



**TECH Tuesdays**  
**Social Media**  
**Practice Management**  
**Register Now**



**PRACTICE MANAGEMENT  
 RESOURCE CENTER**

306 Townsend Street  
 Lansing, MI 48933

**Location:** State Bar of Michigan  
 306 Townsend Street, Lansing

**Time:** Noon–1:00 p.m.  
 Bring your lunch (Soup by Zoup provided)

**Directions:** <http://tinyurl.com/p9f4cgj>

**Public Parking:** Use Ramps C & D,  
<http://tinyurl.com/m6rbukg>

P #: \_\_\_\_\_

Name: \_\_\_\_\_

Your Firm: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: ( \_\_\_\_\_ ) \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Enclosed is check # \_\_\_\_\_ for \$ \_\_\_\_\_

Please make check payable to: STATE BAR OF MICHIGAN

Please bill my:  Visa  MasterCard for \$ \_\_\_\_\_

Debit/Credit Card #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Please print name as it appears on debit/credit card:

Authorized Signature: \_\_\_\_\_

**Dates for Lunch-n-Learn Series**

You may register for one or multiple sessions using this form

<b>T<sub>T</sub></b>	<input type="checkbox"/>	Feb. 11, 2014	Document Automation	\$25
<b>S<sub>M</sub></b>	<input type="checkbox"/>	Feb. 19, 2014	LinkedIn 101	\$25
<b>P<sub>M</sub></b>	<input type="checkbox"/>	Feb. 27, 2014	Your Powerful Paperless Practice	\$25
<b>T<sub>T</sub></b>	<input type="checkbox"/>	Mar. 11, 2014	Create Forms Using Word	\$25
<b>S<sub>M</sub></b>	<input type="checkbox"/>	Mar. 19, 2014	LinkedIn: Community Pages v. Groups	\$25
<b>P<sub>M</sub></b>	<input type="checkbox"/>	Mar. 20, 2014	Keeping Up With Your iPad	\$25
<b>T<sub>T</sub></b>	<input type="checkbox"/>	Apr. 8, 2014	How to Present From Your iPad	\$25
<b>S<sub>M</sub></b>	<input type="checkbox"/>	Apr. 16, 2014	Twitter 101	\$25
<b>P<sub>M</sub></b>	<input type="checkbox"/>	Apr. 24, 2014	Getting Your Cloud-On	\$25
<b>T<sub>T</sub></b>	<input type="checkbox"/>	May 13, 2014	Explore Web File Storage Using Dropbox or Box	\$25
<b>S<sub>M</sub></b>	<input type="checkbox"/>	May 21, 2014	Maximize Twitter: Utilize lists, learn how to utilize @ and #	\$25
<b>P<sub>M</sub></b>	<input type="checkbox"/>	May 29, 2014	Financial Benchmarks for Your Law Firm	\$25
<b>T<sub>T</sub></b>	<input type="checkbox"/>	Jun. 10, 2014	Tools to Help Build Your Virtual Practice	\$25
<b>S<sub>M</sub></b>	<input type="checkbox"/>	Jun. 18, 2014	Facebook 101	\$25
<b>P<sub>M</sub></b>	<input type="checkbox"/>	Jun. 26, 2014	Unleash the Acrobat in Adobe	\$25
<b>T<sub>T</sub></b>	<input type="checkbox"/>	July 8, 2014	Prezi for Presentations	\$25
<b>S<sub>M</sub></b>	<input type="checkbox"/>	July 16, 2014	Boost Your Posts on Facebook Newsfeeds	\$25
<b>P<sub>M</sub></b>	<input type="checkbox"/>	July 31, 2014	Cool Technology for Hot Lawyers	\$25

**Total Registration Fee**..... \$ \_\_\_\_\_

**P<sub>M</sub>** = Practice Management

**T<sub>T</sub>** = Tech Tuesday

**S<sub>M</sub>** = Social Media

**Registration Deadline**

The registration deadline is one week before the date of the class.

**Questions**

Contact a State Bar of Michigan practice management advisor at (800) 341-9715.

**Three Ways to Register**

**Online** visit <http://e.michbar.org>

**Mail** your check, or debit/credit card information, and completed registration form to:  
 State Bar of Michigan  
 Attn: Seminar Registration  
 Michael Franck Building  
 306 Townsend Street, Lansing, MI 48933

**Fax** (ONLY if paying by debit/credit card) the completed form and debit/credit card information to:  
 Attn: Seminar Registration at (517) 372-5921

**Cancellation Policy**

Registration fees are refunded if written notice of cancellation (fax/e-mail/U.S. mail) is received at least seven days prior to a session date. Written notice should be made to: e-mail: ([tbellinger@mail.michbar.org](mailto:tbellinger@mail.michbar.org)), fax (517-372-5921 ATTN: Tina Bellinger), or by U.S. mail (306 Townsend St., Lansing, MI 48933 ATTN: Tina Bellinger).