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to Bar Members

DeVos Place, Grand Rapids • September 29–October 1, 2010

2010

State Bar of Michigan
ANNUAL MEETING



Solo & Small Firm
INSTITUTE

COSPONSORS State Bar of Michigan
General Practice Section (Founding Sponsor)
Law Practice Management & Legal Administrators Section
Business Law Section
Practice Management Resource Center

CLE and Great Networking Combined at Your Annual Meeting

There's never been a better time to invest in yourself and your practice—and never a better occasion than your annual meeting! Attend your section meeting, an array of SBM networking events, a huge vendor hall, and the finest *Solo & Small Firm Institute* yet! Whether you're ready to start your new practice or enhance your current one, the institute provides great programming from outstanding speakers on timely topics: marketing your practice, building a website that's more than cosmetic, selecting useful technology, substantive law updates and tips, techniques for increasing productivity, practices to reduce expense, and approaches to enhance the quality of your life!

Four simultaneous break-out sessions featuring FIVE national speakers help you make the program your own. Hear from the best Michigan practitioners, apply their insights in your own office, and discover the secrets to a satisfying and successful work life. For best results, bring your whole staff to catch every session!



Starting Your Own Practice

New grad? Recently laid off? Ready to launch your own firm? Don't miss our *Starting a Law Practice* break-out track on Friday. Get candid advice, honest assessments, real-world experience, and the tools you'll need to hit the ground running!

Build the Practice You've Always Wanted—Reconnect With All the Reasons You Went to Law School!

Increase Revenue—Market Your Practice Effectively

- Make your website a marketing tool
- Write powerful and persuasive marketing copy
- Motivate clients to spread the word about your high-quality services
- Explore social networking sites and make them work for you
- Assist clients and attract new ones with website enhancement tips
- Get paid and better manage the fee-paying process

Save Time—Technology Made Easy

- Take advantage of time-saving law practice features in Word
- Get the most out of Microsoft Outlook
- Select the smartphone that's right for you
- Produce flawless accountings and schedules with Excel
- Collaborate and share documents in real-time using Web conference meeting services

Reduce Stress—Employ Smart Practice Management Techniques

- Stay in the black with Larry Rice's secrets to financial success
- End e-mail and information overload
- Run efficient and productive meetings
- Assure a worry-free retirement by maximizing the value of your practice
- Boost employee morale, limit liability, and manage employee expectations with an employee handbook for your law firm
- Plan great vacations at a reasonable cost with cool online tools

Build Professional Services—Handle the Hottest Issues

- Everything you need to know about uncapping real estate taxes
- Draft an enforceable patient advocate designation
- Get your Chapter 13 bankruptcy plan approved the first time
- Make persuasive sentencing presentations
- Take home 10 essential Medicaid planning tips
- Make the most of the commercial foreclosure process

Featured Speakers at the Solo & Small Firm INSTITUTE



Jim Calloway

Oklahoma State Bar Association
Oklahoma City, OK

Mr. Calloway serves as the director of the Oklahoma Bar Association Management Assistance Program. He has coauthored or contributed to several ABA books and has had articles published in a wide variety of national, state, and local legal journals. He has been a frequent featured speaker at numerous events

and has made hundreds of presentations on law office management, legal technology, ethics, and legal business operations.



Randall F. Dean

Randall Dean Consulting &
Training LLC
East Lansing

Mr. Dean is a professional speaker, author, and expert on time and e-mail management, effective organization, and the related use of technology. For more than 18 years, he has been leading training and speaking programs and presentations

for corporate, academic, and association audiences. His speaking and training programs leave audience members with applicable tools, strategies, and skills on how to better manage their time, technology, e-mail, and office clutter immediately following their program experience.



Barron K. Henley

Affinity Consulting Group LLC
Columbus, OH

Mr. Henley is an attorney, a “legal technologist” since 1990, and a founding member of Henley March & Unger Consulting, Inc., a firm that handles all aspects of law practice automation. He is a frequent CLE speaker on legal-specific technology issues throughout the United

States for bar associations and CLE providers.



Larry Rice

Rice Amundsen & Caperton PLLC
Memphis, TN

Mr. Rice is certified as a family law trial advocate by the National Board of Trial Advocacy and as a family law specialist by the Tennessee Board of Specialization. He has lectured at six American Bar Association conventions. He served on the editorial board of the “Matrimonial

Strategist” and has contributed articles on trial tactics, AIDS, and other topics.



