

REPOSITORY LISTING

CRIMINAL (CC)

DRIVING (DR)

ALABAMA

CCAL

ALEA
Criminal Records & Identification Division
Attn: Background Checks
P.O. Box 1511
Montgomery, AL 36102-1511
(334) 353-4340
Fee: \$30 **(NPC)** pay to **ALEA CR & I Unit**
Fingerprints Required/Photo ID
*AL FD-258 Fingerprint Card
*AL SBI Form 46 (Rev 10-01-17)

DRAL

Driving Record Request
Driver License Division
P.O. Box 1471
Montgomery, AL 36102-1471
(334) 242-4400
Fee: \$5.75 to AL DPS **(NPC, SASE)**
*AL Driver Record Request – 3 year

ALASKA

CCAK

Criminal Records and Identification Bureau
5700 East Tudor Road
Anchorage, AK 99507
(907) 269-5767
Fee: \$35 pay to **State of Alaska**
Fingerprints Required
*AK FD-258 Fingerprint Card

DRAK

Division of Motor Vehicles
ATTN: RESEARCH
1300 W. Benson Blvd., Ste 200
Anchorage, AK 99503-3600
(907) 269-5551
Fee: \$10 Allow 2 business days for processing
*AK 419F, faxable form at website (fax only once)

ARIZONA

CCAZ

Affidavit of Criminal History Form F-9

DRAZ

Mail Drop 504M
Records Unit - Motor Vehicle Division
P.O. Box 2100
Phoenix, AZ 85001-2100
(602) 255-0072
Fee: \$5 Certified, Motor Vehicle Record Request
*AZ Form 46-4416 (notarized) Certified, Motor Vehicle Record Request

ARKANSAS

CCAR

Arkansas State Police
Identification Bureau
#1 State Police Drive
Little Rock, AR 72209
(501) 618-8500
Fee: \$25 **(SASE)** pay to AR State Police
*AR Form ASP-122 (notarized)

DRAR

DFA - Driving Records
Room 1130, P.O. Box 1272
Little Rock, AR 72203
(501) 682-7207
Fee: \$10 to DFA
*AR Request Form

CALIFORNIA

CCCA

***PLEASE REQUEST FORMS FROM
STATE BAR OF MI***
Fee: \$32 **(NPC)** pay to CA DOJ
Fingerprints Required
*CA BCII 9004
*CA FD-258 Fingerprint Card (ORI: AH286)

DRCA

Department of Motor Vehicles
P. O. BOX 944247 MS G199
Sacramento, California 94244-2470
(800) 777-0133
Fee: \$5
*CA INF 1125 – Do not request report on-line
Official Document /Certified H6 Printout

MO = money order; CC = certified check; NPC = no personal checks; SASE = self addressed, stamped envelope

REPOSITORY LISTING

CRIMINAL (CC)

DRIVING (DR)

CANADA

[CCCN](#)
[Affidavit of Criminal History Form F-9](#)

[DRCN](#) - ONTARIO ONLY
Ontario Residents Use Web Order Only
Province Nonresidents use Out of Province 5
Year Statement Request Form
(416) 235-2999
Fee: \$18 - Canadian funds
*Can. 5 year Statement form for Out of
Province Residents Only

COLORADO

[CCCO](#)
Colorado Applicant Background Service
**Registration at website for residents and
non-residents REQUIRED**

<https://uenroll.identogo.com>

See website for fee payment information.

Service Code: 25YFQB

CBI Account Number: CONCJ4600

Or

<https://coloradofingerprinting.com>

See website for fee payment information.

CBI Account Number: 4600PUBA

Fingerprints Required

*CO FD-258 Fingerprint Card (Non Resident)
Instruction Sheet (Resident/Non Resident)

[DRCO](#)

CO DOR

Division of Motor Vehicles

Driver Control, Room 164

P.O. Box 173345

Denver, CO 80217-3345

(303) 205-5694

Fee: \$10.00 to CO Dept of Revenue

*CO DR-2559 must include copy of driver's
photo ID bearing signature.

