



# TIPS & TOOLS FOR A SUCCESSFUL PRACTICE

## Registration Form

Register online at: <https://www.eiseverywhere.com/tips050719>

Seminar Date: May 7, 2019

Time: 9:00 a.m. to 5:00 p.m.

Location: State Bar of Michigan  
Michael Franck Building, Rooms 1 & 2  
306 Townsend Street, Lansing, MI 48933

Name: \_\_\_\_\_

P#: \_\_\_\_\_ Year of Admission: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Registration Fee:  \$100 (attorneys licensed to practice less than five years, including law students and unlicensed graduates)

\$125 (attorneys licensed to practice five years or more)

Check # \_\_\_\_\_

Amount: \_\_\_\_\_

For security purposes, registration forms will not be accepted via email. Registration may be completed and submitted online at <https://www.eiseverywhere.com/tips050719>. Completed registration forms, including a check or money order if using that form of payment, may also be sent by regular mail to:

State Bar of Michigan  
Attention: Finance Department  
306 Townsend St.  
Lansing, MI 48933-2012

Registration and payment must be received by 5:00 p.m. on Friday, May 3, 2019. Registration in advance is required. Questions may be directed to Ms. Karen Spohn, at (517) 346-6309 or [kspohn@michbar.org](mailto:kspohn@michbar.org).

Cancellations must be received in writing by 5:00 p.m. on Friday, May 3, 2019, to avoid a \$10 handling fee.

# Tips & Tools for a Successful Practice

FACULTY	AGENDA	May 7, 2019
<p>Michael Eberth, a shareholder of Nichols &amp; Eberth P.C., primarily practices in the area of domestic relations and litigates numerous complex divorce cases involving child custody disputes, abuse allegations, business valuations, and fraudulent property transfers.</p> <p>Danon Goodrum-Garland is the division director of professional standards for the State Bar of Michigan.</p> <p>Ed Hood, a member of Clark Hill PLC, is an experienced trial and appellate advocate in disputes involving construction and commercial transactions and, as General Counsel, counsels firm attorneys on professional responsibility issues.</p> <p>Nkrumah Johnson-Wynn is the assistant general counsel for the State Bar of Michigan.</p> <p>Elizabeth Jolliffe, former commercial litigator with a large Detroit firm, is a career management and business development coach for lawyers.</p> <p>Alecia Ruswinckel is the assistant division director of professional standards for the State Bar of Michigan.</p> <p>Stephen Vella is a senior associate counsel with the Attorney Grievance Commission.</p> <p>Jeff Zapor is a case monitor for the State Bar of Michigan's Lawyers and Judges Assistance Program.</p>	8:30–8:55 a.m.	CHECK-IN
	8:55–9:00 a.m.	WELCOME <b>Danon Goodrum-Garland</b>
	9:00–10:00 a.m.	Attorney/Client Relationships: How to Establish and Maintain Mutually Beneficial Relationships <b>Mike Eberth</b>
	10:00–11:00 a.m.	Avoiding Ethical Pitfalls When Managing Trust Accounts <b>Nkrumah Johnson-Wynn</b> <b>Danon Goodrum-Garland</b>
	11:00–11:15 a.m.	BREAK
	11:15–11:45 a.m.	Ethics Helpline: Common Questions <b>Nkrumah Johnson-Wynn</b> <b>Danon Goodrum-Garland</b>
	11:45–12:15 p.m.	LUNCH
	12:15–12:45 p.m.	LJAP: Help When Needed <b>Jeff Zapor</b>
	12:45–1:45 p.m.	Fee Agreements: Effective Drafting and Avoiding Disputes <b>Alecia Ruswinckel</b>
	1:45–2:30 p.m.	Ten Most Common Complaints from Clients <b>Stephen Vella</b>
	2:30–2:45 p.m.	BREAK
	2:45–3:15 p.m.	Innovative Techniques and Technology for Effective Law Office Management <b>Alecia Ruswinckel</b>
	3:15–4:15 p.m.	Conflicts of Interests: The Basics <b>Ed Hood</b>
	4:15–4:45 p.m.	Breaking Through Barriers to Greater Success <b>Elizabeth Jolliffe</b>
4:45–5:00 p.m.	CLOSING REMARKS <b>Nkrumah Johnson-Wynn</b>	

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