Lisa Solomon

Lisa Solomon Esq—Legal Research
& Writing, Legal Research & Writing Pro
Ardsley, NY

Ms. Solomon was one of the first lawyers to recognize and take advantage of the technological advances that make working with contract (freelance) attorneys practical and profitable for law firms of all sizes.

Through “Lisa Solomon Esq—Legal Research and Writing,” she assists attorneys with all their legal research and writing needs, including preparing and arguing appeals and drafting substantive motions and trial memoranda. She is the author of many published articles about appellate practice and procedure and has written extensively about the field of contract lawyering.



Janet K. Welch

Executive Director, State Bar of Michigan
Lansing

Janet K. Welch is executive director of the State Bar of Michigan. She has had an extensive career in state government, beginning in the Michigan legislature, where she served as a legislative analyst in the House and as the first director of the Senate’s nonpartisan legislative analysis

office. After graduating from the University of Michigan Law School, Ms. Welch was a law clerk for Michigan Supreme Court Justice Robert P. Griffin. She stayed at the Court for over a decade in a variety of positions, culminating in a position as Supreme Court counsel.

SCHEDULE AT A GLANCE

State Bar of Michigan Events (Separate registration required)

State Bar of Michigan Awards Banquet

Wednesday, September 29 6:30pm–9:30pm

Join us as we pay tribute to our members who have achieved the highest honors in areas of leadership, professional integrity, and community service.

State Bar of Michigan Inaugural Luncheon

Thursday, September 30 12:00pm–2:00pm

Share in the celebration with the swearing-in of the 76th State Bar president, W. Anthony Jenkins, along with other State Bar officers.

Celebrating Diversity Reception

Thursday, September 30 6:30pm–8:30pm

The State Bar is focused on a broad concept of inclusion to diversify and strengthen the legal profession. Its Justice Initiatives community is hosting this reception to celebrate the diversity we currently enjoy and to recommit to the value of better reflecting the society we serve.

State Bar of Michigan 50-Year Golden Celebration Luncheon

Friday, October 1 12:00pm–2:00pm

Celebrate and honor fellow colleagues being recognized for 50 years of membership in the State Bar of Michigan. This is a great opportunity to network with your peers and mentors.

Wednesday, September 29, 2010

SBM ANNUAL MEETING

12:00pm–2:00pm

Real Property Law Section Council Meeting & Lunch

12:00pm–1:00pm

State Bar of Michigan Commissioners Committee Meetings

1:30pm–3:30pm

State Bar of Michigan Board of Commissioners Meeting

2:00pm–4:00pm

Michigan State Bar Foundation Members/ Trustees Annual Business Meeting

3:00pm–7:00pm

Annual Meeting Registration Opens

4:00pm–5:00pm

State Bar of Michigan New Board of Commissioners Meeting

4:15pm–4:30pm

Fellows of the Michigan State Bar Foundation Annual Business Meeting

4:30pm–6:00pm

Fellows of the Michigan State Bar Foundation Reception (by invitation)