CONNECTICUT

[CCCT](#)

DESPP-SPBI

1111 Country Club Road

Middletown, CT 06457-2389

(860) 685-8480

Fee: \$75 to Treasurer-State of CT

Fingerprints Required

*CT FD-258 Fingerprint Card

*CT DPS-0846-C Form

[DRCT](#)

DMV - Copy Records Unit

60 State Street

Wethersfield, CT 06161-0503

(860) 263-5700

Fee: \$40

*CT Form J-23

Include Photocopy of driver's photo ID bearing
signature

DISTRICT OF COLUMBIA

[CCDC](#)

Henry J. Daly Building

MPDC Headquarters

300 Indiana Avenue, NW, Room 1075

Washington, DC 20001

(202) 727-4245

Fee: \$7 (**MO, SASE**) to DC Treasurer

*DC Instructions (See above website)

[DRDC](#)

DMV - Driver Records

PO Box 90120

Washington DC 20090

(202) 727-5000

Enclose copy of photo id

Fee: \$13 to DC Treasurer

*DC Instructions (See

<https://dmv.dc.gov/service/driver-records>)

DELAWARE

[CCDE](#)

State Bureau of Identification, Attn: Records

P.O. Box 430

Dover, DE 19903

(302) 739-5884

Fee: \$52.00 (**NPC**) pay to DSP

Fingerprints Required

*DE FD-258 Fingerprint Card

*DE Instructions (See above website)

[DRDE](#)

DMV – Attn: Driver License Admin.

P.O. Box 698

Dover, DE 19903

(302) 744-2506

Fee: \$25 (**SASE**) to DMV

*DE Form MV703 (notarized)

MO = money order; CC = certified check; NPC = no personal checks; SASE = self addressed, stamped envelope

REPOSITORY LISTING

CRIMINAL (CC)

DRIVING (DR)

FLORIDA

CCFL

Florida Department of Law Enforcement
Criminal History Services Section
(850) 410-8161

Request Electronically:

<https://shield.fdle.state.fl.us/shield/app/ecorsp?2>

Fee: \$24

***FL Certified Record Required**

DRFL

HSMV – Division of Motorist Services
2900 Apalachee Parkway,
MS 52

Tallahassee, FL 32399-0575

(850) 617-2000

Fee: \$10 to Division of Motorist Services
(Certified, Complete Record)

***FL HSMV 90511 & Information**

GEORGIA

CCGA - Registration at website for residents and non-residents REQUIRED

Follow instructions on website to register and pay fees.

OCA: GAP232022

Reason: GA Check Only

See Registration for Fee Information

GA Resident-Scanned Fingerprints Required

Non-GA Resident - Submit completed fingerprint cards to address on registration receipt.

Fingerprints Required (NPC)

***GA FD-258** (Must include OAC# GAP232022 and Registration number written on back of fingerprint card)

DRGA

Dept of Driver Services, MVR Request
P.O. Box 80447

Conyers, GA 30013

(404) 657-9300

Fee: \$8 to Department of Driver Services (**NPC, SASE**)

7 Year Report Needed

***GA Certified MVR Instructions and DDS-18**
(11/14)

HAWAII

CCHI

HI Criminal Justice Data Center

Attn: CHRC Unit

465 S. King St., Room 102

Honolulu, HI 96813

(808) 587-3279

Fee: \$35 to Hawaii Criminal Justice Data Center

(MO, CC)

Fingerprints Required

***HI FD-258 Fingerprint Card**

***HI HCJDC-073 (06/12)**

DRHI

Traffic Violations - Abstract Dept.

Kauikaouli Hale

1111 Alakea Street, 2nd Floor

Honolulu, HI 96813-2897

(808) 538-5500

Fee: \$20 to District Court

(NPC, SASE)

***HI Instructions and Request Form**

IDAHO

CCID

Idaho State Police - BCI Applicant Unit

700 S. Stratford Dr, Ste 120

Meridian, ID 83642

(208) 884-7130

Fee: \$20 to Idaho State Police (**PC, SASE**)

Fingerprints Required

***ID FD-258 Fingerprint Card**

***ID Request Form**

DRID

ITD - Driver Services

P.O. Box 34

Boise, ID 83731-0034

(208) 334-8736

Fee: \$21 to ID Transportation Dept.

Driver's License Record plus Certification

***ID ITD3120 (03/19)**

REPOSITORY LISTING

CRIMINAL (CC)

DRIVING (DR)

ILLINOIS

CCIL – www.isp.state.il.us/crimhistory/chri.cfm

IL Residents Use provided fingerprint card and follow ISP instructions to register for scanning and pay fees.

IL Non-Resident see instructions with provided fingerprint card

(Report will be mailed to Applicant. Submit the original report to the C&F Dept.)

