



Tips and Tools for a Successful Practice

Online registration
is not available at
this time.

November 5, 2008 9:00 a.m.- 4:30 p.m.

Registration

I will be attending the workshop on: November 5, 2008

Name: _____

P#: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

E-mail: _____

Enclosed is my check for \$100 (Made payable to the STATE BAR OF MICHIGAN)

- OR -

Please bill my: Visa MasterCard

Card #: _____

Expiration date: _____

Print name as it appears on card: _____

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Return this form with check or credit card payment to:

ATTN: Tips and Tools for a Successful Practice Workshop
State Bar of Michigan
306 Townsend St.
Lansing, MI 48933-2012

Fax back to: (517) 346-6365

Registration and payment must be **received by** October 29, 2008

**Registration must be made in advance;
no "walk in" registrations will be accepted.**

**Workshop location: State Bar of Michigan
306 Townsend Street
Lansing, MI 48933**

Faculty

Agenda—November 5, 2008

<p>Robert Agacinski is the grievance administrator at the Attorney Grievance Commission.</p>	9:00 – 9:10 a.m.	Introduction and welcome Dawn Evans
<p>Mark Armitage is the deputy director of the Michigan Attorney Discipline Board.</p>	9:10 – 10:30 a.m.	Attorney-Client Relationships and Conflicts of Interest: How to Establish and Maintain Mutually Beneficial Client Relationships Michael Eberth
<p>Martha Burkett is the program administrator for the State Bar of Michigan Lawyers and Judges Assistance Program.</p>	10:30 – 10:45 a.m.	BREAK
<p>Diane Ebersole is a practice management advisor with the State Bar of Michigan Practice Management Resource Center.</p>	10:45 – 11:45 a.m.	Trust Accounts: Everything You Need to Know About Types of Accounts, When to Use Them and How to Manage Them Linda Rexer
<p>Michael Eberth, a shareholder in Nichols & Eberth P.C., practices primarily domestic relations and family law.</p>	11:45 a.m. – 12:30 p.m.	Ten Most Common Complaints from Clients Stephen Vella
<p>Dawn Evans is the division director of the State Bar of Michigan Professional Standards Division.</p>	12:30 – 1:30 p.m.	LUNCH Stress Management for the Busy Lawyer (30 minutes) Martha Burkett
<p>Danon D. Goodrum-Garland is the investigative counsel for the State Bar of Michigan Professional Standards Division.</p>	1:30 – 2:15 p.m.	Drafting Effective Fee Agreements: How the Rules Interface with the “Real World” Ken Mogill/Mark Armitage
<p>JoAnn Hathaway is a practice management advisor with the State Bar of Michigan Practice Management Resource Center.</p>	2:15 – 2:45 p.m.	Practice Management at its Best JoAnn Hathaway
<p>Nkrumah Johnson-Wynn is the service counsel for the State Bar of Michigan Professional Standards Division.</p>	2:45 – 3:15 p.m.	Software and Hardware Tips and Tools from the PMRC Diane Ebersole
<p>Ken Mogill is a partner in Mogill, Posner & Cohen, practicing in the areas of professional ethics and criminal defense.</p>	3:15 – 3:30 p.m.	BREAK
<p>Linda Rexer is executive director of the Michigan State Bar Foundation.</p>	3:30 – 4:00 p.m.	Common Questions on the Ethics Helpline Danon D. Goodrum-Garland/ Nkrumah Johnson-Wynn
<p>Stephen Vella is senior associate counsel with the Attorney Grievance Commission.</p>	4:00 – 4:30 p.m.	Beyond the Rules: Why Professionalism and Civility Are Important Robert Agacinski

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Workshop Fee: \$100

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