6:30pm–9:30pm

State Bar of Michigan Awards Banquet

Thursday, September 30, 2010

LEVEL: BASIC/INTER/ADVANCED CLE: 10 PARALEGAL: 12*

Solo & Small Firm INSTITUTE		SBM ANNUAL MEETING
8:00am	Continental Breakfast, Vendor Showcase, and Registration	8:00am–5:00pm Registration
8:15am	Getting the Most Out of Your ICLE Partnership and Online Library <i>ICLE Staff</i>	8:00am–5:00pm Vendor Showcase
9:00am	Welcome and Introduction <i>Richard T. White Jr., Chair, General Practice Section of the State Bar of Michigan, Law Office of Richard T. White Jr., Rochester Hills</i>	8:00am–9:30am Continental Breakfast
9:20am	Report from the Executive Director <i>Janet K. Welch, Executive Director, State Bar of Michigan, Lansing</i>	9:00am–5:00pm Representative Assembly
9:40am	KEYNOTE PRESENTATION: Law Practice Management for Real Lawyers <i>Larry Rice, Rice Amundsen & Caperton PLLC, Memphis, TN</i>	9:00am–10:00am Family Law Section Business Meeting
10:40am	Vendor Showcase Break	9:00am–12:00pm Young Lawyers Section Business Meeting
11:00am	SUBSTANTIVE LAW Discovery: An Ounce of Discovery is Worth a Pound of Gold <i>Larry Rice, Rice Amundsen & Caperton PLLC, Memphis, TN</i>	9:30am–11:30am Litigation Section Business Meeting
	LAW PRACTICE MANAGEMENT Maximizing the Value of Your Practice and Assuring a Worry-Free Retirement <i>John E. Bos, Chalgian & Tripp Law Offices PLLC, East Lansing; John A. Scott, John A. Scott PC, Traverse City</i>	10:00am–12:00pm State Bar of Michigan Past Presidents' Advisory Council Meeting
	TECHNOLOGY Getting the Most Out of Microsoft Word 2007 and 2010 <i>Barron K. Henley, Affinity Consulting Group LLC, Columbus, OH</i>	10:00am–10:30am Administrative Law Section Business Meeting
	MARKETING Convert Your Web Site into a Marketing Tool <i>William A. McNeil, McNeil Law Office PLC, Portage; JoAnn L. Hathaway, Practice Management Advisor, State Bar of Michigan, Lansing</i>	10:00am–11:30am Casemaker Training
		10:00am–11:30am Family Law Section Program

SCHEDULE AT A GLANCE

Thursday, September 30, 2010

LEVEL: BASIC/INTER/ADVANCED CLE: 10 PARALEGAL: 12*

Solo & Small Firm INSTITUTE			SBM ANNUAL MEETING
12:00pm	Lunch and Annual Meeting Functions		10:00am–11:30am Insurance & Indemnity Law Section Business Meeting
2:00pm	SUBSTANTIVE LAW	Everything You Need to Know About the Uncapping of Real Estate Taxes <i>William R. VanderSluis, McShane & Bowie PLC, Grand Rapids</i>	10:30am–12:00pm Administrative Law Section Program
	LAW PRACTICE MANAGEMENT	Managing and Leading Great Staff and Team Meetings <i>Randall F. Dean, Randall Dean Consulting & Training LLC, East Lansing</i>	11:30am–12:00pm Insurance & Indemnity Law Section Program
	TECHNOLOGY	Power PDF Tips and Tricks <i>Barron K. Henley, Affinity Consulting Group LLC, Columbus, OH</i>	12:00pm–2:00pm State Bar of Michigan Inaugural Luncheon
	MARKETING	Clients: Getting, Keeping, and Sometimes Controlling the Pesky People Who Pay the Bills <i>Larry Rice, Rice Amundsen & Caperton PLLC, Memphis, TN</i>	1:00pm–2:00pm General Practice Section Business Meeting
2:50pm	SUBSTANTIVE LAW	What's Happening with Commercial Foreclosures <i>John G. Cameron Jr., Dickinson Wright PLLC, Grand Rapids; Monica J. Labe, Dickinson Wright PLLC, Bloomfield Hills</i>	1:00pm–2:00pm American Indian Law Section Business Meeting
	LAW PRACTICE MANAGEMENT	Does Your Law Firm Need an Employee Handbook? <i>Rebecca Simkins, Barris Sott Denn & Driker PLLC, Detroit</i>	1:00pm–4:00pm Appellate Practice Section Program
	TECHNOLOGY	Negotiating and Revising Documents: Solving the Key Issues Using Word and Acrobat <i>Barron K. Henley, Affinity Consulting Group LLC, Columbus, OH</i>	2:00pm–4:00pm American Indian Law Section Program
	MARKETING	Clients: Getting, Keeping, and Sometimes Controlling the Pesky People Who Pay the Bills—Continued <i>Larry Rice, Rice Amundsen & Caperton PLLC, Memphis, TN</i>	1:00pm–2:00pm NLRB Region 7 Practice & Procedure Committee Meeting
3:40pm	Vendor Showcase Break		2:00pm–2:15pm Labor & Employment Law Section Business Meeting
4:00pm	SUBSTANTIVE LAW	Drafting a Patient Advocate Designation <i>Michele C. Marquardt, DeMent and Marquardt PLC, Kalamazoo</i>	2:15pm–5:00pm Labor & Employment Law Section Program
	LAW PRACTICE MANAGEMENT	Taming the E-mail and Info Overload Beast <i>Randall F. Dean, Randall Dean Consulting & Training LLC, East Lansing</i>	2:00pm–5:00pm Environmental Law Section Business Meeting & Program
	TECHNOLOGY	Basic Excel for Lawyers <i>Barron K. Henley, Affinity Consulting Group LLC, Columbus, OH</i>	2:00pm–5:00pm Consumer Law Section Business Meeting & Program
	MARKETING	Powerful Persuasive Writing Techniques for Your Marketing Materials and Briefs <i>Lisa Solomon, Lisa Solomon Esq—Legal Research & Writing, Legal Research & Writing Pro, Ardsley, NY</i>	2:00pm–4:00pm Criminal Issues Initiative Program
4:50pm	SUBSTANTIVE LAW	Top 10 Medicaid Planning Tips <i>Amy Rombyer Tripp, Chalgian & Tripp Law Offices PLLC, Jackson</i>	2:00pm–4:00pm Retired Judges Association Business Meeting
	LAW PRACTICE MANAGEMENT	Productivity Boosters: Key PC Shortcuts and Timesavers <i>Randall F. Dean, Randall Dean Consulting & Training LLC, East Lansing</i>	2:00pm–3:30pm Casemaker Training
	TECHNOLOGY	Microsoft Outlook for Lawyers <i>Barron K. Henley, Affinity Consulting Group LLC, Columbus, OH</i>	4:00pm–5:00pm Appellate Practice Section Business Meeting
	MARKETING	Powerful Persuasive Writing Techniques for Your Marketing Materials and Briefs—Continued <i>Lisa Solomon, Lisa Solomon Esq—Legal Research & Writing, Legal Research & Writing Pro, Ardsley, NY</i>	4:30pm–6:00pm Law School Receptions Michigan State University Thomas M. Cooley University of Michigan University of Detroit Mercy Wayne State University
			6:30pm–8:30pm Celebrating Diversity Reception