Fingerprints Required (NPC)

***IL** FD-258 Fingerprint Card (Non-Residents only)

DRIL

Secretary of State
Driver Analysis Section
2701 S Dirksen Parkway
Springfield, IL 62723
(217) 782-2720

Fee: \$12

***IL** AbstractRequestForm

INDIANA

CCIN

Registration at IdentoGo website for residents and non-residents REQUIRED

(Report will be mailed to the Applicant. Submit the original report to the C&F Dept.)

Fingerprints Required

Reason Printed: Criminal Record Challenge Review

See Registration for Fee Information

***IN** Instructions

***IN** FD-258 Fingerprint Card (Non-Residents only)

DRIN

Bureau of Motor Vehicles
Attn: Driver Record Requests
100 N Senate Ave, N412
Indianapolis, IN 46204
(888) 692-6841

Fee: \$4 (MO) to Indiana BMV

* **IN** Form 53789 (R12/2-18)

IOWA

CCIA

Iowa Division of Criminal Investigation
Support Operations Bureau, 1st Floor
215 E. 7th St.

Des Moines, IA 50319

(515) 725-6066

Fee: \$15

***IA** Request Form DCI-77 (6/18)

***IA** Billing Form DCI-76 (11/15)

DRIA

Driver & Identification Services
Iowa DOT
P.O. Box 9204

Des Moines, IA 50306-9204

(800) 532-1121 or (515) 244-1052

Fee: \$5.50 to Treasurer / State of Iowa

***IA** Form 431069 (05/18)

***IA** Instructions

KANSAS

CCKS

Kansas Bureau of Investigation
Attn: Central Repository

1620 SW Tyler

Topeka, KS 66612-1837

(785) 296-8200

Fee: \$45.00

Fingerprints Required

***KS** FD-258 Fingerprint Card

***KS** Instructions & Request Form

DRKS

KS DOR - Driver Control
P.O. Box 12021

Topeka, KS 66612-2021

(785) 296-3671

Fee: \$13.70 on line or \$15 by mail/in person.

Pay to KS Dept of Revenue

***KS** Form VCO.TR/DL-302 (1/18)

KENTUCKY

CCKY

Kentucky State Police, CI&R Branch
Criminal Records Dissemination Section

1266 Louisville Road

Frankfort, KY 40601

(502) 782-9781

Fee: \$20 to KY State Treasurer (**2-SASE**)

***KY** Request Form (10/08)

DRKY

KY Transportation Cabinet, Division of
Driver Licensing, Attn: Driver Histy
Records/Fees Sec

200 Mero Street, Frankfort, KY 40622

(502) 564-6800 or (502) 564-1257

Fee: \$3 to KY State Treasurer (**NPC**)

On line or ***KY TC 94-1** 5 Yr Record (5/2013)

MO = money order; **CC** = certified check; **NPC** = no personal checks; **SASE** = self addressed, stamped envelope

REPOSITORY LISTING

CRIMINAL (CC)

DRIVING (DR)

LOUISIANA

CCLA

Louisiana State Police
B C I & I
PO Box 66614 (Mail Slip A-6)
Baton Rouge, LA 70896
(225) 925-6095
Fee: \$26 (NPC) to LSP
Fingerprints Required
***LA** FD-258 Fingerprint Card
***LA** Instructions & Request Forms

DRLA

Office of Motor Vehicles Attn: ODR
P.O. Box 64886
Baton Rouge, LA 70896
(225) 925-6146
Fee: \$16 to OMV
(NPC)
***LA** Request Form

MAINE

CCME

ME residents must be scanned.
Non-residents submit fingerprint card and fee to:
Identogo Cardscan Department
Maine Cardscan Processing
6840 Carothers Parkway, Ste 650
Franklin, TN 37067
Fee: \$31
***ME** Scan or FD-258 Fingerprint Card
***ME** Instructions

DRME

BMV-Driver License Services Div.
29 State House Station
Augusta, ME 04333-0029
(207) 783-5422
Fee: \$11 to Secretary of State
***ME** Request Form

MARYLAND

CCMD

CJIS
P.O. Box 32708
Pikesville, MD 21282-2708
(410) 764-4501
Fee: \$18 to CJIS (No Money Orders)
Fingerprints Required
***MD** Fingerprint Card
***MD** Instructions

