*Denotes Action Items

Continental Breakfast will be available beginning at 8:30 a.m.

8:45 a.m. – 9:15 a.m. New Member Orientation

**9:30 A.M. MEETING BEGINS**

9:30 a.m. 1. Introductory Matters
   A. Call to order by Chair Joseph P. McGill with Parliamentarian Hon. John M. Chmura

   Mr. Joseph P. McGill  
   [Foley Baron Metzger & Juip, PLLC, 38777 Six Mile Rd., Ste. 300, Livonia MI 48152  
   phone: (734) 742-1825; email: jmccgill@fbmjlaw.com]

   Hon. John M. Chmura  
   [37th District Court, 8300 Common Rd., # 104, Warren, MI 48093  
   phone: (586) 574-4925; email: jchmura@37thdistrictcourt.org]

   B. Certification that a quorum is present by Assembly Clerk, Mr. Aaron V. Burrell  
   [Dickinson Wright, PLLC, 500 Woodward Ave., Ste. 4000, Detroit, MI 48226  
   phone: (313) 223-3118; email: aburrell@dickinsonwright.com]

   C. Adoption of proposed calendar by Rules & Calendar Member, Ms. Pamela C. Enslen  
   [Warner Norcross & Judd, LLP, 401 E. Michigan Ave., Kalamazoo, MI 49007  
   phone: (269) 276-8112; email: penslen@wnj.com]

   D. Approval of the September 28, 2017 Summary of Proceedings

9:35 a.m. 2. *Filling Vacancies
   Mr. Michael C. Brown  
   Chair, Assembly Nominating and Awards Committee  
   [Monroe County Prosecutor's Office, 125 E. 2nd St., Monroe, MI 48161  
   phone: (734) 240-7600; email: michael_brown@monroemi.org]

9:45 a.m. 3. *Approval of 2018 Award Recipients
   Mr. Michael C. Brown  
   Chair, Assembly Nominating and Awards Committee  
   [Monroe County Prosecutor's Office, 125 E. 2nd St., Monroe, MI 48161  
   phone: (734) 240-7600; email: michael_brown@monroemi.org]

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1 New member orientation will start at 8:45 a.m. When checking in, new members will be directed to the meeting location. All other members are invited to attend.
10:00 a.m. 4. Chair’s Report
Mr. Joseph P. McGill
[Foley Baron Metzger & Juip, PLLC, 38777 Six Mile Rd., Ste. 300, Livonia MI 48152
phone: (734) 742-1825; email: jmcgill@fbmjlaw.com]

10:15 a.m. 5. Consideration of Proposal on Payee Notification Legislation
Proponent: Mr. Thomas H. Howlett, Member, Payee Notification Workgroup
[The Googasian Firm, PC, 6895 Telegraph Rd., Bloomfield Hills, MI 48301
phone: 248-502-0862; email: thowlett@googasian.com]

10:30 a.m. 6. Consideration of Proposal to Amend MCR 2.002
Proponent: Mr. Robert F. Gillett, Chair of Consistent Fee Waiver Committee
[Michigan Advocacy Program, 420 N. 4th Ave., Ann Arbor, MI 48104
phone: 734-665-6181; email: rgillett@lsstem.org]

10:45 a.m. 7. Consideration of Approval of Civil Discovery Rules Report
Proponent: Mr. Daniel D. Quick, Chair of the Civil Discovery Court Rule Review Special Committee
[Dickinson Wright, PLLC, 2600 W. Big Beaver Rd., Ste. 300, Troy, MI 48084
phone: (248) 433-7242; email: dquick@dickinsonwright.com]

11:30 a.m. 8. Adjournment

ATTENDANCE FORMS ARE CIRCULATED AND COLLECTED AT THE
CONCLUSION OF THE MEETING
## Parliamentary Procedures At A Glance