*Approved by the National Federation of Paralegal Associations Inc. (Approval is pending from the National Association of Legal Assistants Inc. Actual CLE awarded may vary by state.)

SCHEDULE AT A GLANCE

Friday, October 1, 2010

Solo & Small Firm INSTITUTE		SBM ANNUAL MEETING
8:00am	Continental Breakfast, Vendor Showcase, and Registration	8:00am–5:00pm Registration
8:15am	Getting the Most Out of Your ICLE Partnership and Online Library <i>ICLE Staff</i>	8:00am–2:00pm Vendor Showcase
9:00am	KEYNOTE PRESENTATION: Keeping Them Satisfied—Exceeding Client Expectations Every Day! <i>Jim Calloway, Oklahoma State Bar Association, Oklahoma City, OK</i>	8:00am–9:30am Continental Breakfast
10:05am	SUBSTANTIVE LAW Mergers and Acquisitions for the Small Business <i>Tania E. (Dee Dee) Fuller, Fuller Law and Counseling PC, Grand Rapids</i>	10:00am–11:30am Casemaker Training
	LAW PRACTICE MANAGEMENT WORKSHOP: Keeping Them Satisfied—Exceeding Client Expectations Every Day! <i>Jim Calloway, Oklahoma State Bar Association, Oklahoma City, OK</i>	9:00am–10:00am Senior Lawyers Council Meeting
	TECHNOLOGY iPhone + iPad = iPractice <i>Randy Arden Musbach, Musbach Ritter, Chelsea; Diane Ebersole, Practice Management Advisor, State Bar of Michigan, Lansing</i>	9:00am–10:00am Criminal Law Section Business Meeting
	STARTING A LAW PRACTICE Suddenly Solo—What You Need to Hit the Ground Running <i>Barron K. Henley, Affinity Consulting Group LLC, Columbus, OH</i>	9:30am–12:00pm Michigan Lawyers Auxiliary Business Meeting
10:50am	Vendor Showcase Break	10:00am–12:00pm Master Lawyer Section Program
11:10am	SUBSTANTIVE LAW Satisfying Bankruptcy Trustees and Getting Your Reorganization Plan Approved <i>Brett N. Rodgers, Chapter 13 Bankruptcy Trustee, Grand Rapids; Janet S. Thomas, Reddy Thomas & Associates, Muskegon</i>	10:00am–12:00pm Children's Law Section Business Meeting & Program
	LAW PRACTICE MANAGEMENT How Good Lawyers Survive Bad Times <i>Jim Calloway, Oklahoma State Bar Association, Oklahoma City, OK</i>	10:30am–12:30pm Criminal Law Section Program
	TECHNOLOGY Smartphones: Blackberries, iPhones, Windows Mobile, Android, and Palm <i>Barron K. Henley, Affinity Consulting Group LLC, Columbus, OH</i>	11:00am–1:00pm Aviation Law Section Business Meeting
	STARTING A LAW PRACTICE Business and Financial Planning for the New Solo and Small Firm Practitioner <i>John J. Conway, John J. Conway PC, Royal Oak; Elizabeth Welch Lykins, The Lykins Law Firm PLC, Grand Rapids</i>	12:00pm–2:00pm State Bar of Michigan 50-Year Golden Celebration Luncheon
12:00pm	Lunch and Annual Meeting Functions	12:00pm–4:00pm Paralegal/Legal Assistant Section Business Meeting, Lunch & Program
2:00pm	SUBSTANTIVE LAW Family Law Update <i>Jennie Boldish Bryan, RizzoBryan PC, Grand Rapids</i>	12:30pm–2:30pm Antitrust, Franchising & Trade Regulation Section Business Meeting & Lunch
	LAW PRACTICE MANAGEMENT Winning Alternatives to the Billable Hour <i>Jim Calloway, Oklahoma State Bar Association, Oklahoma City, OK</i>	1:00pm–2:00pm Law Practice Management & Legal Administrators Section Business Meeting
	TECHNOLOGY Web Conferencing for Lawyers—What It Is, How It Works, and Why You Should Be Using It <i>Barron K. Henley, Affinity Consulting Group LLC, Columbus, OH</i>	
	QUALITY OF LIFE Light Up with Self Care: Stress Management Tips and Techniques for Lawyers <i>Martha D. Burkett, MPA, LPC, NCC, CAAC, BRI-II, ACS, Lawyers & Judges Assistance Program—State Bar of Michigan, Lansing</i>	