DRMD

MVA - ATTN: Certified Copy Unit
Room 145
6601 Ritchie Highway, NE
Glen Burnie, MD 21062
(301) 729-4550
Fee: \$12 to MVA
***MD** Form DR057,
(Request *Certified Complete Record*)

MASSACHU- SETTS

CCMA

[Affidavit of Criminal History Form F-9](#)

DRMA

Attn: Driving Records
RMV – Court Records Dept.
P.O. Box 55896
Boston, MA 02205-5896
(617) 351-4500
Fee: \$20, use Form **T21080-0315**

MICHIGAN

[CCMI](#) - SBM Requester ID: **50P**
[Applicants in the State of Michigan](#)
[See F-14 Livescan Fingerprint Request Form](#)
and the [Michigan Resident instructions](#). Use
an [MSP approved vendor](#) for Livescanning.
After Livescanning, submit your signed F-14
Livescan Fingerprint Request Form (SBM F-
14/MSP RI-030) to the C&F Department.
Applicants not currently in Michigan
[See F-14 Livescan Fingerprint Request Form](#)
and the [Non-Resident instructions](#). Send your
completed fingerprint FD-258 card, the **F-14**
and fee to an [MSP approved vendor](#). After
fingerprinting, submit the duplicate signed F-14
Livescan Fingerprint Request Form (SBM F-
14/MSP RI-030) to the C&F Department.

DRMI

MI DOS - Record Sales Unit
7064 Crouner Drive
Lansing, MI 48918-1540
(517) 322-1624
Fee: \$12.00 to State of MI
***MI** Form BDVR-154 (2/19)

MO = money order; **CC** = certified check; **NPC** = no personal checks; **SASE** = self addressed, stamped envelope

REPOSITORY LISTING

CRIMINAL (CC)

DRIVING (DR)

MINNESOTA

CCMN

Minnesota Bureau of Criminal Apprehension
CHA Unit
1430 Maryland Ave, East
St. Paul, MN 55106
(651) 793-2400
Fee: \$15 (**SASE**) to BCA
***MN** Informed Consent & Instructions

DRMN

DVS, Records Unit
445 Minnesota Street, Suite 161
St. Paul, MN 55101-5161
(651) 296-2940
Fee: \$10 to DVS (**SASE**)
***MN** PS2502A-21 (01/18) - Notarized

MISSISSIPPI

CCMS

Affidavit of Criminal History Form F-9

DRMS

Department of Public Safety
Driver Records-MVR
PO Box 958
Jackson, MS 39205
(601) 987-1271
Fee: \$11 pay to MS DPS (**NPC, SASE**)
***MS** Forms DPPA-2, DPPA-3

MISSOURI

CCMO

Missouri State Highway Patrol
CJIS Division
P.O. Box 9500
Jefferson City, MO 65102
(573) 526-6153
Fee: \$20 to State of MO, Criminal Record
System Fund
Fingerprints Required
***MO** FD-258 Fingerprint Card
***MO** SHP-158S (11-18)

DRMO

Driver License Bureau
DL Record Center
PO Box 2167
Jefferson City, MO 65105-2167
(573) 526-2407
Fee: \$5.88 (fee varies) to Driver's License Bureau
***MO** Form 4681 (6-21)

MONTANA

CCMT

Montana Criminal Records
P.O. Box 201403
Helena, MT 59620-1403
E-mail: dojcriss@mt.gov
Phone: (406) 444-3625
Fee: \$10.00
Fingerprints Required
***MT** FD-258 Fingerprint Card
***MT** Instructions

DRMT

Motor Vehicle Division
P.O. Box 201430
Helena, MT 59620-1430
(406) 444-3933
Fee: \$10 (**NPC, SASE**)
***MT Form 34-0100 (notarized)**
***MT Form 34-0100A**

NEBRASKA

CCNE

Nebraska State Patrol
ATTN: CID Division
PO Box 94907
Lincoln, NE 68509-4907
(402) 479-4971 - Fee: \$15.50
***NE** NSP752 (06/21)

DRNE

DMV - Driver Records Division
301 Centennial Mall South
P.O. Box 94789
Lincoln, NE 68509-4789
(402) 471-3918
Fee: \$7.50 to Dept. of Motor Vehicles
(**SASE**)
***NE** Form drvrecapp (**notarized**)

REPOSITORY LISTING

CRIMINAL (CC)

DRIVING (DR)

