

LICENSE RENEWAL AUTOMATED FIRM BILLING

The State Bar of Michigan is launching an improved service that allows firms to easily pay their attorneys' license fees. The program will automate the tracking, calculation, and processing of renewal payments for multiple attorneys. Firms that participate in the pilot program in FY 2022/2023 will have access to the new features and will have an opportunity to provide feedback on the process.

BENEFITS



AVOID
CALCULATION ERRORS



REVIEW ATTORNEYS'
RENEWAL STATUS
IN REAL TIME



STOP COLLECTING
INDIVIDUAL ATTORNEY'S
PAPERWORK



SAVE ON POSTAGE

HOW IT WORKS

1. Identify the attorneys from your firm.
2. Choose if the firm will pay only license fees or if the firm will also pay for attorneys' section memberships and donations.
3. Each attorney in the firm completes their renewal and mandatory disclosures online as usual. When checking out, the attorney chooses the "Firm Billing" option.

IF THE FIRM DOES NOT COVER SECTION MEMBERSHIPS AND DONATIONS, THE ATTORNEY WILL HAVE THE OPTION TO PAY FOR THOSE ONLINE.
4. The firm administrator runs a payment report on the State Bar website, confirms or edits the list of attorneys included, and pays fees. This process can be repeated as needed.

PAYMENT CAN BE MADE ONLINE VIA E-CHECK OR MAILED ALONG WITH THE PAYMENT REPORT (NOT INDIVIDUAL REMITTANCE DOCUMENTS).

QUESTIONS? EMAIL SBMFINANCE@MICHBAR.ORG OR CALL (517) 346-6307.