SAVE BIG—with Early Bird Savings!

Get rewarded when you register early for the *State Bar of Michigan Annual Meeting* and *Solo & Small Firm Institute*. Save up to \$50 when you register on or before September 3, 2010. Join the many who take advantage of this great offer every year. You won't regret it!

Friday, October 1, 2010

Solo & Small Firm INSTITUTE			SBM ANNUAL MEETING
2:55pm	SUBSTANTIVE LAW	Representing Injured Clients and Finding Value in Car Accident Claims <i>Steven M. Gursten, Gursten Koltonow Gursten Christensen & Raitt PC, Farmington Hills</i>	1:00pm–3:00pm Negligence Law Section Business Meeting & Program 2:00pm–4:00pm Animal Law Section Business Meeting 2:00pm–4:00pm Law Practice Management & Legal Administrators Section Program
	LAW PRACTICE MANAGEMENT	Collecting Your Judgment—You Won the Case; Now Get Paid! <i>David C. Myers, Muller Muller Richmond Harms & Myers PC, Grand Rapids</i>	
	TECHNOLOGY	50 Tips in 50 Minutes <i>Jim Calloway, Oklahoma State Bar Association, Oklahoma City, OK; Barron K. Henley, Affinity Consulting Group LLC, Columbus, OH; Hon. Donald H. Passenger, 61st District Court, Grand Rapids</i>	
	QUALITY OF LIFE	Why Would a Lawyer Do Yoga? <i>Sally Rutzky, Sally Rutzky & Naomi J. Woloshin, Ann Arbor</i>	
3:45pm	Networking Break		
4:00pm	SUBSTANTIVE LAW	Sentencing Advocacy in State and Federal Court <i>Charles E. Chamberlain Jr., Willey & Chamberlain LLP, Grand Rapids</i>	
	LAW PRACTICE MANAGEMENT	Social Networking in Your Law Practice <i>Priya Marwah Doornbos, PMD Legal PLLC, Plymouth; Timothy P. Flynn, Karlstrom Cooney LLP, Clarkston; Hon. Donald H. Passenger, 61st District Court, Grand Rapids</i>	
	TECHNOLOGY	How Not to Commit Malpractice with Your PC <i>Jim Calloway, Oklahoma State Bar Association, Oklahoma City, OK</i>	
	QUALITY OF LIFE	Hassle-Free Vacation Planning for the Busy Lawyer <i>Barron K. Henley, Affinity Consulting Group LLC, Columbus, OH; Lynn P. Chard, Executive Director, Institute of Continuing Legal Education, Ann Arbor</i>	