NEVADA

CCNV

Department of Public Safety
RCC Division
333 W Nye Lane, Suite 100
Carson City, NV 89706
(775) 684-6262
Fee: \$27.00 (**NPC, MO, CC**) to DPS
Fingerprints Required
*NV FD-258 Fingerprint Card
*NV DPS-006 (06/19)

DRNV

Central Services Records Section
555 Wright Way
Carson City, NV 89711-0250
(775) 684-4590
Fee: \$13 to DMV, Records Section
*NV IR002 & Instructions

NEW HAMPSHIRE

CCNH

New Hampshire Dept. of Safety
Division of State Police - CRCR
33 Hazen Drive, Room 106A
Concord, NH 03305
(603) 223-3867
Fee: \$25 (**NPC, SASE**) to State of NH-Criminal
Records
*NH Release Authorization DSSP256

DRNH

NH Dept of Safety
DMV- FR Records
23 Hazen Drive
Concord, NH 03305
(603) 227-4040
Fee: \$15 to State of NH -DMV
*NH Form DSMV505 (**notarized**)

NEW JERSEY

CCNJ

If In-State Use Weblink
If Out of State Call: (609) 882-2000 ext 2918
Fee: \$40.66 (see instructions)
Fingerprints Required
*NJ Instructions
*NJ Universal Form A(NJ Residents)

DRNJ

MVC – Business and Government Services Unit
225 E State St., P.O. Box 142
Trenton, NJ 08666-0142
(609) 292-6500
Fee: \$15 to NJ MVC (Copy of Photo ID)
*NJ Form DO-21 (R12/19)

NEW MEXICO

CCNM

Department of Public Safety
ATTN: Records, P.O. Box 1628
Santa Fe, NM 87504-1628
(505) 827-9181
Fee: \$15 (**CC, MO, SASE**) to DPS
*NM Authorization Form (must be notarized)

DRNM

Motor Vehicle Division
P.O. Box 1028
Santa Fe, NM 87504-1028
(505) 827-2241 (Fax: 505-827-2792)
Certified \$9.99
Form MVD 11260
*NM On-Line Certified Record is Accepted

NEW YORK

CCNY

Complete instructions at this link:
<http://www.criminaljustice.ny.gov/ojis/reco rdreview.htm>
Fee: \$62.00 (**MO**)
Fingerprint Scanning Required

DRNY

MV-15 Processing
NYS Dept of Motor Vehicles
6 Empire State Plaza
Albany, NY 12228
(800) 225-5368
Fee: \$10 to Commissioner of Motor Vehicles
(**Copy of photo ID**)
*NY Form MV-15/DPPA

REPOSITORY LISTING

CRIMINAL (CC)

DRIVING (DR)

NORTH CAROLINA

CCNC (*Right to Review*)

NCSBI - CIIS
Attn: Applicant Unit – Right to Review
PO Box 29500
Raleigh, NC 27626-0500
(919) 582-8600
Fee: \$14 (**NPC, MO, CC**) - to NC SBI
*NC Right to Review Request Form (2/21)
*NC FD-258

DRNC

SORCSO-License Plate Agency
4121 New Bern Ave.
Raleigh, NC 27616
(919) 715-7000
Fee: \$15 to NCDMV
*NC Forms DL-DPPA-1 and 2

NORTH DAKOTA

CCND

ND Bureau of Criminal Investigation
Criminal Records Section
P.O. Box 1054
Bismarck, ND 58502-1054
(701) 328-5500
Fee: \$15 (**NPC**) to North Dakota Atty General
*ND SFN 50744 (5/21)
*ND Release of Information SFN 51156 (5/21)
*ND FD-258

DRND

Drivers' License Division
ND Dept. of Transportation
608 East Boulevard Avenue
Bismarck, ND 58505-0750
(701) 328-2435
Fee: \$3
*ND SFN 51386 (11-2020)
*ND Order by mail only. C&F will not accept
on-line record.

