROOMS REQUESTED	ACCOMMODATIONS	ROOM RATE	NON-SMOKING
	One Bed (1 person)	\$134.00	
	One Bed (2 persons)	\$144.00	
	Two Beds (2 persons)	\$144.00	
	Two Beds (3 persons)	\$154.00	
	Two Beds (4 persons)	\$164.00	

Room will be shared by third and/or fourth person (over 17 years of age): An additional charge of \$15.00 per additional person will prevail, with existing bedding. Rollaway beds are available for an extra fee.

Third person name:

Fourth person name:

## Payments

Card Holder's Name:

Card #:

Expiration Date:

Card Type:

A credit card authorization form will be required if you do not have the credit card present upon check in.

Reminder - Please make check or money order payable to: Amway Grand Plaza Hotel (do not send currency).

Check here if you need a tax exempt form sent to you. Fax Number:

E-mail:

\*At the time of check-in a \$25.00 refundable deposit is required of all cash or check paying guests for incidentals per day.

\*An early departure fee will be assessed upon check-out to those departing prior to original departure date. The hotel must be notified upon check-in of an early departure to avoid an early departure fee of \$50.00.

\*Rooms may still be available after the cut off date but not necessarily at the above rate.

\*Check preferred accommodations. If room type requested is not available, nearest room type will be confirmed.

\*Include first night's deposit plus 14% tax with this form to confirm reservations... or use your American Express, Master Card, Visa or Diner's Club credit card to guarantee your reservation. Rates are subject to 6% state sales tax and 8% hospitality tax.

\*Tax rate is subject to change.

\*For Suite Information Contact our Reservations Department: Local 616-774-2000, Toll-free 1-800-253-3590, or by email at [reservations@amwaygrand.com](mailto:reservations@amwaygrand.com)

\*Note: Group rates will apply 3 days prior and 3 days after the main conference dates, subject to availability.