SPECIAL THANKS TO OUR GENEROUS SPONSORS

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of the State Bar of Michigan



Nonprofit corporations and independent licensees of the Blue Cross and Blue Shield Association



NEED-BASED SCHOLARSHIPS

Can't Afford the Institute? Get Help from the State Bar of Michigan, ICLE, and the Real Property Section!

Get your practice moving in the right direction with help from the State Bar of Michigan, the Institute of Continuing Legal Education, and the Real Property Law Section. Scholarships cover the registration fee for the *Solo & Small Firm Institute* and are offered on a first-come, first-served basis. Previous scholarship recipients will not be excluded. Don't wait—apply today!

To apply, send a statement of need to:

ICLE, Attn: Joyce Gates
1020 Greene Street
Ann Arbor, MI 48109-1444

Register me for the following FREE Annual Meeting Events:

SECTION AND ANCILLARY GROUP MEETINGS TIMES

WEDNESDAY, SEPTEMBER 29, 2010

REAL PROPERTY LAW SECTION COUNCIL MEETING & LUNCH 12:00PM-2:00PM

THURSDAY, SEPTEMBER 30, 2010

- ADMINISTRATIVE LAW SECTION BUSINESS MEETING & PROGRAM 10:00AM-12:00PM
- AMERICAN INDIAN LAW SECTION BUSINESS MEETING & PROGRAM 1:00PM-4:00PM
- APPELLATE PRACTICE SECTION BUSINESS MEETING & PROGRAM 1:00PM-5:00PM
- CASEMAKER TRAINING 10:00AM-11:30AM
- CASEMAKER TRAINING 2:00PM-3:30PM
- CONSUMER LAW SECTION BUSINESS MEETING & PROGRAM 2:00PM-5:00PM
- CRIMINAL ISSUES INITIATIVE PROGRAM 2:00PM-4:00PM
- ENVIRONMENTAL LAW SECTION BUSINESS MEETING & PROGRAM 2:00PM-5:00PM
- FAMILY LAW SECTION BUSINESS MEETING & PROGRAM 9:00AM-11:30AM
- GENERAL PRACTICE SECTION BUSINESS MEETING 1:00PM-2:00PM
- INSURANCE & INDEMNITY LAW SECTION BUSINESS MEETING & PROGRAM 10:00AM-12:00PM
- LABOR & EMPLOYMENT LAW SECTION BUSINESS MEETING & PROGRAM 2:00PM-5:00PM
- LITIGATION SECTION BUSINESS MEETING 9:30AM-11:30AM
- RETIRED JUDGES ASSOCIATION BUSINESS MEETING 2:00PM-4:00PM
- STATE BAR OF MICHIGAN PAST PRESIDENTS' ADVISORY COUNCIL MEETING 10:00AM-12:00PM
- YOUNG LAWYERS SECTION BUSINESS MEETING 9:00AM-12:00PM

FRIDAY, OCTOBER 1, 2010

- ANIMAL LAW SECTION BUSINESS MEETING 2:00PM-4:00PM
- ANTI-TRUST, FRANCHISING & TRADE REGULATION SECTION BUSINESS MEETING & LUNCH 12:30PM-2:30PM
- AVIATION LAW SECTION BUSINESS MEETING 11:00AM-1:00PM
- CASEMAKER TRAINING 10:00AM-11:30AM
- CHILDREN'S LAW SECTION BUSINESS MEETING & PROGRAM 10:00AM-12:00PM
- CRIMINAL LAW SECTION BUSINESS MEETING & PROGRAM 9:00AM-12:30PM
- LAW PRACTICE MANAGEMENT & LEGAL ADMINISTRATORS SECTION BUSINESS MEETING & PROGRAM 1:00PM-4:00PM
- MASTER LAWYER SECTION PROGRAM 10:00AM-12:00PM
- MICHIGAN LAWYERS AUXILIARY BUSINESS MEETING 9:30AM-12:00PM
- NEGLIGENCE LAW SECTION BUSINESS MEETING & PROGRAM 1:00PM-3:00PM
- PARALEGAL/LEGAL ASSISTANT SECTION BUSINESS MEETING, LUNCH & PROGRAM 12:00PM-4:00PM
- SENIOR LAWYERS COUNCIL MEETING 9:00AM-10:00AM

Register me for the Solo & Small Firm Institute:

(Includes materials on CD-ROM. Register for printed handbook and meals separately.)

