

Tips & Tools for a Successful Practice

FACULTY	AGENDA	November 3, 2015
Jeffrey Barker, a third year Western Michigan University Cooley Law School student, serves as law student research assistant for the State Bar 21 st Century Practice Task Force.	8:30–8:55 a.m.	CHECK-IN
	8:55–9:00 a.m.	WELCOME <i>Danon Goodrum-Garland</i>
Michael Eberth, a shareholder of Nichols & Eberth P.C., primarily practices in the area of domestic relations and litigates numerous complex divorce cases involving child custody disputes, abuse allegations, business valuations, and fraudulent property transfers.	9:00–10:00 a.m.	Attorney/Client Relationships: How to Establish and Maintain Mutually Beneficial Relationships <i>Mike Eberth</i>
	10:00–10:45 a.m.	Avoiding Ethical Pitfalls When Managing Trust Accounts <i>Nkrumah Johnson-Wynn</i> <i>Danon Goodrum-Garland</i>
Danon Goodrum-Garland is the director of professional standards for the State Bar of Michigan.	10:45–11:00 a.m.	BREAK
Ed Hood, a member of Clark Hill PLC, is an experienced trial and appellate advocate in disputes involving construction and commercial transactions and, as General Counsel, counsels firm attorneys on professional responsibility issues.	11:00–11:45 a.m.	Ethics Helpline: Common Questions <i>Nkrumah Johnson-Wynn</i> <i>Danon Goodrum-Garland</i>
Nkrumah Johnson-Wynn is the assistant general counsel for the State Bar of Michigan.	11:45–12:15 p.m.	LUNCH
Elizabeth Jolliffe, former commercial litigator with a large Detroit firm, is a career management and business development coach for lawyers.	12:15–12:45 p.m.	LJAP: Help When Needed <i>Molly Ranns</i>
Molly Ranns is a case monitor for the State Bar of Michigan's Lawyers and Judges Assistance Program.	12:45–1:45 p.m.	Conflicts of Interests: The Basics <i>Ed Hood</i>
Alecia Ruswinckel is the professional standards assistant counsel for the State Bar of Michigan.	1:45–2:45 p.m.	Fee Agreements: Effective Drafting and Avoiding Disputes <i>Alecia Ruswinckel</i>
Stephen Vella is a senior associate counsel with the Attorney Grievance Commission.	2:45–3:00 p.m.	BREAK
	3:00–3:45 p.m.	Ten Most Common Complaints from Clients <i>Stephen Vella</i>
	3:45–4:15 p.m.	Innovative Techniques and Technology for Effective Law Office Management <i>Alecia Ruswinckel</i> <i>Jeffrey Barker</i>
	4:15–4:45 p.m.	Breaking Through Barriers to Greater Success <i>Elizabeth Jolliffe</i>
	4:45–4:50 p.m.	CLOSING REMARKS <i>Nkrumah Johnson-Wynn</i>

SEMINAR LOCATION:

State Bar of Michigan
Michael Franck Building, Rooms 1 and 2
306 Townsend Street
Lansing, MI 48933

REGISTRATION FEE:

\$100 (attorneys licensed to practice less than 5 years)
\$125 (attorneys licensed to practice 5 years or more)

Registration and payment must be received by Friday, October 30, 2015. Registration in advance required.



TIPS & TOOLS FOR A SUCCESSFUL PRACTICE

Registration Form

Seminar Date: November 3, 2015

Time: 9:00 a.m. to 4:50 p.m.

Location: State Bar of Michigan
Michael Franck Building, Rooms 1 & 2
306 Townsend Street, Lansing, MI 48933

Name: _____
P#: _____ Year of Admission: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____
E-mail: _____

Registration Fee: \$100 (attorneys licensed to practice less than five years)
 \$125 (attorneys licensed to practice five years or more)

**Enclosed is my check made payable to the State Bar of Michigan
- OR -**

Please charge my: Visa MasterCard \$ _____
Debit/Credit Card#: _____
Expiration date: _____
Print name as it appears on card: _____
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Return this registration form with your check or credit card authorization to:

Tips & Tools for a Successful Practice
State Bar of Michigan
Attention: Finance Department
306 Townsend St.
Lansing, MI 48933-2012

Fax to: (517) 372-5921 (only if paying by credit card)

Registration and payment must be received by Friday, October 30, 2015. Registration in advance required. Questions may be directed to Ms. Karen Spohn, at (517) 346-6309 or kspohn@mail.michbar.org.

For a full refund, cancellations must be received in writing by 5 p.m. on Friday, October 30, 2015. After that date, a \$25 handling fee will be assessed.