OHIO

CCOH

Applicants currently in the State of Ohio

See instructions at above link.
<http://www.ohioattorneygeneral.gov>

Reason Code: NO ORC Other: Licensing State Bar of Michigan

Applicants not currently in Ohio:

Ohio BCI & I
P.O. Box 365
London, OH 43140
(877) 224-0043
Fee: \$22 (**NPC**) to Treasurer, State of Ohio
Fingerprints Required
*OH BCI&I Identification Card (or FD-258)
*OH Request for Exemption from Electronic
Fingerprints

DROH

Ohio BMV
Attn: BMV Records
P.O. Box 16520
Columbus, OH 43216-6520
(614) 752-7500
Fee: \$5 to OH Treasurer of State
*OH Form BMV 1173 (11/19)

OKLAHOMA

CCOK

OK State Bureau of Investigation
Criminal History Record Info. Request
6600 North Harvey Place
Oklahoma City, OK 73116
(405) 848-6724
Fee: \$19 (**NPC, SASE**) **Fingerprints Required**
*OK FD-258 Fingerprint Card
*OK Form OSBI CHRU 02/19

DROK

DPS – Records Management Division
P.O. Box 11415
Oklahoma City, OK 73136
(405) 425-2262
Fee: \$28 (**NPC, SASE**)
*OK Form DPS 303RM 0097 09/17

REPOSITORY LISTING

CRIMINAL (CC)

DRIVING (DR)

OREGON

CCOR

CJIS Division Oregon State Police
Unit 11
P.O. Box 4395
Portland, OR 97208-4395
(503) 378-3070
Fee: \$38

Fingerprints Required

***OR** Record Request Form (3/19)
***OR** FD-258 Fingerprint Card

DROR

DMV - Records Services
1905 Lana Avenue, NE
Salem, OR 97314
(503) 945-5475
Fee: \$3 – Pay to Oregon DMV
Order a *Certified Court Print*
***OR** Form 735-7266 (4-22)

PENNSYLVANIA

CCPA

Pennsylvania State Police
Central Repository-164
1800 Elmerton Avenue
Harrisburg, PA 17110-9758
(888) 783-7972
Fee: \$22 (**NPC**) to Commonwealth of PA
***PA** Form SP 4-164 (12/17)

DRPA

BDL - Driver Record Services
P.O. Box 68695
Harrisburg, PA 17106-8695
(717) 412-5300 – out of state
Fee: \$38 to PennDOT
***PA** Form DL-503 (11/21)

PUERTO RICO

CCPR

[Affidavit of Criminal History Form F-9](#)

DRPR

Driving Not Required

RHODE ISLAND

CCRI

Bureau of Criminal Identification
150 South Main Street
Providence, RI 02903
(401) 274-4400 ask for BCI
Fee: \$5 (**NPC, SASE**) to BCI
Notarize Form Request Form, include certified copy of photo id.
***RI** Disclaimer

DRRI

DMV - Operator Control
600 New London Avenue
Cranston, RI 02920-3024
(401) 462-0800
Fee: \$20.50 to Operator Control
F-10 or Online
***RI** Web Instructions

SOUTH CAROLINA

CCSC

SLED Records Department
P.O. Box 21398
Columbia, SC 29221-1398
(803) 737-9000
Fee: \$25 (**NPC, SASE**) pay to SLED
Request Report through SLED CATCH or
With the following form via US MAIL
***SC** CJ-022 9/25/15

DRSC

SCDMV
Alternative Media
P.O. Box 1498
Blythewood, SC 29016
(803) 896-5000
Fee: \$6 to SC DMV
***SC** Form MV-70 (Rev 06/19) or Online
***SC** Web Instructions

REPOSITORY LISTING

CRIMINAL (CC)

DRIVING (DR)

SOUTH DAKOTA

CCSD

Division of Criminal Investigation
1302 E. Highway 14, Suite 5
Pierre, SD 57501-8505
(605) 773-3331
Fee: \$26.75 to Division of Criminal Investigation
Fingerprints Required
*SD FD-258 Fingerprint Card
*SD DCI Authorization Form

DRSD

Driver Licensing Program
118 West Capitol Avenue
Pierre, SD 57501-2036
(605) 773-6883
Fee: \$5 to Dept of Commerce
*SD Form MVRAUT (Notarize)

TENNESSEE

CCTN

Tennessee Bureau of Investigation
General Public Background Request
On-Line Only
<https://www.tn.gov/tbi/divisions/cjis-division/background-checks.html>
(615) 744-4057
Fee: \$29 (NPC)
NOTE: The report must be sent to SBM by TBI.

