

**STATE BAR OF MICHIGAN  
2008-2009 ANNUAL REPORT  
SECTIONS**

**Introduction**

The Annual Report is a key document required by the State Bar of Michigan as stated in its' bylaws, cited below. An annual report assists future Section leaders in understanding the Section's history, and serves as a planning guideline for the upcoming year. Each annual report is published on the Section's website, provided as a resource to the public and potential Section members, as well as to Bar staff. The annual reports are submitted to the Board of Commissioners at their July meeting, published in the Agenda. In addition to the required general summary of activities, many sections choose to include additional material in their reports.

***Article VIII §1, Bylaws of the State Bar of Michigan***

*Every Section and State Bar entity so directed by the Board of Commissioners or Representative Assembly shall annually make a written report containing a summary of its activities during the association year which shall be submitted to the Secretary on or before May 31. Annual reports may not exceed five 8 1/2" x 11" pages unless a waiver of this limitation is approved by the Executive Director.*

**Additional Materials**

Many sections provide more information in their annual reports than a general summary of activities. The second page of this document is a comprehensive list of other valuable materials that may or may not be included in an annual report, with additional guidelines for the section's consideration. This is not a list of required items for an annual report, simply a thorough list of information that is often of interest to the public, section members, the Commissioners, and Bar staff. If desired, the list may be used as a basic guideline for an annual report.

**Templates**

The final pages in this document are a simple template, which may be altered to the section's needs. The template attempts to break down the bylaw requirement of "summary of its activities" into a few generalized categories. It is not required that a section utilize the template.

**Submission**

All annual reports should be submitted by May 31, 2009. They should be submitted to:

Heather K. Anderson  
Sections and Committees Administrator  
306 Townsend Street, Lansing MI 48933  
Email: [handerson@mail.michbar.org](mailto:handerson@mail.michbar.org)  
Phone 517-346-3414 Fax: 517-372-1139

**STATE BAR OF MICHIGAN**  
ANNUAL REPORT ADDITIONAL MATERIALS

**SECTION NAME:** Have there been any changes in the section name? Details provided may be interesting to the public and other readers.

**SECTION MISSION STATEMENT:** A Sections' mission statement is a critical description of the goals the Section sets for the whole of its' membership. Including the statement in an Annual Report serves as a yardstick by which to measure progress.

**OFFICERS AND COUNCIL MEMBERS:** Including P#s accurately identifies officers and the council.

**SECTION COMMITTEES:** Descriptions of the various committees provides a clearer picture of a section's work, especially if the name of the chairperson and description of Committee activities are included. Including meeting schedules allows potential future volunteers for Committee work to better understand the frequency with which the committee meets.

**SECTION MEMBERSHIP:** Section membership fluctuates from year to year. Tracking the membership numbers at a set time of year, such as the Annual Report Deadline, can provide a good picture of changes in the Section membership.

**SECTION BYLAWS:** Awareness of Bylaws changes can be critical for understanding a Section's operation. Including the most recent revision date of the Bylaws will allow readers familiar with the Bylaws to ensure they have the most current version at hand. Additionally, if there are any forthcoming changes, this is a good opportunity to summarize plans briefly.

**SECTION PUBLICATIONS:** Some of the most frequent questions for Sections are in regard to publications the Section has produced. Providing a list including publication information for journals, newsletters and other publications creates a valuable resource.

**MEETINGS, ACTIVITIES, AND SEMINARS:** This is critical information for the Annual Report. Describing meetings, activities and seminars can be detailed, or brief. Suggestions for information to include are the date, location, and a minimum of one paragraph describing the event.

**SECTION LEGISLATURE AND POLICY:** The Section's involvement in legislature, policy, or *amicus curiae* is a matter of great interest, many questions are asked regarding the Sections involvement in such. A brief description of any such involvement is requested, as this falls under the heading of section activities.

**AWARDS:** Many Sections present awards, honors, or scholarships. The Annual Report is another opportunity to laud the recipients, as well as detail any awards presented to the Section itself. A description of the history of the award, or why the award is given, is useful.

**FINANCIAL REPORT:** Section finances vary from simple to complex. A brief statement of general budget information would be very appropriate to include in any Annual Report, or a reprinting of an annual Treasurer's report if the Section feel it is necessary.

**FUTURE GOALS AND ACTIVITIES:** Because the Annual Report is often used as a resource for future planning, and is viewed by members of the public who may be considering membership in the Section, a brief description of future goals and activities is recommended. This may also serve as a recommendation to the next Council.

