

# Section Gavel Order Form

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## State Bar of Michigan Section Annual Meeting

Gavels are crafted in Michigan from American Walnut, with the name engraved by a Michigan vendor on a brass plated band. Matching sounding blocks are available if requested.

The cost of each gavel is \$26.50 + tax & shipping charges. The cost of each sounding block is \$17.00 + tax & shipping charges. All charges will be applied to your section's State Bar of Michigan expense account. Gavel orders are due fifteen business days before the requested delivery date. Orders received with less than the requested notice date will be subject to a \$15.00 rush handling fee, plus any associated rush delivery fees.

**Please Print Clearly:**

Date Needed: \_\_\_\_\_

One American Walnut gavel, with engraved brass band (\$26.50)

Section Name: \_\_\_\_\_

Chair Name: \_\_\_\_\_

Year: \_\_\_\_\_

One American Walnut sounding block (\$17.00)

Order submitted less than fifteen business days before requested delivery date (\$15.00 rush fee).



**Choose delivery type:**

I will pick up the gavel during the State Bar of Michigan Annual Meeting at the on-site office. (No shipping fee associated.)

Please mail the gavel (additional charges for mailing fees, including rush delivery if necessary, billed separately from gavel.)

Mail To: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

**Please return this form to:**

**Heather Anderson**

State Bar of Michigan

306 Townsend Street, Lansing, MI 48933

Phone: 517.346.6414 Fax: 517.372.1139

[handerson@mail.michbar.org](mailto:handerson@mail.michbar.org)

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**For office use only:**

Order Received: \_\_\_\_\_ Proof Received: \_\_\_\_\_ Gavel Received: \_\_\_\_\_

Order Submitted: \_\_\_\_\_ Proof Remitted: \_\_\_\_\_ Gavel Proofed: \_\_\_\_\_

Gavel Disbursed: SBM Mail Invoice No. \_\_\_\_\_ Tracking Number: \_\_\_\_\_

Total: \_\_\_\_\_ Date Mailed: \_\_\_\_\_