

Paralegal and Legal Assistant positions open with Parmenter Law

Parmenter Law is actively seeking applicants for a full-time business and real estate paralegal position as well as a full-time business and real estate legal assistant position. Applicants will work primarily with the firm's business and real estate area. Applicants should be highly motivated, have strong communication skills, and be proficient in writing, grammar, and Microsoft Word and Excel. The candidate must also have exceptional customer service and organizational skills. Law firm experience is not necessary.

Parmenter Law is the leading law firm on the Lakeshore, providing expert legal advice and practical solutions to individuals and businesses located in West Michigan and throughout the country. The Parmenter team works together in a collaborative environment to deliver outstanding counsel and unmatched customer service, while maintaining and enjoying a healthy life/work balance. Benefits include 401(k), health insurance, life insurance, and disability insurance. Interested applicants should send a resume to Lisa Spyke at LisaSpyke@parmenterlaw.com.