DRTN

TN Dept of Safety
MVR Request
PO Box 945
Nashville, TN 37202
On-Line Option:
<https://www.tn.gov/safety/driver-services/mvr.html>
(615) 741-3954
Fee: \$5 to TN Dept of Safety (MO, CC)
*TN (Request Instructions – 10-year report)

TEXAS

CCTX

Fee: \$25.00
Fingerprints Required
See instructions
<https://www.dps.texas.gov/internetforms/Forms/CR-63.pdf>
*TX Instructions Form CR-63
*TX Resident - LiveScan
*TX Non-Res FD-258 Fingerprint Card

DRTX

Texas Department of Public Safety
P.O. Box 149008
Austin, TX 78714-9008
(512) 424-2600
Certified Abstracts of Driving Record (AR)
Fee: \$20 to TX DPS
Order On-Line:
<https://txapps.texas.gov/tolapp/txldrcdr/TXDPSLicenseeManager Or>,
*TX Form DR-1 (Rev 10/16) Abstract Record

UTAH

CCUT

Utah Bureau of Criminal Identification
3888 West 5400 South
Taylorsville, Utah 84129
(801) 965-4445
Fee: \$15.00
Fingerprints Required
*UT Form 98-1-03 (10/2019)
*UT Third Party Release

DRUT

Department of Public Safety
Driver License Division
P.O. Box 144501
Salt Lake City, UT 84114-4501
(801) 965-4437
Fee: \$10.75 (NPC) to UT DPS
*UT Form DLD266m (Rev 7-19)
*UT Form DLD60m (Rev 7-18)

VERMONT

CCVT

[Affidavit of Criminal History \(Form F-9\)](#)

DRVT

Department of Motor Vehicles
120 State Street
Montpelier, VT 05603-0001
(802) 828-2000
Fee: \$20 to VT DMV
*VT Form VG-116 (Rev 9/20)

REPOSITORY LISTING

CRIMINAL (CC)

DRIVING (DR)

VIRGINIA

CCVA

*VA SP-167 [Electronic](https://apps.vsp.virginia.gov/catspublic/public/publicHome.html) Submission
<https://apps.vsp.virginia.gov/catspublic/public/publicHome.html>

DRVA

Department of Motor Vehicles
P.O. Box 27412
Richmond, VA 23269-0001
(866) 368-5463
Fee: \$14
*VA Form CRD93

WASHINGTON

CCWA

Washington State Patrol, ID/Criminal History Section
P.O. Box 42633
Olympia, WA 98504-2633
(360) 534-2000
Fee: \$58 pay to WA State Patrol (**NPC**)
Fingerprints Required
*WA 3000-240-569
*WA FD-258 Fingerprint Card (must include ORI# WAWSP0000 and Reason Fingerprinted: Public Information RCW 10.97)

DRWA

Dept of Licensing - Driver Records
P.O. Box 3907
Seattle, WA 98124-3907
(360) 902-3900 option 6
Fee: \$13 to Dept of Licensing
*WA Form DR-500-009 (R/2/20)VWA

WEST VIRGINIA

CCWV

Go to: www.identogo.com
Schedule an appointment for digital prints or submit an inked fingerprint card.
Fee: \$32.50
Fingerprints Required
*WV instructions
*WV FD-258 Fingerprint Cards

DRWV

WV Division of Motor Vehicles
Driving Records Section
PO Box 17020
Charleston, WV 25317
(304) 926-3952
Fee: \$7.50 or \$8.50
*WV Forms DMV-101-PS1 and PS2

WISCONSIN

CCWI

Crime Information Bureau
ATTN: Record Check Unit
P.O. Box 2688
Madison, WI 53701-2688
(608) 266-5764
Fee: \$20 to Wisconsin Department of Justice
Fingerprints Required
*WI FD-258 Fingerprint Card
*WI Form DJ-LE-250

DRWI

Driver Records
WisDOT
P.O. Box 7995
Madison, WI 53707-7995
(608) 261-2566
Fee: \$12 to Registration Fee Trust (**SASE**)
*WI Form MV2896

WYOMING

CCWY

Office of the Attorney General
Division of Criminal Investigation
ATTN: ATS, 208 S. College Dr.
Cheyenne, WY 82002
(307) 777-7181
Fee: \$15 (**NPC**) to Office of A. G.
Fingerprints Required
*WY FD-258 Fingerprint card

DRWY

WYDOT
Driver Services/Driving Records
5300 Bishop Blvd.
Cheyenne, WY 82009-3340
(307) 777-4839
Fee: \$5 to WYDOT (**MO, CC**)
*WY Form DSRF-11e (04/19/2018)

MO = money order; CC = certified check; NPC = no personal checks; SASE = self addressed, stamped envelope