# STATE BAR OF MICHIGAN SECTION ANNUAL REPORT

**Bar Year: 2008-2009**

**Section Name: Prisons & Corrections Section**

**Mission Statement:**

PURPOSES. The purposes of the Prisons and Corrections Section are to:

- a) study and debate
  - 1) the operation of the criminal justice system as it affects incarcerated persons, their families, and the public;
  - 2) alternatives to incarceration;
  - 3) the functioning of jails, prisons and parole; and
  - 4) post-incarceration issues;
- b) educate its members and the general public; and
- c) make recommendations to the State Bar, public officials, the Legislature and the Judiciary regarding the adoption of rational, effective and fair policies in these areas.

The Section will seek to achieve these purposes by publishing a newsletter, sponsoring and conducting conferences and training programs, educating the public, adopting positions on public policy decisions affecting matters within its jurisdiction, and promoting the development of a cohesive corrections policy through empirical research and cross-professional dialogue.

**Officers and Council Members:**

Officer	Name	Address	Telephone	Email
Chair	Michael J. Marutiak	1131 Vail Court Lansing, MI 48917	517-242-4792	<a href="mailto:mjmarutiak@comcast.net">mjmarutiak@comcast.net</a>
Chair-Elect	Patricia Streeter	221 N. Main St. Ann Arbor, MI 48104	734-222-0088	<a href="mailto:pas@patstreeter.com">pas@patstreeter.com</a>
Secretary	Rachel Waterbury (non-attorney)			
Treasurer	Steve Gobbo			<a href="mailto:sgjobbo@aol.com">sgjobbo@aol.com</a>

Member	Term	Member	Term
Sandra Girard	2009	Dan Manville	2011
James H. O'Donnell	2009	Patricia Streeter	2011
Steve Gobbo	2009	Richard Stapleton – Agency Liaison Department of Corrections	
Avar Laws-Wright	2009	Robert Beracy – Agency Liaison Michigan Sheriff's Association	
Barbara Levine	2010	Michelle VanDusen – Agency Liaison Michigan Corrections Association	
David L. Moffitt	2010	Rachel Waterbury – Associate Non-attorney	2011
John Shea (interim appointment; expires 2009)	2010	Kathleen Schaefer – Associate Non-attorney	2009
Cassandra Green	2010	Natalie Holbrook – Associate Non-attorney	2010

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Michael Marutiak	2011		
Adrienne Watts	2011		

***Council Meeting Schedule:***

Please attach any additional information needed regarding Council meetings as an addendum.

Meeting Type	Date	Location
Business	10/18/08	State Bar
Business	11/15/08	State Bar
Business	12/08 – Cancelled due to weather	Telephone Conference Meeting
Business	1/17/09	State Bar
Business	2/28/0	Sheraton Hotel - Lansing
Business	3/21/09	State Bar
Business	4/18/09	State Bar
Business	5/16/09	State Bar
Annual Meeting	9/18/09	Dearborn

**General Budget Information:** The Section currently has a balance of approximately \$2,700, with some commitments and encumbrances for electronic newsletter and prepayment of a 10/09 symposium for the remainder of the year. We anticipate a carryover in the neighborhood of \$1,500 into the next year.

**Events and/or Seminars:**

Please attach any additional information needed regarding events and/or seminars as an addendum.

Event or Seminar Title	Date	Location
SBM Training for Section Leadership – Participant	10/08	SBM Building, Lansing
Law School for Legislators – participant in SBM program	2/10/09	SBM Building, Lansing
SBM Leadership Conference – Council Representative - scheduled	6/09	Mackinaw Island
Host to Delegation from Philippines – Council Representation	4/9/09	SBM Building, Lansing
Cosponsors of Annual Meeting Program with Criminal Law Section: Specialty Courts in Michigan - scheduled	9/19/09	Dearborn – Annual Meeting
“Balancing Our Priorities: Can we safely spend less on Corrections” - scheduled	10/8/09	Wayne, Oakland or Macomb County; TBA

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**Legislative issues:**

1. Policy Statement and Paper: Restoration of Earned Credits for Certain Prisoners  
(see full report on Section's web page)
2. HB 4130: Support: Release of Certain Prisoners for Deportation
3. HB 4518, HB 4594, HB 4595, HB 4596 and SB 478  
(Juvenile Lifer Bills): Support

**Recommendations for next Council:** Establish goals, objectives and time frames for accomplishment at the beginning of the year. Continue to utilize the sub-committee structure for projects.

**Other Information:**

The Section focused on three goals and topics during the year: formulation of a public policy statement on the issue of "merit credits" for prisoners; 2) legislative initiatives introduced during the year; and 3) a newsletter, a repeat of the "Balancing Our Priorities" conference in the southeastern region of the state, and participation in the Bar's School for Legislators.

The Section newsletter will be distributed in June of 2009. The Council's meeting minutes, Section bylaws, and additional information is available on the Section's web page.

No bylaw changes were made during the year and none have been noticed for the 9/09 Annual Meeting.

**Reports must be submitted before May 31 of each year, to:**

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