Registration Form

Register online at: https://www.eiseverywhere.com/tips110719

Seminar Date: November 7, 2019
Time: 9:00 a.m. to 5:00 p.m.
Location: State Bar of Michigan
Michael Franck Building, Rooms 1 & 2
306 Townsend Street, Lansing, MI 48933

Name: ____________________________________________
P#: ______________________ Year of Admission: ______________________
Address: ____________________________________________
City: ______________________ State: __________ Zip: __________
Phone: ____________________________________________
E-mail: ____________________________________________

Registration Fee: □ $100 (attorneys licensed to practice less than five years, including law students and unlicensed graduates)
□ $125 (attorneys licensed to practice five years or more)

Check #__________ Amount: __________

For security purposes, registration forms will not be accepted via email. Registration may be completed and submitted online at https://www.eiseverywhere.com/tips110719. Completed registration forms, including a check or money order if using that form of payment, may also be sent by regular mail to:

State Bar of Michigan
Attention: Finance Department
306 Townsend St.
Lansing, MI 48933-2012

Registration and payment must be received by 5:00 p.m. on Tuesday, November 5, 2019. Registration in advance is required. Questions may be directed to Ms. Karen Spohn, at (517) 346-6309 or kspohn@michbar.org.

Cancellations must be received in writing by 5:00 p.m. on Tuesday, November 5, 2019, to avoid a $10 handling fee.
### FACULTY

Michael Eberth, a shareholder of Nichols & Eberth P.C., primarily practices in the area of domestic relations and litigates numerous complex divorce cases involving child custody disputes, abuse allegations, business valuations, and fraudulent property transfers.

Danon Goodrum-Garland is the division director of professional standards for the State Bar of Michigan.

Ed Hood, a member of Clark Hill PLC, is an experienced trial and appellate advocate in disputes involving construction and commercial transactions and, as General Counsel, counsels firm attorneys on professional responsibility issues.

Nkruhah Johnson-Wynn is the assistant general counsel for the State Bar of Michigan.

Elizabeth Jollife, former commercial litigator with a large Detroit firm, is a career management and business development coach for lawyers.

Alecia Ruswinckel is the assistant division director of professional standards for the State Bar of Michigan.

Stephen Vella is a senior associate counsel with the Attorney Grievance Commission.

Jeff Zapor is a case monitor for the State Bar of Michigan’s Lawyers and Judges Assistance Program.

### AGENDA

**November 7, 2019**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
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<tbody>
<tr>
<td>8:30–8:55 a.m.</td>
<td>CHECK-IN</td>
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<tr>
<td>8:55–9:00 a.m.</td>
<td>WELCOME</td>
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<td></td>
<td><strong>Danon Goodrum-Garland</strong></td>
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<tr>
<td>9:00–10:00 a.m.</td>
<td>Attorney/Client Relationships: How to Establish and Maintain Mutually Beneficial Relationships</td>
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<td><strong>Mike Eberth</strong></td>
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<tr>
<td>10:00–11:00 a.m.</td>
<td>Avoiding Ethical Pitfalls When Managing Trust Accounts</td>
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<td><strong>Nkruhah Johnson-Wynn</strong></td>
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<td><strong>Danon Goodrum-Garland</strong></td>
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<td>11:00–11:15 a.m.</td>
<td>BREAK</td>
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<td>11:15–11:45 a.m.</td>
<td>Ethics Helpline: Common Questions</td>
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<td><strong>Nkruhah Johnson-Wynn</strong></td>
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<td><strong>Danon Goodrum-Garland</strong></td>
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<td>11:45–12:15 p.m.</td>
<td>LUNCH</td>
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<td>12:15–12:45 p.m.</td>
<td>LJAP: Help When Needed</td>
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<td><strong>Jeff Zapor</strong></td>
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<td>12:45–1:45 p.m.</td>
<td>Conflicts of Interests: The Basics</td>
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<td><strong>Ed Hood</strong></td>
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<td>1:45–2:45 p.m.</td>
<td>Fee Agreements: Effective Drafting and Avoiding Disputes</td>
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<td><strong>Alecia Ruswinckel</strong></td>
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<td>2:45–3:00 p.m.</td>
<td>BREAK</td>
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<tr>
<td>3:00–3:45 p.m.</td>
<td>Ten Most Common Complaints from Clients</td>
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<td><strong>Stephen Vella</strong></td>
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<td>3:45–4:15 p.m.</td>
<td>Innovative Techniques and Technology for Effective Law Office Management</td>
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<td><strong>Alecia Ruswinckel</strong></td>
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<td>4:15–4:45 p.m.</td>
<td>Breaking Through Barriers to Greater Success</td>
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<td>4:45–5:00 p.m.</td>
<td>CLOSING REMARKS</td>
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<tr>
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<td><strong>Nkruhah Johnson-Wynn</strong></td>
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</tbody>
</table>

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