DATES		INSTITUTE FEES	
BOTH DAYS	09/30-10/01/10	<input type="radio"/> \$145 EARLY BIRD*	<input type="radio"/> \$195 REGULAR
THURSDAY ONLY	09/30/10	<input type="radio"/> \$80 EARLY BIRD*	<input type="radio"/> \$105 REGULAR
FRIDAY ONLY	10/01/10	<input type="radio"/> \$80 EARLY BIRD*	<input type="radio"/> \$105 REGULAR

Attending AND want the printed handbook?

PRINTED HANDBOOK TITLE	PRINTED HANDBOOK FEES
2010 SOLO & SMALL FIRM INSTITUTE	<input type="radio"/> \$55

Can't attend? Order the printed handbook!

(Price includes tax, shipping, and handling.)

PRINTED HANDBOOK TITLE	PRINTED HANDBOOK FEES
2010 SOLO & SMALL FIRM INSTITUTE	<input type="radio"/> \$232

Register me for the following Networking Events and Meals:

(Contact Amy Castner to reserve tables at meal events. (517) 346-6322 or acastner@mail.michbar.org)

EVENT TITLE	# OF TKTS	EVENT FEES
WEDNESDAY, SEPTEMBER 29, 2010		
STATE BAR AWARDS BANQUET	_____ x	<input type="radio"/> \$66 EARLY BIRD* <input type="radio"/> \$70 REGULAR
THURSDAY, SEPTEMBER 30, 2010		
CONTINENTAL BREAKFAST	_____ x	<input type="radio"/> FREE
STATE BAR INAUGURAL LUNCHEON	_____ x	<input type="radio"/> \$44 EARLY BIRD* <input type="radio"/> \$48 REGULAR
STATE BAR CELEBRATING DIVERSITY RECEPTION	_____ x	<input type="radio"/> \$10
FRIDAY, OCTOBER 1, 2010		
CONTINENTAL BREAKFAST	_____ x	<input type="radio"/> FREE
STATE BAR 50-YEAR GOLDEN CELEBRATION LUNCHEON	_____ x	<input type="radio"/> \$44 EARLY BIRD* <input type="radio"/> \$48 REGULAR
PARALEGAL/LEGAL ASSISTANT SECTION LUNCHEON	_____ x	<input type="radio"/> \$35

NAME _____ MI P # _____

FIRM _____

ADDRESS _____

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E-MAIL _____

SPECIAL AND DIETARY NEEDS _____

PAYMENT INFORMATION

2010 SOLO & SMALL FIRM INSTITUTE REGISTRATION SUBTOTAL	\$ _____
2010 SOLO & SMALL FIRM INSTITUTE PRINTED HANDBOOK SUBTOTAL	\$ _____
EVENTS REGISTRATION SUBTOTAL	\$ _____
TOTAL AMOUNT DUE	\$ _____

CHECK # _____ CHARGE MY: VISA
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 CHECKS PAYABLE TO: STATE BAR OF MICHIGAN

CREDIT CARD # _____ EXP DATE _____ SIGNATURE FOR CREDIT CARD _____

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REGISTER ONLINE
www.michbar.org/annualmeeting.cfm

FAX
 (517) 346-6365

MAIL
 State Bar of Michigan, Attn: Annual Meeting Registration
 306 Townsend St., Lansing, MI 48933-2012

***Early bird pricing guaranteed through September 3, 2010.**

Cancellation Policy: Cancellation requests must be made in writing to the State Bar of Michigan before September 3, 2010 for a full refund. After September 3 a \$25 fee applies. No refunds will be made after September 17, 2010.

Accommodations: Discounted rates are available at the Amway Grand Plaza Hotel, Grand Rapids. See www.michbar.org/annualmeeting.cfm for details or call (800) 253-3590. Reservations must be made by August 29, 2010.