

The State Bar of Michigan (Lansing, MI) has an immediate opening for a Succession Planning Program Counsel. **A cover letter, resume, and salary requirements are required for candidate consideration, and should be sent to employment@michbar.org. Application deadline is September 25, 2022.**

The Succession Planning Program Counsel will manage the State Bar's **new** Interim Administrator Program. This program assists participants with succession planning when an attorney unexpectedly becomes unable to continue their law practice. Counsel will also be a member of the Ethics Teams which guides and educates attorneys, judges, and law students regarding their ethical obligations under the Michigan Rules of Professional Conduct.

Principal Responsibilities:

- Develop an expertise in succession planning, including the new requirements in Michigan, national and international landscape, national and international policy trends, and participate in educational presentations
- Develop and implement educational programming for attorneys, judges, and law students on attorneys' responsibility to create succession plans, including resources, forms, and web content
- Assist attorneys acting as interim administrators including filing petitions for appointment and educating attorneys on their duties as interim administrator
- Act as Interim Administrator as necessary, including travel to law firms, filing petitions, and appearing in court
- Respond to inquiries from attorneys, judges, and law students on the Ethics Helpline
- Assist in research to help develop policy on ethical issues and implications of innovations in the practice of law and technology on the profession

Minimum Position Guidelines (Education, Experience, Knowledge Skills, and Abilities):

- Licensed attorney in good standing with the State Bar of Michigan required
- 3-5 years of legal experience preferred
- Business or accounting background preferred
- Thorough understanding of client confidentiality
- Ability to effectively navigate complex interpersonal relationships between attorneys, family members and others involved in the succession process required
- Ability to travel to attorney offices requiring succession services

The State Bar of Michigan embraces a culture within its workplace as well as in leadership and governance processes that is open to and respects differing views and perspectives. The State Bar of Michigan is an equal opportunity employer.