

**SBM** STATE BAR OF MICHIGAN



## Tips for Virtual Mentoring

- Dress for success as if headed to work or court.
- Use a professional background or one provided to you from SBM.
- A hard-wired connection is more dependable than Wi-Fi when using Zoom.
- Be sure you have good lighting and turn your camera on.
- Please note that your email and contact information is shared on the student landing page, along with your photo and biographical information (if submitted). Remind students who might want to reach out to you after the FOJ event that they can find your contact information on that page.
- Please be prepared to interact with students and answer their questions. The program begins in a large Zoom meeting room. We will use breakouts, polls, and other interactive tools to keep students engaged and focused. The mentoring portion of the event will have two mentors with five students in each group. As a mentor, you will be integral to leading the discussion.
- We are hoping to teach students about the legal profession and available careers. Lead the discussion to help them think about their future and next steps.

## Questions to Aid in Discussion

- How did you choose what to study after high school?
- How soon after graduation should you think about your future?
- How can you better prepare for success after college?
- If you are interested in a justice system job. what sort of extracurricular activities are helpful?
- How can you prepare to be a standout to help get into law school?

## Zoom Reminders

- Please keep your camera on. You will be muted when in the main room and unmuted if you raise your virtual hand to speak.
- Students are being instructed to raise their virtual hand with questions. Raising your virtual hand is mandatory to be called on.
- Chat will be open for Q&A. Please feel free to respond to students in the chat when appropriate.

- Questions in the chat will be gathered by SBM staff and sent to Greg Conyers for inclusion in the discussion.
- There will be two mentors in each breakout room.
- You will be prompted to go to your breakout room. Please accept the prompt.
- Breakout rooms will open in a new Zoom window.
- Each breakout will last 10 minutes and then SBM staff will manually rotate mentors to another room.
- We will broadcast a one minute warning when a session is about to end.
- Students will stay in the same breakout room.
- We will use polls in the main room. Watch for these, and please do not answer them. Mentors should not vote in the polls.