<table>
<thead>
<tr>
<th>To Do This:</th>
<th>You Say This:</th>
<th>May You Interrupt Speaker?</th>
<th>Must You Be Seconded?</th>
<th>Is the Motion Debatable?</th>
<th>Is the Motion Amendable?</th>
<th>What Vote Is Required?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adjourn the meeting (before all business is complete)</td>
<td>“I move that we adjourn.”</td>
<td>May not interrupt speaker</td>
<td>Must be seconded</td>
<td>Not debatable</td>
<td>Not amendable</td>
<td>Majority vote</td>
</tr>
<tr>
<td>Recess the meeting</td>
<td>“I move that we recess until...”</td>
<td>May not interrupt speaker</td>
<td>Must be seconded</td>
<td>Not debatable</td>
<td>Amendable</td>
<td>Majority vote</td>
</tr>
<tr>
<td>Complain about noise, room temperature, etc.</td>
<td>“Point of privilege.”</td>
<td>May interrupt speaker</td>
<td>No second needed</td>
<td>Not debatable (2)</td>
<td>Not amendable</td>
<td>None (3)</td>
</tr>
<tr>
<td>Suspend further consideration of something</td>
<td>“I move we table it.”</td>
<td>May not interrupt speaker</td>
<td>Must be seconded</td>
<td>Not debatable</td>
<td>Not amendable</td>
<td>Majority vote</td>
</tr>
<tr>
<td>End debate</td>
<td>“I move the previous question.”</td>
<td>May not interrupt speaker</td>
<td>Must be seconded</td>
<td>Not debatable</td>
<td>Not amendable</td>
<td>Two-thirds vote</td>
</tr>
<tr>
<td>Postpone consideration of something</td>
<td>“I move we postpone this matter until...”</td>
<td>May not interrupt speaker</td>
<td>Must be seconded</td>
<td>Debatable</td>
<td>Amendable</td>
<td>Majority vote</td>
</tr>
<tr>
<td>Have something studied further</td>
<td>“I move we refer this matter to a committee.”</td>
<td>May not interrupt speaker</td>
<td>Must be seconded</td>
<td>Debatable</td>
<td>Amendable</td>
<td>Majority vote</td>
</tr>
<tr>
<td>Amend a motion</td>
<td>“I move that this motion be amended by...”</td>
<td>May not interrupt speaker</td>
<td>Must be seconded</td>
<td>Debatable</td>
<td>Amendable</td>
<td>Majority vote</td>
</tr>
<tr>
<td>Introduce business (a primary motion)</td>
<td>“I move that...”</td>
<td>May not interrupt speaker</td>
<td>Must be seconded</td>
<td>Debatable</td>
<td>Amendable</td>
<td>Majority vote</td>
</tr>
</tbody>
</table>

### Notes

1. These motions or points are listed in established order of precedence. When any one of them is pending, you may not introduce another that’s listed below it. But you may introduce another that’s listed above it.
2. In this case, any resulting motion is debatable.
3. Chair decides.
<table>
<thead>
<tr>
<th>To Do This: (4)</th>
<th>You Say This:</th>
<th>May You Interrupt Speaker?</th>
<th>Must You Be Seconded?</th>
<th>Is the Motion Debatable?</th>
<th>Is the Motion Amendable?</th>
<th>What Vote Is Required?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Object to procedure or to a personal affront</td>
<td>“Point of order.”</td>
<td>May interrupt the speaker</td>
<td>No second needed</td>
<td>Not debatable</td>
<td>Not amendable</td>
<td>None (3)</td>
</tr>
<tr>
<td>Request information</td>
<td>“Point of information.”</td>
<td>If urgent, may interrupt speaker</td>
<td>No second needed</td>
<td>Not debatable</td>
<td>Not amendable</td>
<td>None</td>
</tr>
<tr>
<td>Ask for a vote by actual count to verify a voice count</td>
<td>“I call for a division of the house.”</td>
<td>May not interrupt speaker</td>
<td>No second needed</td>
<td>Not debatable</td>
<td>Not amendable</td>
<td>None unless someone objects (6)</td>
</tr>
<tr>
<td>Object to considering some undiplomatic or improper matter</td>
<td>“I object to consideration of this question.”</td>
<td>May interrupt speaker</td>
<td>No second needed</td>
<td>Not debatable</td>
<td>Not amendable</td>
<td>Two-thirds vote required</td>
</tr>
<tr>
<td>Take up a matter previously tabled</td>
<td>“I move we take from the table...”</td>
<td>May not interrupt speaker</td>
<td>Must be seconded</td>
<td>Not debatable</td>
<td>Not amendable</td>
<td>Majority required</td>
</tr>
<tr>
<td>Reconsider something already disposed of</td>
<td>“I move we now (or later) reconsider our action relative to...”</td>
<td>May interrupt speaker</td>
<td>Must be seconded</td>
<td>Debatable if original motion is debatable</td>
<td>Not amendable</td>
<td>Majority required</td>
</tr>
<tr>
<td>Consider something out of its scheduled order</td>
<td>“I move we suspend the rules and consider...”</td>
<td>May not interrupt speaker</td>
<td>Must be seconded</td>
<td>Not debatable</td>
<td>Not amendable</td>
<td>Two-thirds vote required</td>
</tr>
<tr>
<td>Vote on a ruling by the chair</td>
<td>“I appeal the chair’s decision.”</td>
<td>May interrupt speaker</td>
<td>Must be seconded</td>
<td>Debatable</td>
<td>Not amendable</td>
<td>Majority in the negative required to reverse chair’s decision</td>
</tr>
</tbody>
</table>

**Notes**

4. The motions, points and proposals have no established order of precedence. Any of them may be introduced at any time except when the meeting is considering one of the top three matters listed in the chart (motion to adjourn, motion to recess, point of privilege).

5. But division must be called for before another motion is started.

6. Then majority vote is required.