



SECTION BYLAW CHANGES

Your own bylaws tell you the procedure to follow. While section bylaws are all different, it is common that significant advance notice, publication in the *Michigan Bar Journal*, or presentation at your annual meeting is required.

No bylaws changes are effective until approved by the Board of Commissioners. Staff will help you get the matter before the Board. We suggest you talk with staff to get a preliminary opinion before undertaking a bylaws change. Contact Darin Day with questions about name or bylaws changes.

Section name: _____

Submission date: _____

Your name & council position: _____

Briefly describe the purpose of the proposed bylaw change(s):

Date the section voted to approve the proposed bylaw change(s): _____

This form must be accompanied by the following attachments:

- A PDF copy of the publication of the proposed amendment, from the journal in which it was published and/or the public notification to the section, including any e-mail notices.
- A PDF copy of the minutes of the meeting where the approval was voted upon.
- A Word document including the text of the proposed change below, in the following form (deletions in strikeout and additions in bold):
 - Example: “~~Each member of the section shall pay to the State Bar of Michigan annual dues of Twenty Dollars (\$20.00).~~... **Each member of the section shall pay to the State Bar of Michigan annual dues of Twenty-Five Dollars (\$25.00).**”
 - **State Bar of Michigan annual dues of Twenty-Five Dollars (\$25.00).**
- A Word document of the proposed change, marked clearly as a draft copy.

“Each section shall have bylaws not inconsistent with these Rules or the bylaw of the State Bar of Michigan. **Section Bylaws or amendments thereof shall become effective when approved by the Board of Commissioners.**” Rule 12, §2. Supreme Court Rules Concerning the State Bar of Michigan

Please return this form to:
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