

MEMORANDUM

To: Representative Assembly Members
From: Aaron V. Burrell, Chair, Representative Assembly
Date: August 17, 2020
Re: **Representative Assembly Meeting – Thursday, September 17, 2020**

Virtual meeting: Due to the COVID-19 pandemic, the Representative Assembly will be meeting via videoconference on **Thursday, September 17, 2020 at 9:30 a.m.**

Calendar – Enclosed is the calendar for the Assembly meeting proposed for adoption by the Rules & Calendar Committee, along with supporting materials in a bookmarked PDF format. We will **not be mailing a hard copy** of the materials for this meeting.

Excused Absences – Those who cannot be present and wish to have their absence excused should send an e-mail to repassembly@michbar.org **on or before September 10, 2020**. The Assembly policy on absences is included in the procedural rules located at the end of the agenda book.

If you have any questions, please contact Carrie Sharlow, Administrative Assistant, Executive Office by phone at (517) 346-6317 or e-mail at repassembly@michbar.org.

We look forward to seeing everyone at the virtual meeting on September 17!

cc: Janet Welch, Esq.
Hon. John Chmura, Parliamentarian
Board of Commissioners
Committee and Section Chairpersons